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Ref. RSO - AP004/23 (RSO)

11 January 2023

**Subject:** Flight Procedure Design Course - Module 1

(Main topic: Foundation skills & SIDs)

(Virtual Classroom, 6 – 17 March 2023)

**Actions required:** Please respond for training registration by **26 February 2023**

Sir/Madam,

I have the honor to inform you that the ICAO Asia-Pacific Flight Procedure Programme (FPP) will conduct the Flight Procedure Design online Course - Module 1 from 6 to 17 March 2023. This Course will be conducted in a Virtual classroom via Microsoft Teams.

To provide the best training environment, registration for this course is limited to forty students. States/Administrations are cordially invited to nominate participants for attendance at the course. Priority for this course will be given firstly to Active Participating States then to User States of the FPP.

This course will focus on traditional and PBN departure procedures (SIDs). Please see more details of this course on FPP website. As the course will be conducted in English, participants should have adequate communication skills in English.

Enclosed herewith are the course schedule (Attachment A) and the registration form (Attachment B). I would kindly request that States/Administrations nominate participant(s) by registering for the course **no later than 26 February 2023**. Please submit registration form to the ICAO APAC FPP by email: [APAC-FPP@icao.int](mailto:APAC-FPP@icao.int) & [hlinling@icao.int](mailto:hlinling@icao.int), tel. +86 (10) 64557177.

Please accept, Sir/Madam, the assurances of my highest consideration.

Yours sincerely,

Tao Ma  
Regional Director

**Enclosures:**

- Attachment A: Course Schedule
- Attachment B: Registration Form