Participants
Jean-François Mathieu, Canada
Fang Jun, China
Emmanuela Gellini, France
Shuji Takehasi, Japan
Sarah Hill, United Kingdom
Cassandra Jordon, United States
Mike Comber, IATA
Matthias Borgmeier, EASA
Krzysztof Kedzierski, EASA
Gregory Lievre, EASA
Nico Voorbach, CANSO
Mike Comber, IATA
Terry McVenes, Boeing
Charles Schlumberger, World Bank
Michiel Vreedenburgh, ICAO
Javier Lopez-Gonzalez, ICAO
Guillermo Iovino, ICAO
Dawn Flanagan, ICAO

The meeting was Co-Chaired by Fang Jun (China) and Gregory Lievre (EASA). Michiel advised that Canada and Malaysia have joined the ASIAP and that the representative from Transport Canada, Jean-François Mathieu, was online for the meeting.

1. Assistance activities in 4 original priority States (Indonesia, Viet Nam, Nepal and Cambodia)
   - From the information provided by the partners, ICAO updated the table containing information on assistance being provided to the 4 priority States. Updated information from Airbus, Boeing, Korea, Malaysia, UK, CANSO, IATA and ACI is still required.
   - Cambodia has requested extension of on-going ICAO technical assistance project.
   - Canada advised that they are supporting all the Priority States as they are supporting the COSCAP programmes.
   - EASA has committed to supporting the Nepal project.
   - ICAO would like to show concrete results of collaboration and cooperation amongst partners on projects before the 39th Assembly that will commence on 27 September 2016.
   - Viet Nam recently requested assistance in various fields. Viet Nam was asked to send an official request to ICAO outlining the areas in which they need assistance. ICAO would like to schedule a fact-finding mission prior to the ICVM that is scheduled for June 2016. Participation by partners in the fact-finding mission is encouraged. World Bank expressed interest in going on the mission. Once the needs are identified, the information should be provided to the World Bank, as
they already have other infrastructure projects in Viet Nam and it may be possible to expand the projects to include aviation.

**ACTIONS:**

- All partners to provide update on their activities in the priority States.
- ICAO will update this information in the table and upload on the website.
- Partners to contact Michiel as soon as possible if they are interested in participating in the fact-finding mission to Viet Nam.
- Involvement of the World Bank should be considered in the development of a proposal for Viet Nam.

2. Assistance activities in additional 6 States (Algeria, Egypt, Tanzania, Gabon, Bahamas, and Guyana)
   - Using the methodology, Algeria is still considered a priority, however it is noted that not all of the information is up to date, and that Algeria has the economic capacity to invest in aviation. It was therefore agreed to remove Algeria from the priority State list and replace it with Belarus.
   - Other than the discussions held with European partners, Michiel advised that no other feedback regarding the new priority States or the methodology has been received. Michiel advised that the sharing of other means of prioritization of assistance and proposals for additional States by partners is welcomed.
   - Gregory advised that the 6 priority States identified by ICAO are not necessarily a priority for the European ASIAP members. He recommended that the methodology include the addition of softer variables (i.e. expert judgement, political will, etc.).
   - Matthias suggested that some of the 6 states be possibly replaced with other States or that more States be added, where ASIAP members are more active. He advised that Algeria, Egypt, Tanzania and Gabon are part of EASA’s regional projects, however they are not receiving assistance bilaterally.
   - Matthias further suggested that Regional Safety Oversight Organisations (RSOOs) be considered as potential ASIAP priority beneficiaries. This approach would (1) reflect the regional realities in many parts of the World and (2) allow efficiency gains. Michiel answered that this would be compatible with the ASIAP ToRs, but suggested that RSOOs be considered in a second phase.
   - Michiel advised that the identification of priority States by ICAO does not mean that partners are required to provide assistance or resources to support activities. It is a means to coordinate and cooperate assistance activities. The expansion of the priority States by ICAO was to make the list global. Michiel advised that we also have to be careful not to expand the list too quickly and that we should show results before expanding the list further.

**ACTIONS:**

- Partners to provide information/feedback on methodology. In particular, EASA to provide feedback/suggestions regarding proposals for changes to methodology.
- ICAO to change Algeria for Belarus as a priority State.
- Partners to provide information on any assistance activities in the 6 additional States.
The possible addition of RSOOs to the list of priority beneficiaries of ASIAP to be considered at a next stage.

3. Proposed additional States
- China proposed that ASIAP coordinate technical assistance for Thailand. Michiel reminded the meeting that States with Significant Safety Concerns (SSCs) are already included under ASIAP as priority States and encouraged the sharing of information on assistance activities.
- As Thailand has an SSC, Michiel requested that the partners send information regarding their activities in Thailand and ICAO would incorporate the information into the assistance table for dissemination to all partners.
- EASA mentioned that currently there are already several ASIAP members providing support to Thailand and asked for better coordination. EASA confirmed interest in participating in an ICAO coordinated TA initiative for Thailand.

**ACTIONS:**
- ICAO to include Thailand technical assistance into table of assistance activities.
- Partners to share information on their activities in Thailand as soon as possible.

4. Update on projects web site (SCAN)
- Dawn advised that the form for submitting assistance projects was being reviewed again internally and changes were being made. Once the form is updated, it will be sent to working group for review and input (by end of March). The group would be asked to provide comments within 2 weeks and then the form would be shared with the Partners. The Partners would then be asked to incorporate data, so that the map and website can be populated. The content of the website and its accuracy and currency is contingent upon the information provided by the partners. It is envisioned that the website would be completed by the end of the summer.
- Charles asked if ICAO had information on the use of the SCAN site and whether an updated website is warranted. Michiel advised that the previous SCAN site had been evaluated and the new site will only be as effective as the information provided by the partners for coordination and cooperation purposes.

**ACTIONS:**
- ICAO to update form for assistance projects and circulate to working group by end of March.
- Working group to provide feedback/comments within 2 weeks.
- Form to be shared with partners for incorporation of information on assistance by end of May.
- Website to be completed by end of summer.

5. Schedule for next telecom and meeting
- Michiel proposed that two more telecoms be held prior to the face-to-face ASIAP meeting that will be held on 5 October 2016 during the 39th Assembly. Michiel proposed that the next telecom be held on 19 May 2016 and the following telecom to be held in August.

**ACTION:**
- ICAO to send out an invitation for the next telecom by end April.
6. Any other business
   • Michiel advised that ICAO will circulate the Council working paper on resource mobilization policy approved by the Council and the summary of ICAO priority States by region. The ASIAP focal point list and information on assistance being provided to the priority States will be updated on the website. He asked Japan to confirm if Shuji’s name should be added to the focal points list.

   ACTIONS:
   o ICAO to circulate working paper on resource mobilization, and post updated focal point list and table on assistance activities on the website.
   o Japan to confirm information for ASIAP focal point list.

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