

INFORMATION BULLETIN

All the essential information required for your participation in the inaugural AASPG meeting in Libreville, Gabon.



Working language

Official language and translation/interpretation provisions



Contact

Contact information for event managers for support prior to and throughout the event.



Transport

Shuttle services, airport transportation, and local transit



Event venue

Details regarding the website, accommodations, and comprehensive schedule



Visa and Formalities

Visa guidance and entry prerequisites



Accommodation

Accommodation choices, agreed-upon rates, and closeness to venues

GATHERING LOCATION



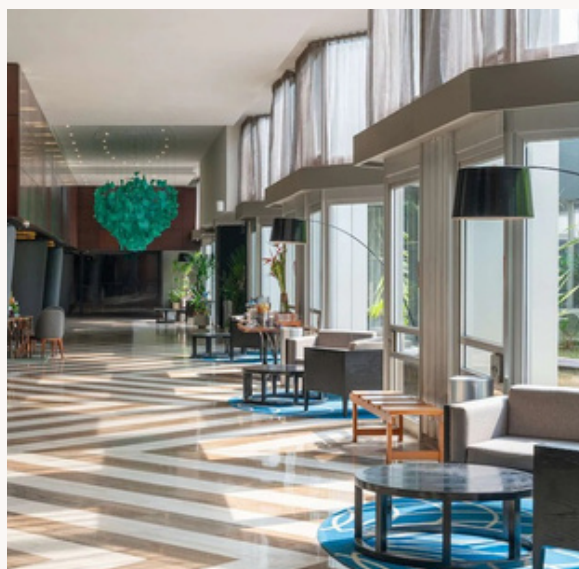
Radisson Blu Hotel

5 Boulevard de Nice B.P 2254,
Libreville

Tel: +241 11448000 / 26, +241
65405778

www.radissonhotels.com

The inaugural meeting of the AASPG (Africa-Indian Ocean Aviation System Planning and Implementation Group) is scheduled to take place from November 3 to November 7, 2025, at the Radisson Blu Hotel in Libreville, Gabon.



CONTACT INDIVIDUALS

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Tel: +254 (0)20 7622395 / 7622396

Email: icaoesaf@icao.int

West and Central Africa Regional Office (WACAF)

Tel: +221 33 869 24 24 Email:

icaowacaf@icao.int

VISA ADMINISTRATOR

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LOGISTICS SUPERVISOR

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 gregue.nguele@anac-gabon.com

CONTACT INDIVIDUALS

SECRETARIAT SUPERVISOR

Mrs. Astride PEMBA LITERATURE

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 astride.pemba@anac-gabon.com



OPERATING LANGUAGES



INAUGURAL CEREMONY

The official inauguration is scheduled for Monday, November 3, 2025, at 9:00 a.m. Attendees are encouraged to be seated in the meeting room by 8:30 a.m.



INSCRIPTION

Participants are encouraged to complete their registration online at:

www.aaspg-gabon.com

Registration will occur at the meeting location on Monday, November 3, 2025, and daily from 7:30 a.m. to 8:30 a.m.

Comprehensive details can be found at:

www2023.icao.int/WACAF/Pages/AASPG.aspx

“The meetings will take place in English and French, featuring simultaneous interpretation.”

TRANSPORT



AUTHORIZED SHUTTLES

Transportation will be arranged between Libreville International Airport, selected hotels, and the meeting location (Radisson Blu Hotel).

A reception desk will be located in the arrivals hall of the airport to provide assistance to delegates.

SHUTTLE TIMETABLES

Round-trip transportation will be offered from the designated hotels (main entrance) to the meeting venue.



- from 7:30 AM to 8:30 AM
- at 5:00 p.m. from the conference location to the hotels.



TAXI

Taxis can be accessed from your hotel. GOZEM offers on-demand transportation featuring metered, air-conditioned, and comfortable taxis.

Download the GOZEM application from Google Play or the App Store at <https://gozem.co/ga/fr/>.

