



ACIP-SC/2008/2-DP/05
24/10/08

AFI COMPREHENSIVE IMPLEMENTATION PROGRAMME (ACIP)

Second Steering Committee Meeting

Montréal, 20 to 21 October 2008

REPORT

- 1. Introduction
- 2. Third Steering Committee Meeting
- Agenda Item 1: Progress Report (2 January to 30 September 2008)
 - 1.1 ACIP Participation and Contribution in Conferences and Meetings in the AFI Region
 - 1.2 Seminars and Workshops; Development of Guidance Material; and Follow-up action on GASP workshops and the detailed gap-analysis conducted
- Agenda Item 2: ACIP Work Programme – 2009 and budgetary considerations
- Agenda Item 3: Staffing, Administrative Issues and Implementation Strategy (the way forward)
- Appendix Attendance/Membership

This report has been approved by the Chair Person of the Steering Committee.

Haile Belai
Chief
AFI Comprehensive Implementation
Programme (ACIP)

1. INTRODUCTION

The Second ACIP Steering Committee Meeting was held from 20 to 21 October 2008 at ICAO Headquarters in Montreal, Canada. The meeting was attended by 11 out of the 15 members.

The Secretary General of ICAO, Dr. Taïeb Chérif, opened the meeting and highlighted that during the first ACIP Steering Committee Meeting, three major focus areas were agreed upon: addressing the enabling of States to develop the capability for effective and sustainable national safety oversight system, supporting States to resolve identified deficiencies and to assist the African aviation service providers to enhance safety culture within their organizations. He said that “although we have a long road to travel to achieve our ultimate objectives, the Programme has in effect started to address the three focus areas in a way that will bear fruit in a short time and also meet the expectations of the global aviation community.”

The meeting was also addressed by its Chair Person Dr. Bernard Aliu, the Representative of Nigeria to the ICAO Council who also highlighted the challenges faced and the need to work together to achieve the objectives of the AFI Implementation Plan.

The meeting closed its business on the afternoon of 21 October 2008, having addressed all the issues that had been presented for its review and by instructing the Secretariat to implement its decisions as contained in this report.

2. THIRD MEETING OF THE STEERING COMMITTEE

The Steering Committee agreed to hold its third meeting from 28 to 29 May 2009 in Montreal, Canada. Agenda for the meeting will be developed and forwarded to the Steering Committee members no later than 30 April 2009.

The list of participants at the Steering Committee Meeting is attached in the Appendix.

Agenda Item 1: Progress Report (2 January to 30 September 2008)

1.1 ACIP Participation and Contribution in Conferences and Meetings in the AFI Region

The participation in conferences and meetings was identified by the Steering Committee and the Council as one of the major assignments of the AFI Comprehensive Implementation Programme (ACIP) aimed at spreading awareness and enriching the number of players to achieve the goals of the ACIP. The Council, during its consideration of the Report of the First Meeting of the Steering Committee, explicitly instructed the Secretariat to “knock at all possible doors” and to raise the critical awareness of all stakeholders in the continent wherever the opportunity arises. Thus, the Programme participated in many fora where it was believed a return would be gained.

ACIP participated and contributed to several high-level conferences and meetings held in Africa in order to provide visibility to the issues facing air transport in the region. Participation in the *First Joint Annual Meeting of the African Union Conference of Ministers of Economy and Finance and the Economic Commission of Africa Conference of African Ministers of Finance, Planning and Economic Development* and the *First Conference of the African Union Ministers of Transport*, were very much in line with “the knock at all possible doors” instruction and resulted in important recommendations regarding the need to improve air transport in the continent. Furthermore, it was acknowledged that the engagement of Ministers of Finance is critical and that the active support of Transport Ministers who would champion the cause and take it one step forward by creating the opportunity for a meeting and discussions that would enable Ministers of Finance and Economic Planning to be actively involved in investing in air transport safety. In order to achieve proper State support for aviation safety, it may be necessary for ICAO to intervene with the Heads of State to ensure sufficient resources are approved for the Ministers of Finance or Transport. Additionally, the Steering Committee proposed that the low level of aviation safety in Africa be raised to the level of Heads of State.

