



**BONS DE COMMANDE
SERVICES D'EXPOSITIONS**

**12th Air Navigation
Conference**

**EXHIBITOR SERVICES &
FORMS**



12th Air Navigation Conference

November 19 - 30, 2012 (exhibit: November 19 - 21, 2012) ICAO Headquarters

Dear Exhibitor,

We are pleased that **GES CANADA / Clarkson-Conway** has been selected as your Official Service Contractor for the:

12th Air Navigation Conference

We strive to offer you the best possible service to facilitate a successful show experience.

Please review this manual carefully. It contains information and order forms for each of the many services offered by **GES CANADA / Clarkson-Conway**. If we are to serve you efficiently, it is most important that you return these forms to us promptly.

By placing your orders in advance, you can save up to 40% on most decorating items. Advance orders also make for a smoother, more efficient move-in avoiding unnecessary waits, the possibility of selecting a sold out item and showsite delivery delays.

To qualify for discount prices, orders must be received in our office on or before the deadline date on the order forms. Please be sure to reference each order form as deadline dates may vary.

GES CANADA / Clarkson-Conway requires payment in full at the time services are ordered. For your convenience, we require that you provide a credit card authorization with your initial order. This may be used to charge labour and material handling services not covered in your advance order. We accept Visa, Mastercard, American Express, as well as cheques.

We realize that exhibiting in a tradeshow can be complicated. If you need assistance with your orders or additional information, please call our offices at 514-861-9694 and ask to speak to a Customer Service Representative (CSR).

In addition, our **GES CANADA / Clarkson-Conway** Services centre staff will be available throughout the show to assist you.

Thank you in advance for your valued business. We look forward to serving you and wish you a most successful event.

Customer Service

Show Information

12th Air Navigation Conference

Room: Level 4 Foyer

November 19 - 30, 2012 (exhibit: November 19 - 21, 2012)

ICAO Headquarters

SHOW INFORMATION

BOOTH EQUIPMENT

Each exhibit space includes:

Your booth space will be empty, unless you order the ICAO-Authorized Special Exhibit Booth from GES/Clarkson-Conway (Exhibitor's expense in addition to booth space)

2m x 2.5m (6' x 8') OR 2.5m x 2.5m (8' x 8') spaces: a company renting a 6' x 8' (2m x 2.5m) or an 8' x 8' (2.5m x 2.5m) single exhibition space must order an ICAO -Authorised Booth from GES.

3m x 3m (10' x 10') spaces: a company renting a 10' x 10' (3m x 3m) exhibition is not obliged to order an ICAO -Authorised booth. The company has the option to bring its own display or rent the ICAO-Authorised booth from GES.

Exhibitors are responsible for providing all additional furniture, equipment, power and lighting for their booths.

ELECTRICITY

There is one **(1) standard electrical outlet (110V / 15Amp)** included in your booth space. For any additional electrical needs please contact ICAO directly.

EXHIBIT HALL CARPET

The exhibit hall is carpeted.

DISCOUNT PRICE DEADLINE DATE

In order to receive advance order discount rates listed on the price sheet, we must receive your order and payment by:

November 2, 2012

SHOW SCHEDULE

EXHIBITOR MOVE-IN

Sunday, November 18, 2012 9:00am - 5:00pm

GES SERVICE DESK

Sunday, November 18, 2012 9:00am - 5:00pm
Monday, November 19, 2012 7:00am - 10:00am

All labour services will have overtime charges applied.

EXHIBIT HOURS

Monday, November 19, 2012 9:00am - 5:00pm
Tuesday, November 20, 2012 9:00am - 5:00pm
Wednesday, November 21, 2012 9:00am - 7:30pm

EXHIBITOR MOVE-OUT

Wednesday, November 21, 2012 7:30pm - 10:00pm

All labour services will have overtime charges applied.

SHIPPING INFORMATION

Please review this section of the Exhibitor Kit thoroughly for: the proper shipping address to the facility, all information relating to advance freight, storage, and materials handling of your goods during the move-in and move-out process.

