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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: RT 3/3: AP 052/18 (RSO)

25 May 2018

Subject: FPP PBN Procedure Design Course (No. 14)
(Beijing, China, 7 - 24 August 2018)

Actions required: Please respond for the course registration no later than **13th July 2018**

Sir/Madam,

I wish to inform you that the ICAO Asia-Pacific Flight Procedure Programme (FPP) will conduct a PBN Procedure Design Course from 7th to 24th August 2018. The course will be conducted at the ICAO APAC Regional Sub-Office (RSO) located in Beijing, China. To provide the best training environment, registration for this course is limited to twenty-four students.

States/Administrations are cordially invited to nominate two to three participants for attendance at the PBN Procedure Design Course. Priority for this course will be accorded to the nominees from Active Participating States and User States of the FPP, respectively. There will be no charge for the training course for FPP Member States; however, your Administration is expected to fund the travel, hotel accommodation and living expenses for your nominees.

Participants are required to have successfully completed a Pans-Ops Procedure Design Initial Course either in the FPP or in other institutions and have experience in actual procedure design practices. They should have adequate communication skill in English. In addition, participants are also required to complete and return to the FPP the pre-course assignment and submit it to FPP. The pre-course assignment will be distributed to the accepted nominees before the beginning of the course.

I would kindly request that States/Administrations nominate participant(s) by registering for the course **no later than 13th July 2018** to allow sufficient time to complete and forward the pre-course assignment. Administrative and other useful information for participants, including the Hotel List are on the FPP website at <https://www.icao.int/APAC/APAC-FPP/Pages/Lodging.aspx>.

Enclosed herewith are the Course Schedule (Attachment A), the Registration Form (Attachment B) and the Nominee's Statement (Attachment C). Kindly complete the attached Registration Form and Nominee's Statement and submit them to the ICAO APAC FPP at email: APAC-FPP@icao.int, tel. +86 (10) 64557162, fax +86 (10) 64557164.

Yours sincerely,

A handwritten signature in black ink, consisting of several loops and a final horizontal stroke.

Arun Mishra
Regional Director

Enclosures:

- Attachment A - Course Schedule
- Attachment B - Registration Form
- Attachment C - Nominee's Statement