ACIP’s participation in other Conferences and meetings were equally important and in their own way very fruitful, as they did not only present the opportunity to enhance awareness, but also were instrumental in creating partnerships and the groundwork leading for better cooperation and coordination among all potential players.

ACIP’s active participation in conferences and meetings held on the continent and specifically those related with air transport issues and challenges contribute significantly towards the enhancement of aviation safety and meeting the objectives of the Programme through raising the awareness level and creating partnership and relationship with all players and stakeholders. As much as possible, ACIP needs to ensure it is listed on the agenda of such meetings and provides papers and presentations with specific action items for the participants.

The Steering Committee agreed:

- a) to take note of the recommendation of the First Joint Annual Meeting of the African Union Conference of Ministers of Economy and Finance and the Economic Commission of Africa Conference of African Ministers of Finance, Planning and Economic Development;
- b) that States with critical safety deficiencies in need of immediate action to rectify safety oversight concerns should be engaged at the highest level by either the ICAO Secretary General or the President of the Council;

- c) that ICAO should support both regional and sub-regional collaborative efforts in order to facilitate the enhancement of safety oversight throughout the African continent;
- d) that ICAO, through the Secretary General, will address at the next AFI RAN meeting the important link between air transport and economic development and the need to support air transport and the enhancement of aviation safety on the continent;
- e) that AFCAC would call on the African Union Commission to encourage their Ministers of Transport and Ministers of Finance, Planning and Economic Development to convene a joint meeting to address the challenges of air transport safety and services in the 21st Century; and
- f) to continue to actively support the participation of ICAO/ACIP in Africa-wide conferences and meetings promoting the overall objectives of the AFI Implementation Plan and the work programme of ACIP, as may be necessary.

Agenda Item 1: Progress Report (2 January to 30 September 2008)

AI 1.2: Seminars and Workshops; Development of Guidance Material; and Follow-up action on GASP workshops and the detailed gap-analysis conducted

In terms of seminars and workshops, the main activities of the ACIP programme focused on the conduct of the Global Aviation Safety Plan/Roadmap workshops and follow-up actions taken to effectively implement the objective of the workshops.

The GASP workshops were held in close cooperation with the Host States, the Industry Safety Strategy Group (ISSG) and the Air Navigation Bureau (ANB). In addition, the Regional Offices (Dakar and Nairobi) and the Implementation Support and Development (ISD) Section at Headquarters have been actively involved, especially in the conduct of gap-analysis in States and analyzing the outcomes.

To-date, two GASP workshops have been conducted on the African Continent (Abuja, Nigeria and Arusha, Tanzania) and two more are scheduled to be held before the end of the year (Ouagadougou, Burkina Faso in November and Maputo, Mozambique in December). The workshops targeted State members of regional and sub-regional organizations, but also included other States that may not be members of the targeted regional grouping or COSCAP Programmes.

Following the first workshop, a gap analysis was conducted in the Member States of the targeted regional group, in this case the Banjul Accord Group States of: Cape Verde, Gambia, Ghana, Guinea, Liberia, Nigeria and Sierra Leone. Following the Arusha workshop, a gap analysis of Seychelles and Rwanda was completed and Burundi is being conducted. The remaining States will be visited in December and during the First Quarter of 2009 in order to complete the process at the sub-regional level and to identify and prioritize support that may be required.

With respect to the conduct of the gap-analysis in States, the meeting recalled the importance of involving all stakeholders in the completion of the gap-analysis exercise.

The meeting was asked to note the Tables in Attachments B which contain information derived from a matrix developed to enable identification of preliminary priorities of action based on the determination of Impact on safety and Changeability Factors. The final prioritization will be determined

following a detailed discussion with the Executive Body of the BAG Member States that will take place 27-29 October 2008. The outcome of these prioritized actions will be essential in order to contact donors and partners for project implementation.

