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**Agenda Item 5: Review of NOTAM Contingency Plans and AIS Contingency Plan for Volcanic Ash**

**NOTAM CONTINGENCY PLAN**

(Presented by the Secretariat)

<b>SUMMARY</b>	
This Working Paper presents the follow-up to the implementation of the NOTAM Contingency Plan in the SAM Region, highlighting its importance as a fundamental tool to ensure the continuity of aeronautical information services.	
<b>References:</b>	
<ul style="list-style-type: none"><li>• Report of the AIM Virtual Meeting for the SAM Region - 2025.</li><li>• Report of Previous SAM/AIM Meetings</li></ul>	
<b>ICAO Strategic objectives:</b>	<i>A - All flights are safe and secure</i> <i>D - No Country Left Behind</i>

**1. Introduction**

1.1 The SAM/AIM meetings continue to monitor the implementation and updating of the NOTAM Contingency Plan in the States of the SAM Region.

1.2 The Secretariat has continued to monitor these plans through teleconferences and direct communications with States, identifying progress, difficulties, and opportunities for improvement in their implementation.

1.3 Likewise, real situations have been evidenced in which States have had to apply these plans in the face of technical contingencies that affected the normal provision of the NOTAM service.

**2. Discussion**

2.1 The NOTAM Contingency Plan is an essential tool to guarantee the continuity of NOTAM issuance in the SAM Region.

2.2 This mechanism is designed exclusively for situations of a technical nature, such as:

- a) failures in NOTAM systems,
- b) unavailability of technological infrastructure,
- c) interruptions in communications or operational systems of the NOF.

2.3 In this context, the plan allows that, in the event of a technical contingency, another designated NOTAM Office (NOF) temporarily assumes the issuance of NOTAM, ensuring the continuity of the service and the availability of critical information for operational safety.

2.4 It is emphasized that this mechanism should not be used to cover situations arising from lack of personnel, since:

- a) does not correspond to the purpose of the Contingency Plan,
- b) can lead to overhead on the backup NOF, and
- c) could affect the reliability of the regional system.

2.5 The Secretariat has noted that experience in the region has shown:

- a) the need to keep plans up to date,
- b) the importance of formal agreements between States;
- c) the convenience of ensuring the real operability of the system through practical exercises.

2.6 In this regard, the Secretariat recommends that States plan and execute periodic tests of their NOTAM Contingency Plans, in order to validate:

- a) operational procedures,
- b) communication channels,
- c) the responsiveness of the backup NOF

2.7 The Secretariat further requests that States report on actual implementation of the Plan during the year, including:

- a) type of contingency presented,
- b) duration,
- c) NOF who took over the service,
- d) lessons learned.

2.8 These reports, in addition to their analyses, would allow the Secretariat and States to strengthen the resilience of the regional NOTAM system and improve coordination among States.

2.9 The Meeting will recall that, at the time, the State of Venezuela continued without the support of the State of Peru because the Legal Counsel of INAC had not yet defined the objection it had issued to clause 8.1 of the Support Agreement with the State of Peru. The status of the NOTAM Contingency Plan can be found in **Appendix A** to this Working Paper.

### 3. **Action Required**

3.1. The Meeting is invited to:

- a) take note of the information submitted;
- b) update the information in Appendix A;
- c) ensure that NOTAM Contingency Plans are applied exclusively to technical contingencies;
- d) plan and execute periodic tests of the Plan;
- e) to report to the Secretariat on the applications of the Plan during the year; y
- f) consider additional actions to strengthen the continuity of the NOTAM service in the region.

## APÉNDICE / APPENDIX

Catálogo de los Planes de Contingencia NOTAM de la Región SAM  
 Catalogue of NOTAM Contingency Plans in the SAM Region

