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国际民用
航空组织

Ref.: RT 3/3: AP032/17 (RSO)

17 February 2017

Subject: FPP PBN Procedure Design Course (No. 12),
Beijing, China, 9 - 26 May 2017

Actions required: Please respond by **21st April 2017**

Sir/Madam,

I have the honor to inform you that the ICAO Asia-Pacific Flight Procedure Programme (FPP) will conduct a PBN Procedure Design Course on 9 - 26 May 2017. The course will be conducted at the ICAO APAC Regional Sub-Office (RSO) located in Beijing, China. To provide the best training environment, registration for this course is limited to twenty-four students.

Each State/Administration is cordially invited to nominate two to three participants for attendance at the PBN Procedure Design Course. Priority for this course will be accorded to the Active Participating States and User States of the FPP, respectively. Since the FPP Office expects that there will be considerable demand for this course, priority should be indicated if more than one person is nominated. There will be no charge for the training course by the Active Participating States and User States of the FPP; however, your administration is expected to fund the travel, hotel accommodation, health insurance to cover sickness and medical emergency and other miscellaneous costs for your nominees.

Participants are required to have successfully completed a Pans-Ops Procedure Design Initial Course either in the FPP or in other institutions and have experience in actual procedure design practices. They should have adequate communication skill in English. In addition, participants are also required to complete and return to the FPP the pre-course assignment that will be distributed to accepted nominees before the beginning of the course.

Attached are the detailed course schedule, registration form and hotel information. I would kindly request that States should nominate participant(s) by registering for the course no later than 21 April 2017 in order that we can forward to them the pre-course assignment and the invitation letter as necessary.

Please direct responses to the ICAO APAC FPP, Ms. Lan Mu, email Mulan@icao.int,
tel +86(10)64557164, fax +86(10)64557164.

Yours sincerely,



Arun Mishra
Regional Director

Enclosures:

- Attachment A: Course Schedule
- Attachment B: Registration Form
- Attachment C: Nominee's statement
- Attachment D: Hotel Information