



ICAO Competency Based Training Workshop Agenda

ICAO Headquarters

June 28-30, 2016

The first ICAO workshops on competency-based training and assessment for air traffic controllers (ATCOs) and Air Traffic Safety Electronics Personnel (ATSEP) will be held at the International Civil Aviation Organization (ICAO) Headquarters in Montréal from 28 to 30 June 2016 (State letter AN21/3-16/41).

This event will be complemented by a series of regional workshops to provide guidance for the implementation of competency-based training and assessment for ATCOs and ATSEP as outlined in the amended Procedures for Air Navigation Services – Training (Doc 9868), applicable in November 2016, and associated guidance manuals that will be published later this year. Air navigation services providers (ANSPs), training organization managers and designers, and licensing authorities concerned with ATCO and/or ATSEP training effectiveness should take advantage of this unique opportunity and register for this workshop. Please note this workshop will be presented in English only.

The workshop is offered free of charge on a “first come, first served” basis. Due to the limited capacity of 20 seats for the workshop, the confirmation of your participation is requested by e-mailing IMP-AN@icao.int, indicating which workshop you will attend, no later than 27 May 2016. Information regarding the workshops, can be found at <http://www.icao.int/safety/ngap/Pages/default.aspx>.

Objective

Provide guidance for the implementation of competency-based training and assessment for ATCOs and ATSEP as outlined in the amended *Procedures for Air Navigation Services – Training* (Doc 9868) and associated training manuals to be published later in 2016.

Target Audience

- Personnel from training organizations, ANSPs and Civil Aviation Authorities responsible for the management of ATSEP and ATCO training.
- Civil Aviation Authority personnel responsible for the management of ATCO and ATSEP regulation, auditing and oversight of training.
- Civil Aviation Authority personnel responsible for conducting audits and oversight of ATSEP and ATCO training.
- ATSEPs/ATCOs, Course Developers, Instructors and Assessors.
- Training managers, regulators, and other personnel involved in the delivery of ATSEP and ATCO training.

Workshop outline

The workshop will run over three days (28 to 30 June 2016). The first day of the workshop is common to both ATCOs and ATSEP. For the second day and the morning of the third day, ATCOs and ATSEP will attend separate sessions. The two groups will rejoin for a common session on the afternoon of the third day.

ICAO competency-based training overview Common Day 1	ATCO workshop agenda Day 2 and 3 morning	ATSEP workshop agenda Day 2 and 3 morning	Common Day 3 afternoon
<ul style="list-style-type: none"> • Introduction to workshop • NGAP overview • Competency-based training • Introduction to PANS TRG document • Generic exercise • Question and answer/closing 	<ul style="list-style-type: none"> • Introduction • Review of day 1 • CBT, competencies • CBT, training manual • CBT, developing material • CBT, instructing and assessing • CBT, assessing • CBT, the relevance of CBT to your organization • Review and wrap up 	<ul style="list-style-type: none"> • Introduction • Review of day 1 • Doc 7192 • Examples of developing CBT plan <p>Exercise:</p> <ul style="list-style-type: none"> • Develop performance criteria • Unsuccessful progression • Example of conversion training <p>Exercise:</p> <ul style="list-style-type: none"> • Perform conversion • Continuation training • Developmental training • Review 	<ul style="list-style-type: none"> • Best practices • (ATSEP and ATCO combined) • Final review