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Civil Aviation
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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Eastern and Southern African Regional Office/Bureau régional Afrique orientale et australe

Ref.: ES AS 2 –0218

20 May 2025

**Subject: Regional Seminar on Awareness of Risk Assessment Processes and on Doc 10084:
Risk Assessment Manual for Civil Aircraft Operations Over or Near Conflict Zones
(Nairobi, Kenya, 23 to 25 June 2025)**

Action Required: *Submit completed Registration Form by 13 June 2025*

Dear Sir/Madam,

I wish to invite you to participate in the International Civil Aviation Organization (ICAO) ESAF and WACAF Regional Seminar on Awareness on Risk Assessment Processes and on Doc 10084: *Risk Assessment Manual for Civil Aircraft Operations Over or Near Conflict Zones*. This seminar is organized in cooperation with the Safer Skies Consultative Committee (SSCC) and hosted by ESAF Regional Office and Kenya Civil Aviation Authority from 23 to 25 June 2025, in Nairobi, Kenya.

2. The Regional Awareness Seminar on Risk Assessment Processes and on Doc 10084: *Risk Assessment Manual for Civil Aircraft Operations Over or Near Conflict Zones* is a continuation of the one-day seminar conducted in Marrakesh, Morocco which will provide the participants from States with an opportunity to share experience related to the development of effective inter-agency coordination processes in order to establish a common approach on security risk assessments, including the exchange of threat-related information among relevant national authorities, and effective exchange of threat and risk-related information at regional and international level.

3. Additionally, the agenda of the Seminar will consist of the following:

- an overview of past incidents related to conflict zones and lessons learned;
- a presentation of the Doc 10084 guidance and how it can be leveraged by aviation stakeholders;
- a discussion about current challenges;
- two table-top exercises; and
- a presentation of existing international and regional conflict zone risk management organizations.

4. The Seminar will allow the participants to actively engage in interactive sessions to build awareness on the guidance on conflict zone risk management, based on the recently updated Doc 10084.

5. After attending this Seminar, aviation stakeholders will have enhanced understanding of the risk to civil aircraft from operations over or near conflict zones and of the guidance outlined in Doc 10084 and how it can be leveraged to strengthen their respective conflict zone risk management practices.

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6. Please be advised that the recommended participation in the Seminar is for civil aviation subject matter experts who participated in the previous one-day seminar as well those who are involved in operational aspects of conflict zone risk management and representatives of agencies and industry responsible for the conduct of risk assessment. As such, internal coordination within each State is required before the submission of the registration.

7. Please also note that there will be no fee for participation for all nominated participants, where additionally the European Union-funded CASE II Project will sponsor transportation and per diem for up to two participants nominated per African State, as follows:

- return flights to/from your location. In order to facilitate the booking of flights, you are requested to provide full details in the attached nomination form and to provide a copy of your passport bio-page.
- A per diem will be paid after the event, the exact amount of which will be individually specified to each participant prior to the seminar. The per diem are intended to cover food, accommodation, communication costs, local transportation, and other sundry expenses during the mission.

8. Please find enclosed nomination form in the **Attachment B**, which we request to be returned to Mr. Justus Nyunja, AVSEC Regional Officer, at JNyunja@icao.int. Additionally, please provide the CASE II Project Manager, Ms. Hanan Achahboun at hachahboun@ecac-ceac.org, with copies of the nominees' passports and bank details no later than **6 June 2025**. Nomination forms received after 6 June 2025 and failing to provide passport and bank details will not be processed.

9. Should you or your administration require further clarification on any of the above, please do not hesitate to contact Ms Hanan Achahboun (hachahboun@ecac-ceac.org) and/or Mr. Justus Nyunja at JNyunja@icao.int

10. The Provisional Agenda for the seminar is provided in **Attachment A**.

Yours sincerely,



Lucy Mbugua
Regional Director

Enclosures:

A – The Provisional Agenda Risk Assessment Processes and on Doc 10084: *Risk Assessment Manual for Civil Aircraft Operations Over or Near Conflict Zones*

B - Nomination form

cc: Chief, Aviation Security Policy Section, ICAO HQ
(asp@icao.int)