HOTEL DETAILS



GENERAL GUIDELINES

Participants are encouraged to arrange their own hotel accommodations and to mention their attendance at an ANAC meeting to take advantage of the specially negotiated rates.



RESERVATION CONFIRMATION

It is recommended to promptly confirm your hotel reservations (by forwarding the information to the Accommodation Commission) to prevent last-minute issues.

TIME AND ATTIRE

OVERALL CLIMATE

Gabon is traversed by the equator.

The climate is tropical, warm and moist.

We differentiate:

- a lengthy rainy season (February–June),
- a brief rainy season (September–December),
- a prolonged dry season (June–September),
- a brief dry season (December–January).

With climate change, it is increasingly common for rainfall to occur during the dry season.

NOVEMBER WEATHER PATTERNS & TEMPERATURES



Max temperature: 28 - 31 °C



Min temperature: 22 - 25 °C



Humidity: 90 - 98 %



Rainfall: 400 - 486 millimeters

APPAREL RECOMMENDATIONS

It is advisable to wear light, breathable, and waterproof clothing due to the frequent rain. Comfortable footwear is also suggested.

PASSPORT AND VISA



VISA APPLICATION PROCESS

Participants are required to obtain their own visa by utilizing the invitation letter along with the official designation letter. There are two options:

at the closest Consulate,
or online prior to arrival in Gabon:

<https://evisa.dgdi.ga>



EXEMPTIONS AND PROVISIONS

- Exemption for nationals of CEMAC (Cameroon, Central African Republic, Congo, Chad, Equatorial Guinea) for a stay of up to 90 days.
- Nationals of the G20 and the Gulf Cooperation Council are eligible for a visa on arrival or can apply online. (<https://evisa.dgdi.ga>)



DOCUMENTS REQUIRED

- Passport valid for at least 3 months
- Invitation letter and formal title
- Yellow fever vaccination record

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Mr. Patrick Otha

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COVID-19 INFORMATION



PRIOR TO DEPARTING FOR LIBREVILLE

- The Covid-19 test is no longer required prior to boarding the flight to Libreville.
- Routine screening is recommended.
- The Passenger Locator Form is no longer necessary prior to departure.



DEPARTURE FROM LIBREVILLE

- The Covid-19 test is no longer required for departure from Gabon.
- A test is available (at your expense) at health centers for travelers whose final destination necessitates it.



BANKING & CURRENCY



DOMESTIC CURRENCY

The official currency is the CFA Franc (XAF), which operates on a decimal system.

- Banknotes: 500, 1,000, 2,000, 5,000, and 10,000 XAF
- Coins: 100 XAF

Fixed exchange rate with the euro: 1 EUR = 655.957 XAF.



EXCHANGE AND RATES

The exchange rate in relation to the dollar (USD) fluctuates daily according to interbank transactions.

Participants can verify the information online for a revised rate.



FINANCIAL SERVICES

- Commercial banks and exchange offices operate from 8:00 a.m. to 3:00 p.m. Monday through Friday, and from 8:00 a.m. to 12:00 p.m. on Saturdays.
- Hotels might provide currency exchange services for a charge.



AIRPORT AND ATM

Currency exchange services are available at the airport for Euros and Dollars.

Opening Hours: Monday through Friday, 8:00 a.m. to 4:00 p.m.

ATMs can be found in the arrivals hall.

BANKING & CURRENCY

COMMUNITY CURRENCY



TELECOMMUNICATIONS, SAFETY & POWER



TELECOMMUNICATIONS & INTERNET

- To call from abroad, dial the code +241 (omitting the initial 0 in the number).
- Telecommunication and internet services are extensively accessible.
- Operators: Moov Africa, Gabon Telecom, and Airtel Gabon.
- SIM cards available for purchase at the airport.



ELECTRICAL SUPPLY

- Type C or E electrical sockets.
- Local network voltage: 220 V – Frequency: 50 Hz.
- Bringing an adapter is recommended.



