

INTERNATIONAL CIVIL AVIATION ORGANIZATION | HOSTED IN ZAMBIA

INFORMATION BULLETIN

SECOND MEETING OF THE AFRICA -
INDIAN OCEAN AVIATION SYSTEM
PLANNING AND IMPLEMENTATION
GROUP (AASPG/2)

2-6 NOVEMBER 2026

Avani Victoria Falls Resort, Livingstone, Republic of Zambia

ICAO

ZAMBIA

AASPG/2

1. VENUE OF THE MEETING

The Second Meeting of the Africa - Indian Ocean Aviation System Planning and Implementation Group (AASPG/2) will be held at Avani Victoria Falls Resort, Livingstone, Republic of Zambia, from 2 to 6 November 2026.



1.1 VENUE ADDRESS

Avani Victoria Falls Resort
Mosi-oa-Tunya Road Livingstone
201200 Republic of Zambia

Tel: +260 778 648 661/2

Email: victoriafalls@avanihotels.com

Website: <https://www.avanihotels.com/en/victoria-falls>

CONTACT DETAILS ARE AS FOLLOWS

1.2 CIVIL AVIATION AUTHORITY - ZAMBIA

Garden City Mall plot number 379A,
Great East Road, off Airport Roundabout
Lusaka

Tel: +260 211 251677 / +260 211 251861

Email: civil.aviation@caa.co.zm

1.2 ICAO EASTERN & SOUTHERN AFRICA REGIONAL OFFICE

United Nations Office at Nairobi Complex
Gigiri, P.O. Box 46294-00100
Nairobi, Kenya

Tel: +254 20 7622395/6

Fax: +254 20 7621092

Email: icaoesaf@icao.int

MEETING COORDINATORS

04

ORGANIZATION

Civil Aviation Authority - Zambia

FOCAL POINT

Eng. Mukuka Besa
Senior Inspector
AIS/PANSOPS
Civil Aviation Authority

CONTACT

Tel: +260 211 251 677

Cell: +260 954409401

+260 978768246

Email: mukuka.besa@caa.co.zm

ICAO ESAF Regional Office

| Meeting Secretariat

| icaoesaf@icao.int

REGISTRATION

Pre-registration of participants is strongly encouraged. Participants are requested to register online through the official ICAO AASPG/2 registration page: ICAO AASPG/2 Registration

ICAO has requested Administrations/Organizations to indicate their intention to participate preferably not later than 2 October 2026. Working Papers and Information Papers should be submitted to the Secretariat not later than 9 October 2026.

On-site registration arrangements at Avani Victoria Falls Resort, including the registration desk hours, will be communicated by the organizers in the final joining instructions.

3 OPENING SESSION

The official opening session is scheduled to commence on Monday, 2 November 2026 at 09:00 hours, at Avani Victoria Falls Resort, Livingstone



4 WORKING LANGUAGE AND DOCUMENTS

The meeting will be conducted in English and French with simultaneous interpretation. Meeting documentation will likewise be issued in English and French.

5 TRANSPORT

5.1 Air Transport, 5.1.1 Delegates

Delegates travelling by air are advised to use Harry Mwanga Nkumbula International Airport (LVI), Livingstone, as their final airport of arrival. The airport is approximately a 25-minute drive from Avani Victoria Falls Resort.

Livingstone is served by regional air connections, including services through Lusaka and Johannesburg. Participants should verify current schedules directly with their preferred airlines when making travel arrangements

Delegates may be requested to provide their arrival and departure flight details and accommodation information to the Host State focal point to facilitate reception and transport arrangements.

5.2 GROUND TRANSPORTATION

5.2.1 Transport from Harry Mwanga Nkumbula International Airport to hotels:

Host State airport reception and transfer arrangements are to be confirmed. Participants who make private transfer arrangements are advised to use hotel transfer services, registered taxis or reputable transport providers

5.2.2 Transport from hotels to the meeting venue:

Participants accommodated at Avani Victoria Falls Resort will be staying at the meeting venue. Daily transport arrangements for participants staying at other recommended hotels will be communicated by the Host State, if provided.

ENTRY VISA

Visa requirements for entry into Zambia depend on nationality. Participants are advised to ascertain their individual visa status before travel through a Zambian Embassy/High Commission or the Zambia Department of Immigration. Depending on the applicable visa category, travellers may be required to provide the following

6 ENTRY VISA:

- Valid passport;
- Passport-size photograph and passport copy, where required;
- Return or onward air ticket;
- Hotel/accommodation details;
- Official meeting invitation letter; and
- Applicable visa fee, where required.

