



**Constitutive Assembly of the Association of
African Aviation Training Organizations (AATO)
(Abuja, Nigeria, 10-12 April 2013)**

GENERAL INFORMATION

Venue

The Constitutive Assembly of the Association of African Aviation Training Organizations (AATO) will take place in Abuja, Nigeria, from 10 to 12 April 2013 at the following venue:

**NICON Luxury, Abuja,
Plot 903, Tafawa Balewa Way,
Area II, Gariki, Abuja FCT,
Phone: +234 9 461 9000.
Nigeria**

1. Organizers

Chief Executive
Nigerian College of Aviation
Technology, Zaria
Tel: +234 69875367
Fax: +234 69 875365
Email: info@ncat.gov.ng

The Secretary
ICAO AFI Regional Comprehensive
Implementation Plan for Aviation Safety in
Africa (AFI Plan)
International Civil Aviation Organization
(ICAO)
Nairobi, Kenya
Tel: +254 20 7622396/65/73
Fax: +254 20 7623028
E-mail: esaf_afiplan@icao.int

2. Registration

The participants are requested to pre-register by filling the registration form and sending by fax or email to the organizers. Based on the duly completed pre-registration forms received by the organizers, name badges will be issued on site. Participants will be required to reconfirm their registration at the registration desk on the first day of the conference on 10 April 2013 between 08:00 and 09:00 am.

3. Opening Session

The official opening of the AATO Constitutive Assembly will take place on 10 April 2013 at 09.00 a.m.

4. Languages

The Workshop will be conducted in English and French



5. Hotel Information

Participants are requested to make their bookings directly with the hotels. A list of suggested hotels is attached herewith.

6. Transportation

Participants will be provided with transportation from Airport to their respective hotels and back.

Transport arrangements will be made to and from hotels to the Conference venue.

Contact Person(s) in Nigeria

Engr. Kole Osaretin Uhuegho

Cell phone: +2348036700930

Email: kole_k45@yahoo.com

Engr. Dr. Onipede Aliyu Abidemi

Cell phone: +2348034533498

Email: onipedealiyu@gmail.com

7. Visas

While all travellers arriving in Nigeria should have a valid passport, Nigerian entry visas are not required for nationals from some countries. Participants are therefore advised to ascertain whether or not they are exempt from the Nigerian visa requirements at the respective Nigerian Embassies/High Commissions.

Participants who will need visa upon arrival should contact the organizers well in advance so that necessary arrangements can be made.

8. Health

Presentation of Yellow fever vaccination certificate is required for travellers over one year of age who arrive from areas where yellow fever cases are reported.

9. Weather and Local Time Information

The month of April is warm in Abuja, Nigeria with maximum temperature being 37°C, and minimum 20°C. Humidity approximately maximum 60°C minimum 45 °C.

Nigeria local time is GMT + 1

10. Local Currency and Foreign Exchanges Rates



The official currency is the Naira (NGN) which is divided into kobo. At the latest exchange rate,

1 GBP	=	NGN...256
1 USD	=	NGN...156
1 EUR	=	NGN...213

Credit cards are normally accepted by banks and most hotels, restaurants and tourist shops.

11. Language

English is the official language.

Hours of Business

Monday to Thursday: 08:00 – 16:00

Friday: 08.00 – 12:30

Saturday: 09:00 – 12:00 (Skeleton service).

12. Electrical Supply

240 volts. The standard 3-pin British plugs are the most common outlets in most hotels.

13. Telephones

Nigeria has international direct dialling facilities to most parts of the world as well as high speed fax and internet services. From abroad dial +234. (Country code) followed by required number. Please indicate mobile telephone providers. There are five mobile operators/service providers: Globacom, MTN, Airtel, Visa phone and Etisalat.

14. Medical Services

Public medical facilities are widely available for a minimum fee for consultation. Private clinics provide medical services for a fee. Available at least at \$20 consultation



International Civil Aviation Organization

LIST OF RECOMMENDED HOTELS IN LAGOS, NIGERIA

Country Code: +234

HOTEL	TEL (+234)	AMOUNT (SINGLE)	AMOUNT (DOUBLE)	FAX	E-MAIL/WEBSITE	OTHER
Agura Hotel, Abuja	09-234 1753-60		Standard King Double * ₦ 36,340 *\$233		http://www.agurahotel.com/	
Chelsea Hotel, Abuja	09-234 908098	Standard Room * ₦ 41,000 *\$273			http://www.agoda.com/	
NICON Luxury, Abuja	09-234 2002, 4619000	Classic Room: ₦ 34,896 for Assembly participant at ₦ 16,000 per night or \$100 exclusive of B/fast, 5%vat and 10% service charge			www.niconluxry.com	-
Sheraton, Abuja	09-234 4612000, or 4801510	Classic King ₦ 58,000 for Assembly participant at ₦ 30,000 per night or \$195 exclusive of B/fast, 5%vat and 10% service charge			www.sheraton.com/abuja	-
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*Inclusive of 10% service charge and vat.