



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref: RT 3/3: AP 038/18 (RSO)

28 March 2018

Subject: FPP Procedure Design Refresher Course with
a Special Focus on Vertical Guided Approach No.6
(Hong Kong, China, 21 -25 May 2018)

Action required: Please respond by **30th April 2018**

Sir/Madam,

I have the honour to inform you that the ICAO Asia-Pacific Flight Procedure Programme (FPP) will conduct a Procedure Design Refresher Course with a special focus on Vertical Guided Approach in Hong Kong, China from 21 -25 May 2018. The course will incorporate the updates to ICAO Doc 8168 (Amendment 7).


To provide the best training environment, registration for this course is limited to twenty-four students. States/Administrations are cordially invited to nominate not more than two participants for attendance at the course. Priority for this course will be accorded to the nominees from Active Participating States and User States of the FPP, respectively.

Since this is a refresher training course with hand-on exercises, participants are required to have successfully completed a PANS-OPS Procedure Design Initial Course and a PBN Procedure Design Course either in the FPP or at other recognized institutions, and have experience in actual procedure design work. As the course, including all course materials, will be conducted in the English, participants should have adequate communication skills in English. A relevant resume' of each candidate should be included as part of the registration to assist candidate selection process. In addition, participants are required to complete and return to the FPP the pre-course assignment, which will be distributed to accepted nominees at least one week before the course.

I would kindly request that States/Administrations should nominate participant(s) by registering for the course **no later than 30th April 2018** to allow sufficient time to complete and forward the pre-course assignment. Detailed course schedule and meeting bulletin will be distributed and uploaded on the website of ICAO APAC FPP at <https://www.icao.int/APAC/APAC-FPP/Pages/Training.aspx> in due course.

Kindly complete the attached Registration Form and Nominee's Statement, submit them to the ICAO APAC FPP at email: APAC-FPP@icao.int, tel. +86 (10) 64557170, fax +86 (10) 64557164. In the meantime, you are also requested to send a copy of registration form to Hong Kong CAD at email: dchkwok@cad.gov.hk.

Yours sincerely,


Arun Mishra
Regional Director

Enclosures:

Attachment A: Registration Form

Attachment B: Nominee's Statement