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Ref.: RT 3/2: AP 094/18 (RSO)

12 September 2018

Subject: FPP Helicopter Point in Space Workshop No.1
(Beijing, China, 3-6 December 2018)

Actions required: Please respond by **16 November 2018**

Sir/Madam,

I have the honor to inform you that the ICAO Asia-Pacific Flight Procedure Programme (FPP) will conduct *the Helicopter Point in Space (PinS) Workshop, from 3 to 6 December 2018*. This course will take place at the ICAO Asia and Pacific Regional Sub-Office (RSO) in Beijing, China.

In its role to assist States in Phase III implementation, ICAO FPP is pleased to conduct a dedicated workshop for FPP member States as the helicopter PinS procedure design is complex by nature. This workshop highlights the challenges faced and covers all the helicopter specific criteria. The workshop will be composed of three parts, knowledge expansion, exercise and experience sharing. The first part will review ICAO requirements and available materials that can be referred to Helicopter Point in Space. The second part will practice how available materials can be applied to real case and how to document it. The last part will share State's best practices and experiences with participants. In this regard, States are invited to present their best practices or share experiences gained during Helicopter Point in Space, especially on, but not limited to, the topics depicted in the Workshop Programme (Attachment A).

The Helicopter Point in Space Workshop is opened to any interested individuals with professional responsibilities related to Helicopter PinS procedure design, including regulators, safety managers, air traffic controllers, procedure designers and pilot. Thus, it would be highly appreciated if your State/Administration could disseminate this invitation to pertinent stakeholders.

To provide the best training environment, registration for this workshop is limited to 25 participants. States/Administrations are cordially invited to nominate participants for attendance at the course. Priority for this course will be given firstly to Active Participating States then to User States of the FPP.

I would kindly request that States/Administrations nominate participant(s) by registering for the workshop **no later than 16th November 2018**. Administrative and other useful information for participants, including the Hotel List are at <https://www.icao.int/APAC/APAC-FPP/Pages/Lodging.aspx>

Enclosed herewith are the Workshop Programme (Attachment A), the Registration Form (Attachment B) and the Workshop Bulletin (Attachment C). Kindly complete the attached Registration Form and submit to the ICAO APAC FPP at email: APAC-FPP@icao.int and mulan@icao.int, tel. +86 (10) 64557170, fax +86 (10) 64557164.

Accept, Sir/Madam, the assurances of my highest consideration.

Yours sincerely,



Arun Mishra
Regional Director

Enclosures:

Attachment A: Workshop Programme
Attachment B: Registration Form
Attachment C: Workshop Bulletin
Attachment D: Hotel Information