



ICAO

TRAINAIR PLUS™

**ICAO Course Developers and Instructors Standardization (CDI/STD) Meetings
Preliminary Programme**

15 January 2014

		Day 1	Day 2	Day 3
From	To	Instructor's Day	Course Developer's Day	Conclusions and Closing
09:00	09:20	Opening Ceremony Welcome and key note speeches delivered by senior ICAO officer(s) as well as senior officer(s) from the host organization/State	Panel #5 Training Needs Analysis How to enhance performance effectiveness through competency based training needs analysis?	Panel #9 Latest Training Innovations
09:20	09:40	Panel # 1 Qualification of Instructors How to implement the ICAO Instructor Competency Framework at a global level?		
09:40	10:00			
10:00	10:20			
10:20	10:30			
10:30	11:00	Coffee Break	Coffee Break	Coffee Break
11:00	11:20	Panel # 2 Instructional Techniques How to choose the most effective instructional technique(s) to meet training objectives?	Panel #6 Design and Development How to overcome challenges in the process of design and development of competency based training?	Panel #11 Conclusions and Recommendations for Instructors (8 mins per moderator × 4) Conclusions and Recommendations for Course Developers (8 mins per moderator × 4)
11:20	11:40			
11:40	12:00			
12:00	12:20			
12:20	12:30			
12:30	13:30	Lunch Break	Lunch Break	Lunch Break
13:30	13:50	Panel #3 Instructional Technologies How can instructors keep pace with the evolution of technologies?	Panel #7 Validation, Implementation and Evaluation How to overcome challenges in the process of validation, implementation and evaluation of competency based training?	TRAINAIR PLUS Validators Meeting (for ICAO TRAINAIR PLUS validators only); Site Visit (for Meeting participants)
13:50	14:10			
14:10	14:30			
14:30	15:00			
15:00	15:30	Coffee Break	Coffee Break	
15:30	15:50	Panel #4 Best Practices in Training Delivery Experiences and recommended practices in training delivery	Panel #8 Best Practices on Quality Management How to implement a quality management system in civil aviation training?	
15:50	16:10			
16:10	16:30			
16:30	17:00			