SECURITY

- The overall security level is satisfactory.
- Police: 112 (toll-free) or +241 65 81 81 81 (Prefecture).
- Recommendation: remain alert in demonstration areas.

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TOURIST GUIDANCE



DESTINATION

Gabon is a remarkable destination where tropical nature harmonizes with wildlife. You will encounter a variety of landscapes, including equatorial rainforests, savannahs, beaches, and extensive areas populated by large mammals and smaller wildlife. Unforgettable experiences are assured.



NATIONAL PARKS AND NATURAL LANDSCAPES

Your safari in Gabon will lead you to one of the 13 national parks, showcasing natural treasures:

- Kongou Falls, Djidji, and Iboundji
- Breathtaking scenery of Lopé, Wonga Wongué, Batéké Plateaux
- Pongara, Loango, and Mayumba shorelines
- Peaks of the Monts de Cristal and the Chaillu Massif



CULTURE

Your journey to the tropical forests will also provide a chance to explore the traditions and everyday life of indigenous communities, especially the Pygmies.

EMERGENCY CONTACT INFORMATION



Emergency Services



112 (no charge)



Social Emergency Medical Service



1488

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HEALTHCARE SERVICES



HEALTHCARE INSTRUMENT

An Advanced Medical Post (AMP) will be established at the Radisson Blu hotel, accompanied by a medical ambulance for support.

Medical teams and ambulances will be stationed at the designated hotels to receive participants.

CONSULTING PHYSICIANS

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Dr. Flore Brahime

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florenontse@yahoo.fr

ACCOMMODATIONS IN LIBREVILLE

RADISSON BLU HOTEL ★★★★★

 Distance: 0 kilometers

- Executive Suite 350,000 XAF
- Suite junior 299,000 XAF
- Standard Twin Room 230,000 XAF
- Standard single room 196,000 XAF
- Superior Room 192,000 XAF
(breakfast included)

5, Boulevard de Nice, BP: 2254, Libreville

Tel: +241 114 48000 / 448 026 / 654 057 78

www.radissonhotels.com

PARK INN BY RADISSON ★★★★★

 Distance: 0 kilometers

- Executive Suite 281,000 XAF
- Sea view room: 167,000 XAF
- Superior room: 142,000 XAF
- Single room: 136,000 XAF
(breakfast included)

reservation.libreville@parkinn.com

ACCOMMODATIONS IN LIBREVILLE

THE GOLDEN STAR SAND TIMER ★★★

📍 Distance: 5.1 km

- Ministerial Suite 295,000 XAF
- Deluxe Executive Suite 215,000 XAF
- Twin Room 136,000 XAF
- Superior Room 105,000 XAF
- Standard room 95,000 XAF
(breakfast included)

5 minutes from Rond-Point de Jade, Sabliere (7 minutes from Radisson), Libreville

Tel: [+241 114 48000](tel:+24111448000) / [448 026](tel:+241448026) / [654 057 78](tel:+24165405778)

HOTEL LE CRISTAL ★★★★★

📍 Distance: 6 kilometers

- Single Presidential Suite 320,000 XAF
- Suite junior simple 240,000 XAF
- Deluxe Single Room 155,000 XAF for 2 guests
- Deluxe Single Room 135,000 XAF for 1 guest
- Standard room 135,000 XAF for 2 guests
- Standard room 115,000 XAF for 1 guest
(breakfast included)

Independence Square, Libreville, Gabon (10 minutes from the Radisson)

Tel: [+241 117 227 777](tel:+241117227777) / [744 273 20](tel:+24174427320)

cmasbou@lecristal-hotel.com

ACCOMMODATIONS IN LIBREVILLE

HOTEL DE LA SABLIERE ★★★★★

📍 Distance: 6.1 km

- Presidential Suite750,000 XAF for 2 guests
- Presidential Suite550,000 XAF for 1 person
- Executive Suite 420,000 XAF 2 guests
- Executive Suite 350,000 XAF
- Suite Junior with garden view 270,000 XAF 2 pax
- Suite Junior with garden view..... 220,000 XAF 1 pax
- Classic Room with garden view 180,000 XAF for 2 guests
- Classic Room with garden view 160,000 XAF 1pax
- Classic Room with ocean view 195,000 XAF for 2 guests
- Classic Room with ocean view 175,000 XAF 1 guest
(breakfast included)