Fecha: 02 de diciembre de 2024  
 Date: December, 2<sup>nd</sup>, 2024

Estado/ State	Estado de respaldo/ Backup State	Situación / Status		Punto de Contacto/ Contact Point	Descripción general de facilidades y servicios que garantizan la continuidad / General description of facilities and services available which ensure continuity	Banco NOTAM NOTAM Bank
		Borrador/ Draft	Final			
1	2	3	4	5	6	7
<b>Argentina</b>	Uruguay		X	NOF Ezeiza Tel: 541 4480 2294 Fax: 541 4480 2260 Email: <a href="mailto:nofezeiza@eana.com.ar">nofezeiza@eana.com.ar</a>  NOF Montevideo Tel: 5982 6040067 Email: <a href="mailto:ais@adinet.com.uy">ais@adinet.com.uy</a> : <a href="mailto:aisnof@dinacia.gub.uy">aisnof@dinacia.gub.uy</a>	AFS, Tel/Fax, REDDIG, Internet	AMHS
<b>Bolivia</b>	Perú		X	NOF La Paz Tel: 5912821732 int 288 Mobile: +5972028265 Email : <a href="mailto:nofbolivia@naabol.gob.bo">nofbolivia@naabol.gob.bo</a>  NOF Lima Tel: +511 2301419 +511 2301416 Mobile : +51 978471875 Email: <a href="mailto:aislima@corpac.gob.pe">aislima@corpac.gob.pe</a> <a href="mailto:aislimaperu@gmail.com">aislimaperu@gmail.com</a>	AFS, Tel, REDDIG, Internet	
<b>Brasil/Brazil</b>				NOF Brasil Tel: 5521 21016976 552121016879 Mobile: +5521985543390 Email: <a href="mailto:nofbrazil@decea.mil.br">nofbrazil@decea.mil.br</a>	Tel, Internet	CRONOS

Estado/ State	Estado de respaldo/ Backup State	Situación / Status		Punto de Contacto/ Contact Point	Descripción general de facilidades y servicios que garantizan la continuidad / General description of facilities and services available which ensure continuity	Banco NOTAM NOTAM Bank
		Borrador/ Draft	Final			
1	2	3	4	5	6	7
<b>Chile</b>	Ecuador		X	NOF Chile Tel: 56224392081  Email: <a href="mailto:nofchile@dgac.gob.cl">nofchile@dgac.gob.cl</a>  NOF Guayaquil Tel: 5934 2924940  Email: <a href="mailto:nof_ecuador@dgac.gob.ec">nof_ecuador@dgac.gob.ec</a>	AFS, Tel/ REDDIG, Internet	IAT-WIN
<b>Colombia</b>				NOF Bogotá Tel: 571 2962991 Email: <a href="mailto:ais@aerocivil.gov.co">ais@aerocivil.gov.co</a> ; <a href="mailto:solicitudes.notam@aerocivil.gov.co">solicitudes.notam@aerocivil.gov.co</a>		Actual Banco Web / Current Web Bank AMHS
<b>Ecuador</b>	Chile		X	NOF Guayaquil Tel: 5934 2924940 Email: <a href="mailto:nof_ecuador@aviacioncivil.gob.ec">nof_ecuador@aviacioncivil.gob.ec</a>  NOF Chile Tel: 56224392081  Email: <a href="mailto:nofchile@dgac.gob.cl">nofchile@dgac.gob.cl</a>	AFS, Tel/ REDDIG, Internet	IAT-WIN

Estado/ State	Estado de respaldo/ Backup State	Situación / Status		Punto de Contacto/ Contact Point	Descripción general de facilidades y servicios que garantizan la continuidad / General description of facilities and services available which ensure continuity	Banco NOTAM NOTAM Bank
		Borrador/ Draft	Final			
1	2	3	4	5	6	7
Guyana	Suriname		X	<p>NOF Guyana Telefax: 592 2612279 Tel: 592 2612269 Cel: 592-632-0416 AFS: SYCJYNYX Cable: TIMAIRPORT GUYANA Email: <a href="mailto:aisguyana@gcaa-gy.org">aisguyana@gcaa-gy.org</a></p> <p>NOF Suriname Tel: 597 0325103 Email: <a href="mailto:ais.sur@hotmail.com">ais.sur@hotmail.com</a> <a href="mailto:ais@cadstur.sr">ais@cadstur.sr</a></p>	AFS, Tel/Fax, REDDIG, Internet	AMHS
Guyana Francesa/ French Guiana						
Panamá	Perú		X	<p>NOF Panamá Tel: +507520-1647, +507520-1636 y +507520-1646 Mobile: +50764062071 +50768703783 Email: <a href="mailto:aisnof@acronautica.gob.pa">aisnof@acronautica.gob.pa</a> <a href="mailto:aisnoftum@gmail.com">aisnoftum@gmail.com</a></p> <p>NOF Lima : +511 2301419 +511 2301416 +51 978471875 Email: <a href="mailto:aislima@corpac.gob.pe">aislima@corpac.gob.pe</a> <a href="mailto:aislimaperu@gmail.com">aislimaperu@gmail.com</a></p>	AFS, Tel/Fax, REDDIG, Internet	AMHS  AMHS