Nationals who require prior visa approval should obtain the approval before travelling. Zambia also provides an electronic visa service for eligible applicants. Applicable fees and eligibility should be checked directly with the Department of Immigration because they vary by visa category and nationality.

E-services: Zambia Immigration e-Services

7 HEALTH

Travellers are advised to be up to date with routine vaccinations and to consult a medical practitioner or travel health service before departure. Malaria is present in Zambia; appropriate malaria prevention measures, including mosquito-bite precautions and medical advice on prophylaxis, are recommended.

7 HEALTH

A Yellow Fever vaccination certificate is not routinely required for every traveller. It may be required for travellers arriving from, or having specified transit through, a country with risk of Yellow Fever transmission. Participants should confirm the requirements applicable to their itinerary before travel.

8 WEATHER FORECAST

November is generally hot and marks the beginning of the rainy season in Livingstone. Participants should expect warm daytime conditions, with the possibility of afternoon or evening showers and thunderstorms. Light clothing, sun protection and a light rain jacket or umbrella are recommended.

For the most reliable forecast shortly before travel, participants should consult the Zambia Meteorological Department.

9. SAFETY

Participants are advised to exercise normal personal security precautions, particularly when travelling at night, and to use hotel shuttles, registered taxis or reputable transport services. Passports, cash and valuables should be kept secure.

Avani Victoria Falls Resort is situated in a wildlife area near Mosi-oa-Tunya National Park. Participants should follow hotel guidance and maintain a safe distance from wildlife encountered within or around the resort grounds

K LOCAL CURRENCY AND FOREIGN EXCHANGE RATES

The official currency of Zambia is the Zambian Kwacha (ZMW).

Current banknotes in circulation are K10, K20, K50, K100, K200 and K500. Coins in circulation are 5 Ngwee, 10 Ngwee, 50 Ngwee, K1, K2 and K5

Foreign currency can be exchanged at authorized banks and bureaux de change. Exchange rates fluctuate; participants are encouraged to consult the Bank of Zambia for current information

11 EMERGENCY CONTACT

11.1 National Emergency Numbers

SERVICE	NUMBER
Police /General Emergency	991
Ambulance	992
Fire Brigade	992

11.2 Government Hospital

Livingstone University Teaching Hospital
P.O. Box 60091, Livingstone, Zambia
Tel: +260 213 321365
Email: livingstone.hospital@moh.gov.zm

11.3 Additional Medical Assistance

Participants should obtain the emergency/medical assistance number of their hotel upon arrival and ensure they have adequate travel and medical insurance. For immediate emergencies, use the national emergency numbers above.

12. COMMUNICATION

Zambia's international telephone country code is +260. Major mobile network operators include Airtel, MTN and Zamtel.

When calling a Zambian telephone number from outside the country, dial +260 followed by the relevant number, omitting the domestic leading zero where applicable. Wi-Fi is available at Avani Victoria Falls Resort and at most major hotels in Livingstone

13 ELECTRICITY

Electricity in Zambia is supplied at approximately 230 V, 50 Hz. Plug and socket types G is used.

Participants whose equipment uses different plugs should bring an appropriate travel adapter.



14 HOTELS

Participants are requested to make their own hotel reservations unless otherwise advised by the organizers.

When booking, participants should indicate that they are attending the ICAO AASPG/2 Meeting if negotiated rates have been established.

NOTE: Negotiated accommodation rates and any booking codes are still to be confirmed by the Host State/ICAO. The hotel list below is provided for planning purposes; participants should verify final rates and cancellation conditions directly with the hotels.

