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Bureau Afrique occidentale et centrale / Western and Central African Office

T 11/9 - 0738

30 October 2025

Subject: **Invitation to attend the Second AFI Plans Steering Committee Meeting  
(Johannesburg, South Africa, 3 to 4 December 2025)**

*Action required: To confirm participation and register online by 12 November 2025. Invitation to the 2nd AFI Plans and HRDF SC meeting.*

Sir/Madam,

I have the honour to invite you to attend the Second Meeting of the AFI Plans Steering Committee Meeting, scheduled to take place from 3 to 4 December 2025 in Johannesburg, South Africa. This important meeting is being graciously hosted by the South African Civil Aviation Authority.

The main objectives of the meeting are to:

- a) Review the implementation of the 2025 work programmes of the AFI Plans;
- b) Discuss and approve the proposed 2026 priorities and work programmes; and
- c) Consider the Office of Internal Oversight (OIO) Report on the Evaluation of the AFI SECFAL Plan.

A Tentative Agenda is attached for your reference. The working papers will be shared in due course.

You are kindly invited to confirm your participation no later than **12 November 2025** by registering online at <https://www.icao.int/ESAF/meetings>.

Kindly note that the meeting will be conducted in both English and French languages.

Please accept, Sir/Madam, the assurances of my highest consideration.

**Ms. Lucy Mbugua**  
**Regional Director**  
**Eastern and Southern African Office**

**Mr. Romain Ekoto**  
**Regional Director**  
**Western and Central African Office**