INTERNATIONAL CIVIL AVIATION ORGANIZATION

WORKING DRAFT

BASIC PHRASES FOR CROSS-BORDER ATFM COORDINATION

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Basic Phrases for Cross-Border GDP Facilitation

Basic Phrases

Circumstances	Sample Phrases
GDP <u>Activation</u> Announcement **(e.g. for CDM conference)**	GDP WILL BE ACTIVATED FOR *<location>* DUE TO *<reason>*. CTOT WILL BE ISSUED FOR FLIGHTS PLANNED TO ARRIVE *<location>* BETWEEN *<time active>*.
GDP <u>Cancellation</u> Announcement **(e.g. for CDM conference)**	GDP FOR *<location>* HAS BEEN CANCELLED. FLIGHTS FOR *<location>* MAY DISREGARD CTOT AND DEPART WHEN READY.
CTOT Change Request **(Requested by stakeholder)**	(THIS IS <caller ID>) <aircraft ID> <adep> TO <ades> CURRENT CTOT <current CTOT> REQUEST NEW CTOT WITH ADDITIONAL <number of minutes> DELAY (or […] WITH NEW ESTIMATED TAKE-OFF <new ETOT>)
CTOT Change Response – Change Approved **(Responded by initiating ATFMU)**	<aircraft ID> CHANGE REQUEST NOTED, STANDBY NEW CTOT <aircraft ID> <new CTOT> (STANDBY FOR NOTIFICATION VIA <AFTN / web / e-mail>)** **Advise receiver if new CTOT is manually added and no system notification will be distributed**
CTOT Change Response – Delay Out of Period **(Responded by initiating ATFMU)**	<aircraft ID> CHANGE REQUEST NOTED, STANDBY FLIGHT WILL BE OUTSIDE GDP PERIOD CTOT NOT REQUIRED IF DEPART AFTER <time>

Basic Phrases for Cross-Border GDP Facilitation

Circumstances	Sample Phrases
CTOT Swap Request **(Requested by stakeholder)**	(THIS IS \<caller ID\>) REQUEST SLOT SWAP BETWEEN \<aircraft ID 1\> \<adep\> TO \<ades\> AND \<aircraft ID 2\> \<adep\> TO \<ades\>
CTOT Swap Request Response **(Responded by initiating ATFMU)**	\<aircraft ID 1\> SWAP REQUEST NOTED, STANDBY SWAP REQUEST APPROVED NEW CTOT \<aircraft ID 1\> \<new CTOT 1\> NEW CTOT \<aircraft ID 2\> \<new CTOT 2\> (STANDBY FOR NOTIFICATION VIA \<AFTN / web / e-mail\>)
CTOT Cancellation **(for a particular flight)**	(THIS IS \<name\> ATFMU) CTOT \<aircraft ID\> CANCELLED FLIGHT MAY DEPART WHEN READY (STANDBY FOR NOTIFICATION VIA \<AFTN / web / e-mail\>)

Sample Exchanges

Situation 1

       A GDP has been activated for flights transiting Sanya FIR by Sanya ATFMU. Bangkok ATFMU coordinates for a slot change for THA622 with Sanya ATFMU due to minor technical issue at the aircraft.

Sanya ATFMU: Sanya ATFMU

Bangkok ATFMU: This is Bangkok ATFMU.
                    THA622 Bangkok to Kansai
                    Current CTOT 1641
                    Request new CTOT additional 15 minutes delay

Sanya ATFMU: THA622 change request noted; standby

Sanya ATFMU: THA622 new CTOT 1700

Basic Phrases for Cross-Border GDP Facilitation

Standby for notification via AFTN

Bangkok ATFMU: THA622 new CTOT 1700. (Readback)

Situation 2

        A GDP has been activated for flights landing Hong Kong International Airport (VHHH) by Hong Kong ATFMU. Singapore ATFMU coordinates with Hong Kong ATFMU for a slot change for SIA860. The flight will be delayed out of constrained period, and is advised to disregard CTOT if departing after a time.

Hong Kong ATFMU: Hong Kong ATFMU

Singapore ATFMU: This is Singapore ATFMU
                              SIA860 Singapore to Hong Kong
                              Current CTOT 0110
                              Request new CTOT additional 20 minutes delay

Hong Kong ATFMU: SIA860 change request noted; standby

Hong Kong ATFMU: SIA860 flight will be outside GDP period
                              CTOT not required if depart after 0130

Singapore ATFMU: SIA860 CTOT not required if depart after 0130 (Readback)

Situation 3

        A GDP has been activated for flights landing Bangkok Don Mueang Airport (VTBD) by Bangkok ATFMU. Thai AirAsia coordinates with Bangkok ATFMU to swap the landing slots between AIQ312 and AXM882.

Bangkok ATFMU: Bangkok ATFMU

Thai AirAsia: This is AirAsia
                              Request slot swap between
                              AIQ3002 Phuket to Bangkok and
                              AIQ3117 Hat Yai to Bangkok

Bangkok ATFMU: AIQ3002 AIQ3117 swap request noted; standby

Bangkok ATFMU: Swap request approved
                              AIQ3002 new CTOT 0258
                              AIQ3117 new CTOT 0250
                              Standby for notification via AFTN, e-mail, and on webpage

Thai Air Asia: AIQ3002 new CTOT 0258
                              AIQ3117 new CTOT 0250