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Eastern and Southern African Regional Office/Bureau régional Afrique orientale et australe

Ref.: ES AN 3/24 - 0402

1 September 2025

**Subject: ICAO ESAF Workshop – Implementation of New ICAO Annex 14 Volume 1 SARP on Obstacle Limitation Surfaces (Lusaka – Zambia - 18 to 21 November 2025)**

**Action required: Registration preferably by 27 October 2025**

Dear Sir/Madam,

I wish to inform you that ICAO, at the invitation of SASO, will conduct a Workshop on the Implementation of New ICAO Annex 14 Volume I SARP on Obstacle Limitation Surfaces (OLS) which will be held in Lusaka, Zambia from 18 to 21 November 2025.

The Workshop will be conducted in English with simultaneous interpretation in French languages by the ICAO Obstacle Limitation Surfaces Task Force (OLSTF).

The target participants of the workshop are:

- CAA Technical Staff/Aerodrome Inspectors directly involved in the development of national regulations/standards and/or oversight and assessment of OLS.
- Flight procedure designers/inspectors; and
- Aerodrome Operator Technical Staff directly involved in the assessment and monitoring of the OLS at and in the vicinity of the aerodrome.

Enclosed herewith is the Tentative Workshop Programme (**Attachment A**). The information bulletin will be forwarded to you in due course. As there is a limit of participants for the Workshop, two seats with a maximum of three are allocated to each State. States may nominate extra candidates; however, their acceptance will be provided after **1 of November 2025**, provided some seats are still available.

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I would request you to nominate the participants from your State as soon as possible by email to [ICAOESAF@icao.int](mailto:ICAOESAF@icao.int) but not later than **27 October 2025** to help us in finalizing the arrangements. Nominated participants from States are required to register online using the link the following link <https://www.icao.int/ESAF/meetings>

Air travel, hotel accommodation, daily subsistence travel allowance, health insurance to cover sickness and medical emergency in addition to other costs for participants are the responsibility of the nominating States/Organization.

Yours sincerely,

  
  
**Lucy Mbugua**  
**Regional Director**