



INTERNATIONAL CIVIL AVIATION ORGANIZATION

First Meeting of the Safety Management and Oversight Sub-Group (SMO/SG1) of the Africa–Indian Ocean Aviation System Planning and implementation Group (AASPG)

Virtual, from 2 to 5 September 2025

Agenda Item 4: Nominations of Project Team Coordinators (PTC) and Assistant Coordinators for each identified project area.

(Presented by Secretariat)

SUMMARY
<p>This Paper presents items related to the establishment of the Project Teams, the nomination of Project Team Coordinators and Assistant Project Team Coordinators to conduct the businesses of the Project Teams under the AASPG Safety Management and Oversight Sub-Group (SMO/SG) for review and adoption.</p> <p>Action by the meeting is at Paragraph 3 of this Paper.</p>
<p>REFERENCES:</p> <ul style="list-style-type: none"> ▪ ICAO Doc 10004 - Global Aviation Safety Plan (GASP); ▪ ICAO Doc 10131 – Manual on the Development of Regional and National Aviation Safety Plans; ▪ AFI Regional Aviation Safety Plan (AFI-RASP 2023-2025 Edition); ▪ Report of the meeting on the Establishment of the AASPG Safety Management and Oversight Sub-Group (SMO/SG, April 2025); ▪ AASPG Procedural Handbook.
<p>This working document relates to the ICAO Strategic Objective on Safety.</p>

1. INTRODUCTION

- 1.1 The SMO/SG is established and mandated by AASPG to support the implementation of ICAO Standards and Recommended Practices (SARPs) and carry out specific activities aimed to enable the Group to discharge its functions and responsibilities in Safety Management and Safety Oversight.
- 1.2 To carry out its functions, the SMO/SG shall, as guided by AASPG, amongst others:

- a) Foster implementation by States of the Global Aviation Safety Plan (GASP, Doc 10004), taking into account aspects of Global Aviation Security Plan (GASeP) by ensuring effective coordination and cooperation between all States and stakeholders;
- b) Carry out implementation of projects related to the areas of Safety Management and Safety Oversight, based on the Global Aviation Safety Plan (GASP) and the Global Aviation Safety Roadmap (GASR) and as guided by the regional performance objectives, to support States in the implementation of SARPs and regional requirements;
- c) Conduct follow-up on AFI-RASP related activities as required; and
- d) Collect and analyze safety data and information on the region; propose initiatives to enhance safety; report on progress and challenges beyond the capacity of the Sub-Group.

2. DISCUSSIONS

- 2.1 To effectively and efficiently carry out its tasks, the SMO/SG will employ project approach to its activities. In so doing, it shall identify project areas, establish Project Teams (PTs) and nominate Project Team Coordinators (PTCs) and Assistant Project Team Coordinators (APTCs), to be responsible for coordinating the implementation of the projects.
- 2.2 The Project members, PTCs and APTCs shall be officials with requisite qualifications and experience in aviation safety and are expected to work more as experts in their respective fields, as opposed to serving the interests of their States. The SMO/SG will oversee the performance of the Project Teams under the Sub-Group and provide guidance as appropriate.
- 2.3 In order to ensure geographical balance in representation, PTCs and APTCs shall be nominated from different ESAF and WACAF regions, so that a PTC and an APTC shall not come from the same area.
- 2.4 The respective States should ensure that officials nominated as PTCs and APTCs are adequately facilitated to serve in these capacities.
- 2.5 To facilitate a broader possible involvement of States of the AFI region as PTCs and APTCs, nominated officials may serve for a period not exceeding the lifespan of the respective projects, or three consecutive calendar years (for projects without any definitive lifespans).
- 2.6 Most States have submitted official nomination letters, along with the respective CVs, to the Regional Offices. The Secretariat will review these submissions and select suitable experts to ensure that each Project Team can effectively leverage the available expertise.

3. ACTIONS BY THE MEETING

3.1 The meeting is invited to:

- a) Note the information provided in this paper;
- b) Encourage States that have not yet nominated experts for the Project Teams and willing to do so, to submit their proposals.
- c) Urge States to ensure that nominated PTCs and team members are adequately supported to fulfill their roles effectively.

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