It was noted that Resolving Clause 3 of Assembly Resolution A36-1 explicitly “*Instructs* the Council to notify States, industry and donors of the priority projects arising from the gap analysis, performed in accordance to the Global Aviation Safety Plan.” The Secretary General will report to the Council during the week of 3 to 7 November to inform the Council of the priorities identified by the gap-analysis. Where appropriate, lessons learned from the development and implementation of such workshops will be provided to other COSCAPs and Regional Safety Oversight Organizations in order to facilitate their planning for Roadmap training and workshops.

The First State Safety Programme/Safety Management System (SSP/SMS) seminar/workshop package was held in Addis Ababa, Ethiopia from 23 September to 3 October 2008. ACIP, in coordination with the Integrated Safety Management (ISM) Section of the ANB, developed the first template for SSP, which has now evolved into a distinctive and major Chapter of the SMS Manual, Second Edition, which is expected to be available in draft form next month. Further, ACIP supported the translation of the Global Aviation Safety Roadmap into French to enable the delivery of the GASP Workshop in French.

The meeting noted the important issues of UN flights in the region and their impact on aviation activities on States and the continent as a whole. The Secretariat advised the Steering Committee that extensive dialogue and recommendations have already been provided and will continue in order to enhance operations. It was agreed that further discussion regarding this issue will take place at the AFI Ran Meeting.

The Steering Committee agreed:

- a) to note that the priority projects/actions developed on the basis of the gap-analysis conducted and contained in Attachment B will be finalized following the meeting of the Executive Board of COSCAP-BAG States;
- b) to recommend to the Council to notify States, industry and donors of the priority projects/actions contained in the final version of Attachment B, and strongly encourage notification to ICAO of current or proposed projects/actions underway for listing on the ICAO International Database of Aviation Projects (IDAP);
- c) to recommend to the Council to request Contracting States, industry and donors to assist the COSCAP-BAG States to implement priority projects/actions as identified in the final version of Attachment B;
- d) to continue to support the conduct of GASP workshops in the continent, and where appropriate, share lessons learned with other regions;
- e) to ensure that the conduct of Gap-analysis includes all stakeholders; and
- f) to collect information on assistance projects and gap-analysis from all sources in order to assist ACIP activities in support of States; and

- g) that ACIP would gather information available on studies made with respect to upper airspace interface, consolidate the result of the studies and make recommendations for an effective implementation; and
- h) that ACIP would in the process of development of regulations for the establishment of Regional Safety Oversight Organizations to ensure that clauses respecting operations of aircraft operating under UN missions are addressed.

Agenda Item 2: ACIP Work Programme – 2009 and budgetary considerations

The current financial status of the ACIP Programme, as well as the draft budgets for 2009 and 2010 were presented. The schedule of seminars, workshops and training courses were determined based on needs identified and coordinated with all Regional Offices and relevant Headquarters Bureaux and Offices. They are intended to be delivered Africa-wide and in one language at a time. For economic reasons and as much as feasible, one will follow the other on a specific subject. The Host States were identified based on interest shown. States will be approached to confirm intent to host.

Contributions received and transferred funds are strictly used to finance assistance and support activities, while the ACIP budget is used for the management of the Programme and to undertake activities such as the conduct of seminars, workshops and training courses. It was noted that even though pledges for funding and in-kind services have been offered, not all pledges have been received by ICAO. The meeting discussed that with the development of a comprehensive work plan based on information obtained from the gap-analysis, etc., it is envisaged that these pledges will be forthcoming in order to support the ACIP programme. ICAO will provide an update to pledging States in order to confirm their participation and support to the ACIP Programme.

All relevant information gained from the gap-analysis will be made available on the new ACIP website by the end of the year and will be linked to the FSIX.

The US reaffirmed their commitment to providing training in the continent. The meeting emphasized the need for train-the-trainer training and to retain the trained staff.

