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国际民用
航空组织

Ref. RSO – AP046/25 (RSO)

26 March 2025

Subject: FPP PANS-OPS Procedure Design Initial Course
(Beijing, China, 02 - 27 June 2025)

Actions required: Please reply for training registration by **04 May 2025**

Sir/Madam,

I have the honor to inform you that the ICAO Asia-Pacific Flight Procedure Programme (APAC FPP) will conduct the PANS-OPS Procedure Design Initial Course from **02 to 27 June 2025**. The course will be held at the ICAO APAC Regional Sub-Office (RSO) in Beijing, China.

To provide the best training environment, enrolment will be limited to twenty-four participants. Priority for this course will be given firstly to Active Participating States/Administrations and then to User States of APAC FPP. States/Administrations are cordially invited to nominate participants for attendance. Since the FPP office expects that there will be considerable demand for this course, priority should be indicated if more than two candidates are nominated by each State/Administration. The course will be free of charge to APAC FPP members. However, the trainees' administrations are expected to fund their travel, accommodation and living expenses.

As the course, including all course materials, will be conducted in English, participants should have adequate communication skills in English. In addition, participants should have experience in a field related to aircraft operations or a background in air traffic control.

Enclosed herewith are the Tentative Agenda (Attachment A), the registration form (Attachment B) and the Course Bulletin (Attachment C). I would kindly request that the States/Administrations nominate participant(s) by registering for the course **no later than 04 May 2025** to allow sufficient time for visa application. Kindly complete the attached Registration Form and submit to Ms. Linling Huo by email: hlinling@icao.int, tel. +86 (10) 64557177, fax +86 (10) 64557164.

Please accept, Sir/Madam, the assurances of my highest consideration.

Yours sincerely,

Tao Ma
Regional Director

Enclosures:

- Attachment A: Tentative Agenda
- Attachment B: Registration Form
- Attachment C: Course Bulletin

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