SERVICE CONTRACTOR CONTACTS / INFORMATION:

OFFICIAL DECORATOR

GES CANADA / Clarkson-Conway
800 de la Gauchetière West, Suite 1165
Montréal, QC H5A 1K6
Phone: 514-861-9694 Fax: 514-392-1577

OFFICIAL CARRIER & CUSTOMS BROKER

Mendelssohn Event Logistics
276 St. Jacques Street West, Suite 818
Montreal, QC H2Y 2G4
Phone: 514-987-2700 Fax: 514-849-3446

OFFICIAL AUDIO-VISUAL SUPPLIER

Concept Audio-Visuel
Richard Rochon
Phone: 514-954-0000 ext. 226 E-Mail: r.rochon@conceptav.ca

RETURN TO: GES CANADA / Clarkson-Conway • Place Bonaventure, 800 de la Gauchetière Ouest, Suite 1165, Montréal, QC H5A 1K6
Tél/Phone: 514.861.9694 • FAX: 514.392.1577 • www.gesexpo.ca • Courriel / Email: clarkson@ges.com

12th Air Navigation Conference
DEADLINE DATE:
November 19 - 30, 2012 (exhibit: November 19 - 21, 2012)
ICAO Headquarters
November 2, 2012

COMPANY NAME	NAME	BOOTH#
STREET	CITY	PROVINCE
PHONE	FAX	E-MAIL
SHOWSITE CONTACT	SHOWSITE CONTACT EMERGENCY #	

Payment Policy

Payment for Services - GES CANADA / Clarkson-Conway requires payment in full at the time services are ordered. Further, GES CANADA/ Clarkson-Conway requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labour and material handling, not covered by your initial payment. All applicable taxes will be added and charged to your credit card.

Discount Pricing - To qualify for discount pricing, orders must be received with payment on or before the discount price deadline.

Method of Payment - GES CANADA / Clarkson-Conway accepts American Express, Mastercard, Visa, cheque and wire transfers. Purchase orders are not considered payment. Exhibitors will be charged a \$25.00 fee for NSF cheques or wire transfers (to cover the bank fees).

Third Part Billing - Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. GES CANADA / Clarkson-Conway reserves the right to institute collection action against the exhibitor if the authorized third party does not pay.

Tax Exempt - If you are tax exempt in Canada you must provide a GST and/or QST Exemption Certificate. Please send the above information to the GES CANADA office for this show. Taxes vary by location and will be added to your invoice, if you do not submit your tax exempt certificate prior to the deadline.

Adjustments & Cancellations - It is the responsibility of the exhibitor to advise GES CANADA/ Clarkson-Conway on-site representative(s) of any problem(s) with any of their orders. No adjustments will be made to invoices after the close of the show. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order based upon the status of move-in, work performed, and/or GES CANADA / Clarkson-Conway set up costs or expenses. Please refer to the individual forms for cancellation fees. A minimum non-refundable deposit of \$25.00 will be applied toward the invoice, unless there is a cancellation of your order.

If you have any questions regarding our payment policy please call GES CANADA / Clarkson-Conway at 514.861.9694 or visit the GES CANADA / Clarkson-Conway Servcentre at the show.

Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card, cheque or wire transfer, however, we require your credit card charge authorization to be on file with GES CANADA / Clarkson-Conway.

You agree to late fees of up to 1.5% per month on any balance not paid at the conclusion of the event or balance left without appropriate credit card on file.

For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.

GES CANADA/Clarkson-Conway Inc.
Canadian Imperial Bank of Commerce, 1155 Blvd. René-Lévesque West
Montreal, Quebec, Canada, H3C 3E2
Canadian Dollars: Account # 2408414 Branch# 010 Transit # 00001
Swift Code: CIBC CATT
American Dollars: Account # 2408414 Branch# 010 Transit # 00001
Intermediary Bank: Bank of America: ABA 026009593
Euros: Account # 2408414 Branch#010 Transit # 00001 Swift Code: CIBC CATT

To properly credit your account, include the following information with your transfer and send this information to the GES CANADA address listed on the order forms: exhibiting company name, show name and the booth # date and amount of the transfer bank and country where transfer originated.