HOTEL INFORMATION IN LIVINGSTONE, ZAMBIA

NO	HOTEL	RATES	CONTACTS	DISTANCE TO VENUE
1	AVANI Victoria Falls Resort	Standard Double, Bed Breakfast (DBB) – \$197.39 Superior Double, Bed Breakfast (DBB) – \$368.44	+260977325116 or +260767476265 mnkalamo@minor.com mmusobani@minorhotels.com	Venue of the Event
NO	HOTEL	RATES	CONTACTS	DISTANCE TO VENUE
2	Royal Livingstone Hotel	Premium, Double, Bed & Breakfast (DBB) – \$657.89 Deluxe, Double, Bed & Breakfast (DBB) – \$789.46	+260977325116 or +260767476265 mnkalamo@minor.com mmusobani@minorhotels.com	adjacent to Venue <1 km sister property
NO	HOTEL	RATES	CONTACTS	DISTANCE TO VENUE
3	David Livingstone Lodge	Single, Bed and Breakfast (SBB) – \$207.25 Double, Bed & Breakfast (DBB) – \$259.16	260950368484 or +260978118078 events@thedavidlivingstone.com	8.4 km via Mosi-Oa-Tunya Rd/T1 Drive – 12 mins Walk – 1hr 51 mins
NO	HOTEL	RATES	CONTACTS	DISTANCE TO VENUE
4	Radisson Blu Mosi-Oa-Tunya Livingstone Resort	Superior/ Standard room Garden facing - Single, Bed and Breakfast (SBB) - \$235.07 Premium- River facing - Single, Bed and Breakfast (SBB) - \$261.13 Premium suite with river view – \$522.26 Premium Villa suite with river view – \$628.01	+260630373250 or +260978120452 nsokolo.sichula@radissonblu.com	7.6 km via Mosi-Oa-Tunya Rd/T1 Drive – 11 mins Walk – 1hr 40 mins
NO	HOTEL	RATES	CONTACTS	DISTANCE TO VENUE
5	Chrismar Hotel Livingstone	Single, Bed and Breakfast (SBB) – \$131 Double, Bed & Breakfast (DBB) – \$152 Junior Suite - Single, Bed and Breakfast (SBB) – \$164	+260976913570 or +260977113626 booklvn@chrismarhotels.com	7.8 km via Mosi-Oa-Tunya Rd/T1 Drive – 10 mins Walk – 1hr 43 mins

Junior Suite - Double, Bed & Breakfast (DBB) – \$194

Executive - Single, Bed and Breakfast (SBB) – \$273

Executive - Double, Bed & Breakfast (DBB) – \$315

NO	HOTEL	RATES	CONTACTS	DISTANCE TO VENUE
6	Zambezi Junction Lodge	Executive - Single, Bed and Breakfast (SBB) – \$95 Executive - Double, Bed & Breakfast (DBB) – \$108 Executive Twin - Bed & Breakfast (BB) – \$128 Standard - Double, Bed & Breakfast (DBB) – \$89 Standard - Single, Bed and Breakfast (SBB) – \$79 Standard Twin - Bed & Breakfast (BB) – \$110 Chalet - Single, Bed and Breakfast (SBB) – \$108 Chalet - Double, Bed & Breakfast (DBB) – \$120 Chalet Twin - Bed & Breakfast (BB) – \$141 Family Room – 4 pax - \$149 Family Room – 6 pax - \$170	+260979422445 Zambezijunctionlodge@gmail.com	6.3 km via Mosi-Oa-Tunya Rd/T1 Drive – 7 mins Walk – 1hr 24 mins

NO	HOTEL	RATES	CONTACTS	DISTANCE TO VENUE
7	Protea Hotel Livingstone	Kingsize - Bed & Breakfast (BB) – \$271	+260979492323 reservations@phlivingstone.co.zm	7.2 km via Mosi-Oa-Tunya Rd/T1 Drive – 9 mins Walk – 1hr 36 mins

NO	HOTEL	RATES	CONTACTS	DISTANCE TO VENUE
8	Chapa Classic Lodge	King Twin - Double, Bed & Breakfast (DBB) – \$53 Deluxe - Double, Bed & Breakfast (DBB) – \$48	+260975795030 or +260977796710 chapaclassiclodge@zamnet.zm	10.4 km via Mosi-Oa-Tunya Rd/T1 Drive – 16 mins Walk – 2hr 18 mins

NO	HOTEL	RATES	CONTACTS	DISTANCE TO VENUE
9	Bee Hive Apartments	2 Bedrooms Apartment - \$184	+260770994470 or +260764327200 info@hiveapartmentsandtour.com	14.4 km via Mosi-Oa-Tunya Rd/T1 Drive – 21 mins Walk – 3hr 10 mins

NO	HOTEL	RATES	CONTACTS	DISTANCE TO VENUE
10	Pumulani Lodge Livingstone	Deluxe - Double, Bed & Breakfast (DBB) – \$50 Standard - Double, Bed & Breakfast (DBB) – \$45 Executive - Double, Bed & Breakfast (DBB) – \$71	+260978691514 or +260964017019 Pumulanizambia@yahoo.com	10.2 km via Mosi-Oa-Tunya Rd/T1 Drive – 15 mins Walk – 2hr 17 mins

NO	HOTEL	RATES	CONTACTS	DISTANCE TO VENUE
11	Cross Roads	Executive - Double, Bed & Breakfast (DBB) – \$42 Deluxe - Double, Bed & Breakfast (DBB) – \$32	+260966783838 crossroads@crossroadslodges.com	12.4 km via Mosi-Oa-Tunya Rd/T1 Drive – 21 mins Walk – 2hr 44 mins

EXPERIENCE LIVINGSTONE

Build modest tourism guidance into the delegate experience - the location is part of the value proposition.