La Sablière (10 minutes from the Radisson) Libreville GABON

Tel: +241 114 416 35

reception-lgh@luxurygreen-resorts.com

FLY HOTEL ★★★

📍 Distance: 6.1 km

- Superior Suite225,000 XAF for 2 guests
- Executive Suite 200,000 XAF for 2 guests
- Suite Junior 136,000 XAF 2 pax
- Standard Room 150,000 XAF for 2 guests
(breakfast included)

Libreville Airport (ADL) Located behind the CKDO (13 minutes from the Radisson) PO Box: 1624 Libreville, Gabon

Tel: +241 114 421 70 / 114 421 71

info@flyhotelgabon.com

reservations@flyhotelgabon.com

ACCOMMODATIONS IN LIBREVILLE

HOTEL ORCHIDE SABLIERE ★★

 Distance: 6.3 kilometers

- Mini Suite 79,000 XAF
- Standard room 56,000 XAF
- Economic Chamber..... 50,000 XAF
(breakfast included)

La Sablière, located across from the Ballon d'Or (10 minutes from the Radisson), BP: 16108 Libreville

Tel: +241 658 919 36

hotel.orchidee@hotmail.com

MIRNA ★★★★★

 Distance: 6.9 kilometers

- Standard Room..... 70,000 XAF
(breakfast included)

Sablire-Route Angondje (13 minutes from the Radisson), BP: 23791 Libreville.

Tel: +241 656 09 027 / 114 59 1000

sales.libreville@onomohotel.com

ACCOMMODATIONS IN LIBREVILLE

NOMAD ★★★★★

 Distance: 7.1 km

- Suite 180,000 XAF
(breakfast included)

La Sablière (14 minutes away from the Radisson)

Tel: +241 654 077 20

info@nomadlibreville.com

HOTEL ETOILE D'OR LONDON ★★★★★

 Distance: 7.4 kilometers

- Ministerial Suite 296,000 XAF
- Luxury Executive Suite 216,000 XAF
- Twin Room 137,000 XAF
- Superior Room 106,000 XAF
- Standard Room 96,000 XAF
(breakfast included)

London city center (13 minutes from the Radisson), BP: 10654
Libreville, Gabon.

Tel: +241 65406881

info@flyhotelgabon.com

www.letoledorhotels.com

ACCOMMODATIONS IN LIBREVILLE

KING'S CHOICE APART HOTEL ★★★★★

📍 Distance: 9.8 kilometers

- Appart king's choice 2 bedrooms 210 924 XAF
- Queen's Choice one-bedroom apartment 152,101 XAF
- Twin Room 110,084 XAF
- Standard Room 72,269 XAF
- Superior Super King Room 121,891 XAF
- (breakfast included)

Agondje Stadium (17 minutes from the Radisson), BP: 1777 Libreville.

Tel: +241 6203 1208 / +241 1145 3701

kingschoicelbv@gmail.com

HOTEL BOULEVARD ★★★★★

📍 Distance: 12 kilometers

- Suite VIP 3 250,000 XAF
- Suite VIP 2 180,000 XAF
- Suite VIP 1 150,000 XAF
- Single Room 60,000 XAF
- Double room 80,000 XAF
- Room with ocean view 90,000 XAF
- Room with a view of the road 80,000 XAF
- (breakfast included)

ACAE Libreville GABON (19 minutes from the Radisson), BP: 18420.

Tel: +241 11 70 57 81 / +241 60 00 64 30

www.hotelboulevardgabon.com

Thank you for your consideration

NATIONAL AGENCY OF CIVIL AVIATION (GABON)

Libreville Airport P.O. Box: 2212

contact@anac-gabon.com

(+241) 11 44 56 54 / 58