I agree in placing this order that I have accepted GES CANADA payment policy and GES CANADA Terms & Conditions of Contract

PLEASE

AUTHORIZED SIGNATURE

AUTHORIZED NAME - PLEASE PRINT

DATE

Credit Card Charge Authorization

(All Information Must Be Provided)

PROVIDE EXPIRATION DATE
EXPIRATION DATE
☐ MasterCard

☐ VISA

☐ American Express

PROVIDE CVC CODE
CVC CODE
Account #

CARDHOLDER'S NAME

PLEASE PRINT

CARDHOLDER'S BILLING ADDRESS

CITY

PROVINCE / STATE

POSTAL CODE

PLEASE

CARDHOLDER'S SIGNATURE

DATE

Calculation of Orders

Materials Handling (Pages C9-5B & C9-6R)	\$
Furnishings (page C9-16)	\$
Carpet (page C9-17)	\$
Accessories (page C9-18)	\$
Modular Panel & Accessories (page C9-19)	\$
Show Special (page C9-21A)	\$
Plants & Flowers (page C9-22)	\$
Labour (page C9-28)	\$
Wire Transfer Fee - Add \$25.00	\$

FULL PAYMENT DUE:

\$

To simplify payment, send a cheque payable to GES CANADA / Clarkson-Conway for your entire order or note the amount to be charged to your credit card.

Charge my credit card in the amount of: \$

Enclosed is a cheque in the amount of: \$

12L51EX

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Material Handling is the unloading of your exhibit materials, delivery to your booth, handling of empty containers to and from storage, and removal of your materials from your booth for reloading onto your outbound carrier. This is not to be confused with the cost to transport your exhibit material to and from the event.

Benefits of Advance Shipping to the GES CANADA Warehouse

- Storage of materials for up to 20 days prior to the show.
- Delivery of Shipments to your booth by the beginning of move-in (schedule permitting).
- Some conventions centres and hotels do not have facilities for receiving or storing freight.
- Saves valuable set-up time.

How to ship in Advance to the GES CANADA Warehouse

- Remove all old shipping and empty storage labels.
- Fill out and attached enclosed Advance Shipping Labels.
- Complete the enclosed Advance Material Handling order form.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Take the time to ensure that your display and products are packed neatly and securely.
- Do not ship uncrated materials to the warehouse.
- Please note that when utilizing a ground carrier other than the official, U.S. shipments will require customs clearance before delivery to the advance warehouse. Clearance delays may occur.

How to Ship to Exhibit Site

- Consign all shipments c/o GES CANADA.
- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Direct Shipping labels.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Take the time to ensure that your display and products are packed neatly and securely.
- If you are shipping your carpet and/or lighting trusses, make sure it is loaded last so it can be unloaded first.

Freight Carriers

Select a carrier with experience in handling exhibition materials. Make sure to give your carrier explicit information as to where and when to check-in. Delivery and pick up times are often out of the range of "normal" deliver hours, make sure your carrier is committed to meeting your target dates and times. While making shipping plans to the Show, also plan for the return shipment.

Tracking Shipments

Confirm your delivery date and time with your carrier, and have all pertinent shipping information in the hands of your representative at showsite. You may also want to review the return of your goods at the end of the show.

Estimating Material Handling Charges

Handling charges are based on the weight of the freight. Shipments are billed by the hundred weight and rounded up to the nearest hundred. Minimum per shipment may apply, see enclosed Material Handling Order Form for details. Please prepay all shipping charges - GES CANADA cannot accept or be responsible for collect shipments. Crated and uncrated shipments must be separated and clearly identified on your bill of lading.

Crated - Material that is skidded, or is any type of shipping container that can be unloaded at the dock with no additional handling required.

Uncrated - Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

Special Handling - Defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading, and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.

Overtime Surcharges - Shows that move-in or move-out on weekends or late in the day may be subject to overtime surcharges. See enclosed Material Handling Order Form for details.

Late Surcharges - A surcharge may apply if advance freight is received after the published deadline date for shipments to arrive at the warehouse. See enclosed Material Handling Order Form for details.

Storing Empty Containers

Properly labeled empty shipping cartons will be picked up, stored and returned after the show. Labels are available at the **GES CANADA Servicentre** of from your GES Service Executive and are for empty storage only. Depending on the size of the show, it can take from one (1) to four (4) hours to return empty crates. Do not store any items in crates marked empty.

Forced Freight

Shipments left on-site after **10:00pm Wednesday, November 21, 2012** will be transferred to a storage warehouse. Charges relating to such shipping and handling are the responsibility of the exhibitor.

