



MATTERS TO BE DISCUSSED, SCHEDULE AND WORK MODALITY

(Submitted by the Secretariat)

1. **Items to be addressed**

1.1 The Provisional Agenda and Explanatory Notes for the Eighteenth AIM Multilateral Meeting of the SAM Region for the Transition from AIS to AIM (SAM/AIM/18), to be held in Panama City, Panama. From 25 to 29 May 2026, is attached as **Appendix A** of this Working Paper.

1.2 Items not on the agenda may be considered under Agenda Item 8 - Other matters.

2. **Work modality**

2.1 For the development of the event, it is expected to work in plenary session.

2.2 A Summary of Discussions and Conclusions will be prepared during the event for distribution to interested States and agencies.

2.3 The administrative and process aspects of the documentation of the event will be handled by the ICAO Secretariat and the Rapporteurs.

3. **Working hours**

3.1 Subject to the alterations that circumstances demand, it is suggested to adopt the following work schedule:

0830 to 1030	Discussion of Agenda Items
1030 to 1045	Break
1045 to 1215	Discussion of Agenda Items
1215 to 1330	Lunch Break
1330 to 1500	Discussion of Agenda Items
1500 to 1515	Break
1515 to 1600	Discussion of Agenda Items

4. **Work Plan**

4.1 In the **Appendix B** Included in this Working Paper is the tentative work plan.

5. **Suggested Action:**

5.1 It is suggested that the agenda and tentative work plan be adopted, on the understanding that in the light of the progress made, the Meeting may adopt such modifications as it deems appropriate.

APPENDIX A

18th AIM Multilateral Workshop/Meeting of the SAM Region for the transition from AIS to AIM (SAM/AIM/18)

Panama City, Panama, May 25 to 29, 2026

PROVISIONAL AGENDA

Agenda Item 1: Follow-up to:

- a) Conclusions of Previous SAM/AIM Meetings;
- b) NACC AIM TF Conclusions and Recommendations
- c) The implementation of the SNOWTAM

Agenda Item 2: Follow-up to AIS/AIM Area Gaps

Agenda Item 3: Follow-up to:

- a) The implementation of the Quality Management System in the AIM units (QMS/AIM) in the NAM/CAR/SAM Regions;
- b) The implementation of WGS-84, adherence to AIRAC cycle and compliance with ICAO Annex 4 and Annex 15 SARPs

Agenda Item 4: Follow-up to the implementation of Digital Datasets and preparation for SWIM (e-AIP, AIXM, TOD), including the roadmap under the PANS-IM (Doc 10199)

Agenda Item 5: Review of:

- a) NOTAM Contingency Plans;
- b) Volcanic Ash Contingency Plans (ASHTAM)

Agenda Item 6: AIS/AIM Staff Competency Assessment and Training (Doc 8126), including CBTA and AIS→AIM→SWIM Transition Talent Development

Agenda Item 7: Review of ICAO amendments and developments in Information Management: status of implementation of the PANS-IM; PANS-AIM/PANS-IM relationship; results of the IMP Panel; and outcomes of the A42 on SWIM and GREPECAS/23.

Agenda Item 8: Interregional NAM/CAR/SAM coordination and future roadmaps: harmonization of plans, monitoring and reporting mechanisms, and synergies between regions;

Agenda Item 9: Other Matters

APPENDIX B

TENTATIVE WORK PROGRAMME

Time	Monday, May 18	Time	Tuesday, May 19	Wednesday, May 20	Thursday, May 21	Time	Friday, May 22
0830 0900	Participant registration	0830 1030	Review of the Agenda Item 3	Presentation	Presentation and Review of the Agenda Item 7	0830 1000	Review of the Agenda Items 8 and 9
0900 0915	Event Opening						
0915 0930	Introduction to the Regional Meeting	1030 1045	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>	1000 1030	<i>Coffee break</i>
0930 1030	Review of the Agenda Item 1	1045 1215	Review of the Agenda Item 4	Review of the Agenda Item 5	Review of the Agenda Item 7	1030 1200	Review of the report
1030 1050	<i>Coffee break</i>	1215 1330	<i>Lunch break</i>	<i>Lunch break</i>	<i>Lunch break</i>	1200 1300	Approval of the Report and Closure of the meeting
1050 1200	Review of the Agenda Item 2	1330 1500	Review of the Agenda Item 4	Review of the Agenda Item 6	Review of the Agenda Item 8		
1200 1330	<i>Lunch break</i>	1500 1515	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>		
1330 1600	Review of the Agenda Item 3	1515 1600	Review of the Agenda Item 4	Review of the Agenda Item 6	Review of the Agenda Item 8		

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