Estado/ State	Estado de respaldo/ Backup State	Situación / Status		Punto de Contacto/ Contact Point	Descripción general de facilidades y servicios que garantizan la continuidad / General description of facilities and services available which ensure continuity	Banco NOTAM NOTAM Bank
		Borrador/ Draft	Final			
1	2	3	4	5	6	7
<b>Paraguay</b>	Chile		X	NOF Asunción Tel: 59521 645952  Email: <a href="mailto:ais_adnof@dinac.gov.py">ais_adnof@dinac.gov.py</a>  NOF Chile Tel: 56224392081 Email: <a href="mailto:nofchile@dgac.gob.cl">nofchile@dgac.gob.cl</a>	AFS, Tel/Fax, REDDIG, Internet  AFS, Tel/ REDDIG, Internet	AMHS  IAT-WIN
<b>Perú</b>	<b>Bolivia</b>		X	NOF Lima Tel: : +511 2301419 +511 2301416 +51 978471875 Email: <a href="mailto:aislima@corpac.gob.pe">aislima@corpac.gob.pe</a> aislimaperu@gmail.com  NOF La Paz Tel: 5912821732 int 288 Mobile: +5972028265 Email : <a href="mailto:nofbolivia@naabol.gob.bo">nofbolivia@naabol.gob.bo</a>		AMHS
<b>Suriname</b>	Guyana		X	NOF Suriname Tel: 597 0325103 - Email: <a href="mailto:ais.sur@hotmail.com">ais.sur@hotmail.com</a> <a href="mailto:ais@cadsur.sr">ais@cadsur.sr</a>  NOF Guyana Telefax: 592 2612279 Tel: 592 2612269 Cel: 592-632-0416 AFS: SYCJYNYX Cable: TIMAIRPORT GUYANA Email: <a href="mailto:aisguyana@gcaa-gy.org">aisguyana@gcaa-gy.org</a>	AFS, Tel/Fax, REDDIG, Internet	AMHS

Estado/ State	Estado de respaldo/ Backup State	Situación / Status		Punto de Contacto/ Contact Point	Descripción general de facilidades y servicios que garantizan la continuidad / General description of facilities and services available which ensure continuity	Banco NOTAM NOTAM Bank
		Borrador/ Draft	Final			
1	2	3	4	5	6	7
Uruguay	Argentina		X	NOF Montevideo Tel: 5982 6040067 Email: <a href="mailto:ais@adinet.com.uy">ais@adinet.com.uy</a> <a href="mailto:aisnof@dinacia.gub.uy">aisnof@dinacia.gub.uy</a> NOF Ezeiza Tel 5414 480 2294 Fax 5414 480 2260 Email: <a href="mailto:nofezeiza@cana.com.ar">nofezeiza@cana.com.ar</a>	AFS, Tel/Fax, REDDIG, Internet	AMHS, SISNOTAM
Venezuela	Perú	X		NOF Lima Tel: +511 2301419 +511 2301416 +51 978471875  Email: <a href="mailto:aislima@corpac.gob.pe">aislima@corpac.gob.pe</a> <a href="mailto:aislimaperu@gmail.com">aislimaperu@gmail.com</a>		

**Nota/Note:**

- Columna 1: Indicar Estado, Territorio u Organismo Internacional / *Indicate State, Territory or International Organization.*
- Columna 2: Indicar Estado, Territorio u Organismo Internacional con quien debe coordinarse el Plan de Contingencia del Estado citado en la Columna 1 / *Indicate State, Territory or International Organization with whom the Contingency Plan of the State mentioned in Column 1 should be coordinated.*
- Columna 3: Marcar con X en el caso que el Plan de Contingencia se encuentre en proceso para su armonización con el Estado en cuestión / *Mark with an X in case the Contingency Plan is in process for its harmonization with the referred State.*
- Columna 4: Marcar con X en el caso que el Plan de Contingencia se encuentre armonizado con el Estado en cuestión / *Mark with an X in case the Contingency Plan is in process for its harmonization with the referred State.*
- Columna 5: Indicar cargo del Punto de Contacto y medio de comunicación a utilizar en caso de ser necesario / *Indicate position of the Point of Contact and communications means to be used, if necessary.*
- Columna 6: Indicar cuáles son, en general, las facilidades y los servicios disponibles mientras el Plan de Contingencia se encuentra activado / *Indicate which are, in general, the facilities available services while the Contingency Plan is activated.*
- Columna 7: Banco NOTAM / *NOTAM Bank.*