Outgoing Shipments

An OMHF (Outbound Material Handling Form / Bill of Lading) must accompany all outgoing shipments. Shipping information, outbound forms and labels will be available at the **GES CANADA Servicentre**. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup. Make sure that someone from your company will be on-site to oversee the outbound shipment of your display and product.

Machinery Labour and Equipment

Labour and equipment for uncrating, unskidding, positioning, leveling, dismantling, recrating, and reskidding machinery and/or equipment must be ordered separately. Place your order for this using the In-Booth Forklift and Labour Order Form. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible supply your own rigging equipment with shipments and pre-rig your material

Insurance

All of goods should be insured by your own insurance policy. Although we do our best to handle your goods as our own, there are many variables in shipping and handling that can affect your exhibit and products. GES CANADA has published GES CANADA Terms & Conditions of Contract that are in your exhibitor service manual. Please read them carefully. It is recommended that your goods be insured.

GES CANADA Limits of Liability

Liability - GES is liable for loss or damage to your goods ONLY if the loss or damage was caused by GES CANADA negligence.

Measure of Damage - If GES CANADA was negligent and the negligence caused either loss or damage to your goods, then the measure of that damage will be determined by the following:

a. Measure of damages in all situations (including b. below) will be limited by the Depreciated Value of the goods or repair costs, whichever is less.

b. The lesser of \$0.30 per pound per piece, \$50 per piece, or \$1000 per occurrence.

GES CANADA does not offer or sell insurance. GES CANADA is not liable and will not owe for loss or damage to your goods if the damage was not caused by GES CANADA.



GES Spécialiste
mondial
de l'événement

Clarkson-Conway

Demande de manutention à l'avance Advance Material Handling Order Form

RETOURNER À: GES CANADA / Clarkson-Conway • Place Bonaventure, 800 de la Gauchetière Ouest, Suite 1165, Montréal, QC H5A 1K6
RETURN TO: Tél/Phone: 514.861.9694 • FAX: 514.392.1577 • www.gesexpo.ca • Courriel / Email: clarkson@ges.com

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Ce service inclut le déchargement à l'entrepôt et la livraison à votre kiosque au:

The rate for this service includes unloading at the warehouse and delivery to:

ICAO Headquarters

Ce service n'inclut pas le retour à l'entrepôt à la fin de l'exposition. Votre transporteur doit ramasser votre matériel au débarcadère du lieu de l'exposition avant la fin du démontage sinon des frais d'entreposage vous seront chargés.

This service does not include returning the shipments to the warehouse at the end of the show. Your transporter must pick-up your shipment(s) at the loading dock of the venue before the end of the move-out or you will be charged storage / transport fees.

\$65.00 / 100 lbs (encaissé/crated) / \$130.00 minimum
\$86.50 / 100 lbs (non-encaissé / uncrated) / \$173.00 minimum
\$65.00 / shipment (<50lbs)

Envois arrivant entre: 31 octobre - 14 novembre 2012
Shipments arriving between: October 31 - November 14, 2012

IDENTIFIEZ ET ADRESSEZ TOUT VOTRE MATÉRIEL COMME SUIV: "TOUS FRAIS PRÉPAYÉS"
MARK AND CONSIGN SHIPMENTS "BILL ALL CHARGES TO SHIPPER"

Nom de compagnie exposante:

Exhibiting Company Name:

No de stand:

Booth No.:

12th Air Navigation Conference

GES Canada / Clarkson-Conway

Lamcar Logistics

4405 Bois Franc, # 7-8-9

Saint-Laurent, Qc H4S 1A8

Veuillez vous référer aux étiquettes d'expédition de ce manuel.

Please refer to the shipping labels in this manual.

GES CANADA n'assumera aucune responsabilité pour la marchandise non emballée, mal emballée ou avec des dommages déjà apparents, la perte, le vol ou la disparition de toute marchandise après qu'elle soit livrée au kiosque de l'exposant, ni avant la cueillette au kiosque de l'exposant pour le chargement après l'exposition. Toute réclamation doit être faite sur les lieux **avant la fermeture** de l'événement.