The Steering Committee agreed

- a) to the work programme presented;
 - b) to request the Council to strongly recommend States in the AFI Region to implement prioritized projects resulting from the gap-analysis conducted and encourage States, the industry and donors to assist States in the AFI Region to implement prioritized projects;
 - c) to the ACIP budget implementation to date (Attachment B); and
 - d) to approve the projected budget presented in Attachment C for the years 2009 and 2010.
 - e) that ACIP would develop a collaborative mechanism for air space interface.
 - f) that ACIP would organize workshops on the establishment of RSOOs, the management of Upper Air Space, and the establishment of Regional Accident Investigation Agencies; and
 - g) that ACIP would conduct train-the-trainer workshops and training courses for instructors.
-

Agenda Item 3: Staffing, Administrative Issues and Implementation Strategy (the way forward)

The Discussion Paper dealt with administrative issues, as well as a very important proposal for the eventual integration of the Programme to the Regional Offices. It was agreed that this issue should be brought to the attention of the Working Group on Efficiency (WGOE). With respect to staffing, two Officers have been appointed and will report to duty as of December 2008. As with the remaining Officer, the incumbent will be appointed in the new year. With respect to the G-Staff, the Secretary to C/ACIP is already in place and the Programme and Administrative Assistant have been appointed and will join the Programme as of 17 November.

The meeting noted that although the Flight Safety Officer in the Dakar Regional Office was budgeted in the Regular Programme, it is currently being funded by the ACIP as a temporary measure. It was agreed that in order to have a balanced number of Regular Programme and ACIP posts in the Regional Offices, it is necessary to fill another Flight Safety Officer in the Dakar Office utilizing Regular Programme funds. On a temporary basis, the second Flight Safety Officer will be funded by ACIP until such a time as clarity is obtained on the Regular Programme position.

One important challenge facing the Programme is the issue of office space in Nairobi, which could prove to be a serious obstacle to the work of the Programme. Discussions are taking place with UNON and UNICEF regarding expansion of office accommodations. In regards to the Dakar Regional Office, AFCAC has offered office space for ACIP Officers. The Steering Committee requested that the issue of office accommodations for both Regional Offices be brought to the attention of the WGOE.

It was agreed that Regional Office Safety Teams would be established in the Regional Offices. The modality of their implementation will be determined by the Secretary General.

The Steering Committee agreed:

- a) to note the long-term implementation strategy and the establishment of Regional Office Safety Teams proposed.
- b) that ACIP would recruit an additional Professional staff member to compensate for the post that has already been taken from the ACIP budget to recruit a regular programme Safety Officer in the Dakar Office;
- c) to the issue of space in the Nairobi Office to be raised at a higher level should the negotiations with UNON and UNICEF fail to bear results; and
- d) that ACIP would to develop the Terms of Reference for the establishment of Regional Office Safety Teams.

