



International Civil Aviation Organization

Global TRAINAIR PLUS SYMPOSIUM

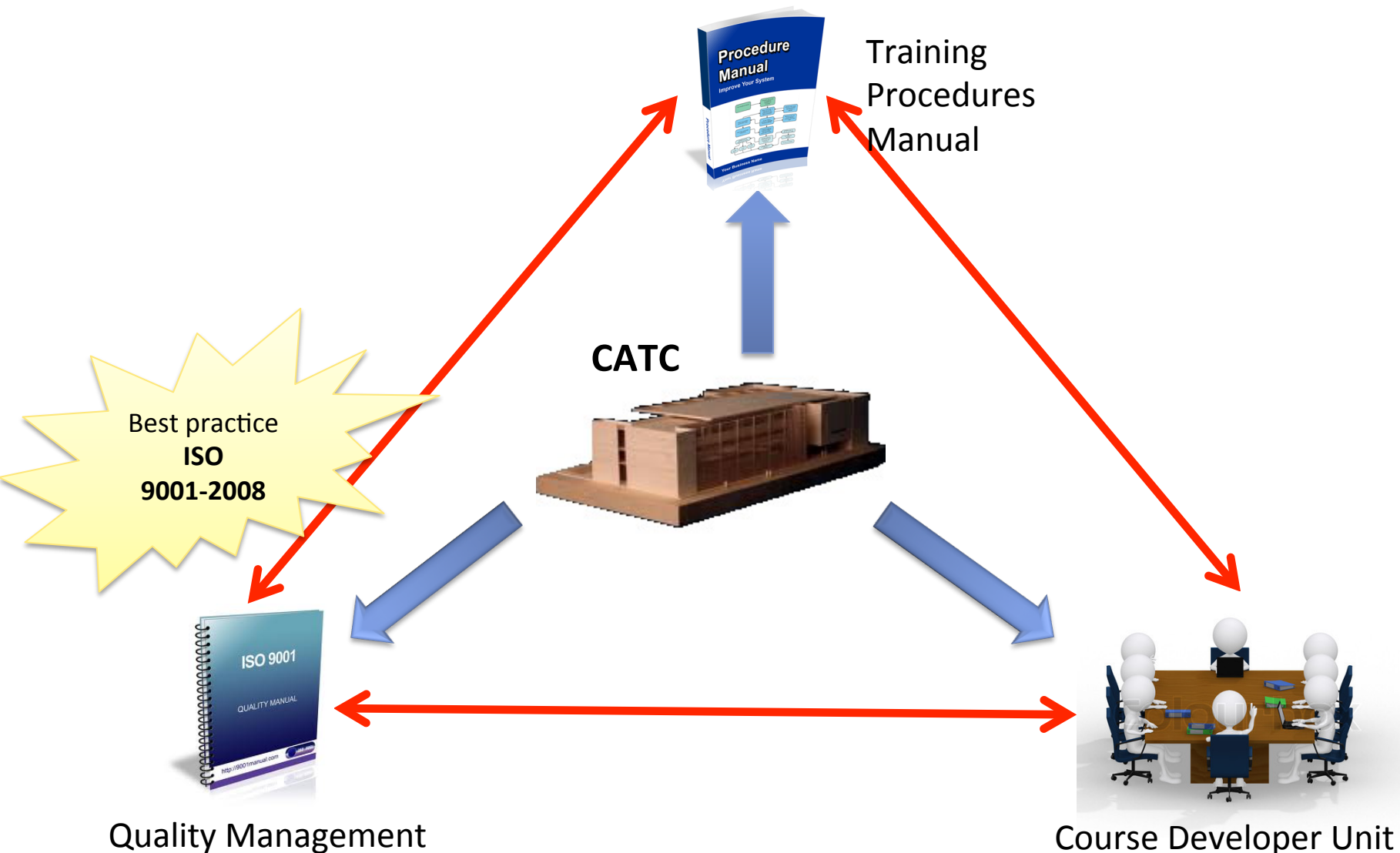
Singapore, 25-28 September 2012

Other ICAO Tools for Members

Outline

- ❑ Objective
- ❑ ICAO Doc 9841
- ❑ Training and Procedures Manual (TPM)
- ❑ Quality Management System
- ❑ Next step

Keys for Successfully Assessment



Training and Procedures Manual

- Provide information and guidance to the Licensing Authority on the implementation of SARPs of Annex 1 — Personnel Licensing

Training and Procedures Manual

□ General

- ⇒ Characteristics of an ATO
- ⇒ Organizational structure
- ⇒ Designated management
- ⇒ Training services
- ⇒ Competency-based training
- ⇒ Systems-based governance models

Training and Procedures Manual

□ Documentation management

- ⇒ Content
- ⇒ Organization
- ⇒ Structure
- ⇒ Validation
- ⇒ Deployment and feedback

Training and Procedures Manual

- Facilities and equipment
- Training courseware and equipment
- Approval of training devices
- ATO staffing
- Record-keeping

Quality Management System

- Should include information about:
 - ⇒ Quality policy and strategy
 - ⇒ Quality assurance system
 - ⇒ Feedback system
 - ⇒ Quality assurance audit programme
 - ⇒ Audit scheduling
 - ⇒ Monitoring and corrective action procedures
 - ⇒ Recording and Documentation
 - ⇒ Management review and analysis procedures



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Thank you