GES CANADA shall not be responsible for damage to uncrated materials, improperly packed materials, concealed damage, loss or theft of exhibitor materials after being delivered to booth during installation; nor before being picked up for shipping out from the building. Claims must be filed by the exhibitor **before close** of show.

Si vos transporteurs désignés ne ramassent ou ne livrent pas vos matériaux à temps, ni le promoteur ni GES ne seront tenus responsables des délais subséquents.
If your designated carriers do not pick up or make destination delivery of your shipment on time, neither show management nor contractor will be liable for any resulting delays.

MÉTHODE DE CALCUL DES FRAIS / METHOD OF CALCULATION OF CHARGES

Il est entendu que votre calcul est un estimé. La facturation sera faite à partir du poids réel. Les ajustements seront effectués en conséquence.

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

Notre envoi sera envoyé à l'entrepôt le:	Nombre total de morceaux:		
Our shipment will be sent to the warehouse on:	Total Pieces:		
Transporteur / Carrier:	No de Pro / Tracking No.		
Dimensions de la plus grosse unité:	Poids de la plus grosse unité:		
Size of largest piece:	Weight of largest piece:		
Poids total de l'envoi (200lbs minimum par envoi)	/ 100	x \$65.00	= \$
Shipment total weight (200 lbs minimum per shipment)			
Poids total de l'envoi (200lbs minimum par envoi)	/ 100	x \$86.50	= \$
Shipment total weight (200 lbs minimum per shipment)			
Nombre d'envois de moins de 50lbs		x \$65.00	= \$
Quantity of shipments weighing less than 50lbs			

Le formulaire d'autorisation de paiement par carte de crédit DOIT, SANS FAUTE, accompagner cette commande The Payment & Credit Card Charge Authorization Form MUST Accompany this Form	Montant / Amount	\$
	TPS 5% GST (R100992197)	\$
	Total partiel / Sub-Total	\$
	TVQ 9.5% QST (1000169915)	\$
	TOTAL	\$

Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES CANADA / Clarkson-Conway stipulées dans ce manuel de l'exposant.

All orders are governed by the GES CANADA / Clarkson-Conway Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

COMPAGNIE / COMPANY	COURRIEL / EMAIL	# DE STAND / BOOTH #
SIGNATURE	NOM / NAME	DATE

12L51EX

URGENT!

MATÉRIAUX D'EXPOSITION

DE:

EXPÉDITION À L'AVANCE

HEURES D'OUVERTURE DE L'ENTREPÔT: LUN-VEN 10:00 - 16:00.

À:

COMPAGNIE EXPOSANTE

12th Air Navigation Conference

NOM DE L'EXPOSITION

NUMÉRO DE STAND

A/S GES CANADA / Clarkson-Conway
Lamcar Logistics
4405 Bois Franc, # 7-8-9
Saint-Laurent, Qc H4S 1A8

EXPÉDITIONS DOIVENT ARRIVER ENTRE LE:
31 octobre - 14 novembre 2012

Transporteur _____

Numéro _____ de _____ morceaux
 **GES** Spécialiste mondial de l'Événement
Clarkson-Conway

RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 10:00 AM - 4:00 PM.

TO:

EXHIBITING COMPANY

12th Air Navigation Conference

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES CANADA / Clarkson-Conway
Lamcar Logistics
4405 Bois Franc, # 7-8-9
Saint-Laurent, Qc H4S 1A8

SHIPMENT MUST ARRIVE BETWEEN:
October 31 - November 14, 2012

Carrier _____

Number _____ of _____ pieces
 **GES** Spécialiste mondial de l'Événement
Clarkson-Conway

URGENT!

MATÉRIAUX D'EXPOSITION

DE:

EXPÉDITION À L'AVANCE

HEURES D'OUVERTURE DE L'ENTREPÔT: LUN-VEN 10:00 - 16:00.

À:

COMPAGNIE EXPOSANTE

12th Air Navigation Conference

NOM DE L'EXPOSITION

NUMÉRO DE STAND

A/S GES CANADA / Clarkson-Conway
Lamcar Logistics
4405 Bois Franc, # 7-8-9
Saint-Laurent, Qc H4S 1A8

EXPÉDITIONS DOIVENT ARRIVER ENTRE LE:
31 octobre - 14 novembre 2012

Transporteur _____

Numéro _____ de _____ morceaux
 **GES** Spécialiste mondial de l'Événement
Clarkson-Conway

RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 10:00 AM - 4:00 PM.