ACIP - SC Attendance

ACIP-SC/2008/2-DP/05
Appendix

Country	Title	Name		Address	Telephone/Fax	Email
China	Mr.	Mr. Tao Ma	M	999 University Street Room 15.40 Montreal, Quebec, Canada H3C 5J9	Tel.: 514 954-8313 Fax 514 954-8219	tma@icao.int
France	Mr.	Mr. Pierre Pape	M	Alternate Representative on the Council 999 University Street Room 15.15 Montreal, Quebec, Canada H3C 5H7	Tel: 514 954-8269	ppape@icao.int
Niger	Mr.	Moussa Halidou	M	Alternate Representative of Niger to ICAO Air Navigation Commissioner 999 University Street, Room 8.23 Montreal, Quebec, Canada H3C 5J9	Tel: 514 954-5820 Fax 514 954-8151	Mhalidou@icao.int
Nigeria	Dr.	O.B. Aliu Chairman	M	Representative of Nigeria on the Council of ICAO, 999 University Street, Room 14.70 Montreal, Quebec, Canada H3C 5J9	Tel: 514 954-8289 Fax: 514 954-8315	obaliu@icao.int
South Africa	Mr.	Tshepo Peege	M	Representative of South Africa on the Council of ICAO 999 University Street, Room 10.20 Montreal, Quebec, Canada H3C 5H7	Tel: 514 954-6683 Fax: 514 954-6691	southafrica@icao.int
Uganda	Mr.	Kabbs Twijuke	M	Representative on the Council	Tel: 514 954-8224 Fax: 514 954-5806	ktwijuke@icao.int
United States	Ms.	Susan McDermott	M	Deputy Assistant Secretary for Aviation and International Affairs Department of Transportation Room W88-326 1200 New Jersey Avenue, S.E. Washington, DC 20590	tel: 202 366-4551 Fax: 202 493-2005	susan.mcdermott@dot.gov
AFCAC	Mr.	Boubacar Djibo	M	Secretary General AFCAC 15 Boul. De la Republique BP 2356 Dakar, Senegal	Tel: (221) 33 839 9373 Fax: (221) 33 823 2661	bdjibo@afcac-cafac.org

ACIP - SC Attendance

ACIP-SC/2008/2-DP/05
Appendix

Country	Title	Name		Address	Telephone/Fax	Email
EU	Mr.	Timothy Fenoulhet	M	Head of Office European Commission, Montreal 700 de la Gauchetiere West Suite 2470 Montreal, Canada H3B 5M2	514 393-3220 Fax: 514 393-1656 ICAO Ext. 5874	timothy.fenoulhet@ec.europa.eu
ISSG	Mr.	Michael Comber	M	Co-Chair of the ISSG, Director, ICAO Relations GIA, International Air Transport Associations (IATA) 800 Place Victoria, P.O. Box 113, Montreal, Quebec, Canada H4Z 1M1	Tel: 514 874 0202 Ext. 3349 Fax: 514 874-2658 Direct line 514 390-6727	comberm@iata.org
WB	Mr.	Iches	M	Principal Air Transport Specialist, Transport Division, The World Bank 1818 H Street, NW Washington, DC 20433, United States	Tel: 202 45 84 185 Fax: 202 522 3223	miches@worldbank.org
Cameroon	Mr.	Zoa Etundi Engleber	O	Representative of Cameroon on the Council of ICAO 999 University Street Suite 12.30 Montreal, Quebec, Canada H3C 5J9	Tel: 514 954-8362 514 954-0738	ezoetundi@icao.int
Ethiopia	Mr.	Tefera Mekonnen	O	Representative of Ethiopia to ICAO 999 University Street Room 8.40.49 Montreal, Quebec, Canada H3C 5H7	Tel: 514 954-6664	ethiopia@icao.int
Mozambique	Mr.	Antonio Pinto	O	ICAO 999 University Street, Room 9.25.18 Montreal, Quebec, Canada H3C 5H7	Tel: 514 - 954-5233 514-954-5238 514-577-0367	apinto@icao.int
Tanzania	Mr.	Omari Rashid Nundu	O	1212 Av. Des Pins (0) Montreal, Quebec, Canada H3G 1A9	Tel: 514 954--5760	onundu@icao.int
USA	Mr.	Stephen Creamer	O	Representative of USA to ICAO 999 University Street Room 14.10 Montreal, Quebec, Canada H3C 5H7	Tel: 514 954-8304	us@icao.int

ICAO Secretariat

Ms. Nancy Graham	Director, ANB
Mr. Mr. G.P. Moshabesha	Regional Director, Nairobi
Mr. Mr. A.O. Guitteye	Regional Director, Dakar
Mr. Mitchell Fox	Chief, FLS
Mr. Roger Lambo	Chief, ISD
Mr. Abdullah Fadul	Chief, FAF

Secretary of the Meeting

Haile Belai, C/ACIP

Assisted by:

Herman Pretorius
Dawn Flanagan
Wendy Kiley-Valiquet

- END -