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Международная  
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منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref. RSO – AP040/23 (RSO)

1 March 2023

**Subject:** Flight Procedure Design Course - Module 2  
(Main topic: 2D approach, NPA & RNP APCH)  
(Hybrid Training, 08 - 19 May 2023)

**Action required:** Please respond for the course registration no later than **16 April 2023**

Sir/Madam,

I have the honor to inform you that the ICAO Asia-Pacific Flight Procedure Programme (FPP) will conduct the Flight Procedure Design Course - Module 2 from 08 to 19 May 2023. The Course will be conducted by both online and onsite mode. The onsite mode will be at the ICAO APAC Regional Sub-Office (RSO) located in Beijing, China. The online mode will be in a Virtual classroom via Microsoft Teams. This training will focus on 2D Approach NPA and RNP APCH, please see more details on the FPP website.

To provide the best training environment, registration for onsite mode is limited to twenty-four students. States/Administrations are cordially invited to nominate participants for attendance at the said course. Priority for this course will be accorded firstly to Active Participating States then to User States of the FPP. There will be no charge for the training course to FPP Member States; however, your Administration is expected to fund the travel, hotel accommodation and living expenses for your nominees.

Participants are required to have successfully completed Flight Procedure Design Course - Module 1 in the FPP or other equivalent courses. If participants do not have relevant experience or related certificate, they are required to complete and pass FPP entrance exam. The pre-test will be distributed to the nominees before the beginning of the course. In addition, participants should have adequate communication skill in English.

I would kindly request that States/ Administrations nominate participant(s) by registering for the course **no later than 16 April 2023** to allow sufficient time to complete the pre-test. Administrative and other useful information for participants, including the training introduction and the Hotel List are on the FPP website at <https://www.icao.int/APAC/APAC-FPP/Pages/Lodging.aspx>.

Enclosed herewith are the Course Schedule (Attachment A), the Registration Form (Attachment B) and the Nominee's Statement (Attachment C). Kindly complete the attached Registration Form and Nominee's Statement and submit them to the ICAO APAC FPP by email: [APAC-FPP@icao.int](mailto:APAC-FPP@icao.int) & [hlinling@icao.int](mailto:hlinling@icao.int), tel. +86 (10) 64557177, fax +86 (10) 64557164.

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E-mail: [apac@icao.int](mailto:apac@icao.int)

Please accept, Sir/Madam, the assurances of my highest consideration.

Yours sincerely,

A handwritten signature in black ink, consisting of two characters: '馬' (Ma) and '濤' (Tao).

Tao Ma  
Regional Director

**Enclosures:**

- Attachment A: Course Schedule
- Attachment B: Registration Form
- Attachment C: Nominee's Statement