TO:

EXHIBITING COMPANY

12th Air Navigation Conference

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES CANADA / Clarkson-Conway
Lamcar Logistics
4405 Bois Franc, # 7-8-9
Saint-Laurent, Qc H4S 1A8

SHIPMENT MUST ARRIVE BETWEEN:
October 31 - November 14, 2012

Carrier _____

Number _____ of _____ pieces
 **GES** Spécialiste mondial de l'Événement
Clarkson-Conway

C9-7AR

UTILISEZ CES ÉTIQUETTES D'EXPÉDITION CAR ELLES VONT FACILITER LA MANUTENTION. Des copies de ces étiquettes sont acceptées si une quantité plus grande est nécessaire.
USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.

Chaises / Chairs

0503



Chaise tissu gris
Side chair grey fabric

0504



Fauteuil tissu gris
Armchair grey fabric

0502-5



Fauteuil "Déco" noir
"Deco" armchair black

0502



Fauteuil aluminium
Aluminium armchair

Tabourets / Stools

0511



Tabouret champignon
Mushroom stool

0512



Tabouret de bar noir
Black bar stool

0512-Z



Tabouret chrome "Z"
"Z" chrome stool

0514



Tabouret tissu gris
High stool grey fabric

Tables / Tables

0521



Table à café
Coffee table 30" x 18"H

0523



Table 30" x 30"H

0527 A30



Table carrée aluminium
Square aluminium table 24" x 30"H

0527 A40



Table ronde aluminium
Round aluminium table 24" x 43"H

0553
0551



Table avec jupe
Draped table 72" x 30" x 30"H
Table avec jupe
Draped table 48" x 30" x 30"H

Disponible 42" haut / Available 42" high

Comptoirs, bureau / Counters, Desk

0614-06



Bureau
Desk 40" x 20" x 30" H

0651-CC-06



Comptoir courbé,
portes coulissantes
Curved counter with
sliding doors 40" x 32" X 40"H

0651-06



Comptoir, portes coulissantes
Counter with sliding doors 40" x 20" x 40"H

0650-06



Comptoir vitrine
Showcase counter 40" x 20" x 40"H

Présentoirs / Displays

0532



Chevalet
Tripod easel 61" H

0632-A



Porte affiche
Sign holder 60" H

0654-0



Présentoir vitrine
Showcase 40" x 20" x 80"H
20" de large aussi disponible / 20" wide also available

0621



Présentoir vitrine
Showcase 20" x 20" x 80"H
40" de large aussi disponible / 40" wide also available

Divers / Miscellaneous

0606-06



Boîte de tirage
Raffle Box 18,5" x 18,5" x 40"H

0661



Présentoirs
Display Units
Dimensions disponibles sur demande
Dimensions available upon request

0532-A



Support à brochure
Literature rack 9" x 55"H



GES

Spécialiste
mondial
de l'événement

Demande de location de meubles

Furniture Order Form

Clarkson-Conway

C9-16

RETOURNER À: GES CANADA / Clarkson-Conway • Place Bonaventure, 800 de la Gauchetière Ouest, Suite 1165, Montréal, QC H5A 1K6

RETURN TO: Tél/Phone: 514.861.9694 • FAX: 514.392.1577 • www.gesexpo.ca • Courriel / Email: clarkson@ges.com

12th Air Navigation Conference

DATE BUTOIR: 2 novembre 2012

November 19 - 30, 2012 (exhibit: November 19 - 21, 2012)

ICAO Headquarters

DEADLINE DATE: November 2, 2012

LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escomptés Advance \$	\$ Régulier Regular \$	Total
Tables avec jupes / Skirted Tables					
Table recouverte de vinyle blanc & jupe sur 3 côtés, couleur de jupe: noir ☐ -bleu ☐ -vert ☐ -or ☐ -rouge ☐ -blanc ☐ -bourgogne ☐					
Skirted Tables Include - White Vinyl Top & Skirt on 3 sides, Skirt Colour: Black ☐ - Blue ☐ - Green ☐ - Gold ☐ - Red ☐ - White ☐ - Burgundy ☐					
	0551	Table de 4' de longueur avec jupe 30" (h) / Skirted 4' long table with 30"high skirt	\$ 74.50	\$ 104.00	\$
	0553	Table de 6' de longueur avec jupe 30" (h) / Skirted 6' long table with 30"high skirt	\$ 83.50	\$ 117.00	\$
	0549	Jupe 4ième côté (optionnel) / 4th Side Skirted, Optional	\$ 23.50	\$ 33.00	\$

Tables hautes avec jupes / Skirted Raised Tables					
Table recouverte de vinyle blanc & jupe sur 3 côtés, couleur de jupe: noir ☐ -bleu ☐ -vert ☐ -or ☐ -rouge ☐ -blanc ☐					
Skirted Tables Included - White Vinyl Top & Skirt on 3 sides, Choose Skirt Colour: Black ☐ - Blue ☐ - Green ☐ - Gold ☐ - Red ☐ - White ☐					
	0541	Table de 4' de longueur avec jupe 42" (h) / Skirted 4' long table with 42"high skirt	\$ 99.00	\$ 139.00	\$
	0542	Table de 6' de longueur avec jupe 42" (h) / Skirted 6' long table with 42"high skirt	\$ 105.00	\$ 147.00	\$
	0547	Jupe 4ième côté (optionnel) / 4th Side Skirted, Optional	\$ 27.50	\$ 39.00	\$

Tables					
	0521	Table à café blanche 18" (h) / 18"H Round, White Coffee Table	\$ 55.00	\$ 77.00	\$
	0522	Table à café noire 18" (h) / 18"H Round, Black Coffee Table	\$ 55.00	\$ 77.00	\$
	0523	Table blanche 30"x30" (h) / 30"x30"H Round, White Table	\$ 76.50	\$ 107.00	\$
	0524	Table noire 30"x30" (h) / 30"x30"H Round, Black Table	\$ 76.50	\$ 107.00	\$
	0527-A40	Table de cocktail 43" (h) / 43"H cocktail table	\$ 75.00	\$ 105.00	\$
	0527-A30	Table carrée en aluminium 30" (h) / 30"H Aluminium square table	\$ 83.50	\$ 117.00	\$
	0618	Table à café noire, dessus en verre / Glass Top, Black Coffee table	\$ 106.00	\$ 148.00	\$

Tables sans jupes (recouvert de vinyl seulement) / Un-skirted Tables (White Vinyl Top Only)					
	0544	Table de 4' de longueur et 42" (h) / 4' long and 42" high table	\$ 59.00	\$ 83.00	\$
	0545	Table de 6' de longueur et 42" (h) / 6' long and 42" high table	\$ 62.00	\$ 87.00	\$
	0550	Table de 4' de longueur et 30" (h) / 4' long and 30" high table	\$ 45.00	\$ 63.00	\$
	0552	Table de 6' de longueur et 30" (h) / 6' long and 30" high table	\$ 50.00	\$ 70.00	\$

Chaises / Chairs					
	0502	Fauteuil aluminium / Aluminium Armchair	\$ 57.00	\$ 80.00	\$
	0502.5	Fauteuil déco noir / Black Deco Armchair	\$ 57.00	\$ 80.00	\$
	0503	Chaise de tissu gris (sans bras) / Grey Side Chair	\$ 37.50	\$ 53.00	\$
	0504	Fauteuil de tissu gris / Grey Arm Chair	\$ 46.00	\$ 64.00	\$
	0510	Chaise sténo / Steno Chair	\$ 57.00	\$ 80.00	\$
	0511	Tabouret champignon / Mushroom Stool	\$ 57.00	\$ 80.00	\$
	0512	Tabouret de bar noir (sans dossier) / Black Bar Stool (no back)	\$ 37.50	\$ 53.00	\$
	0512-Z	Tabouret de Chrome "Z" / "Z" Chrome Stool	\$ 53.00	\$ 74.00	\$
	0514	Tabouret de tissu gris (avec dos) / Grey Stool (with back)	\$ 64.50	\$ 90.00	\$

Comptoirs / Counters					
	0614-06	Bureau / Desk	\$ 155.00	\$ 217.00	\$
	0650-06	Comptoir vitrine 40" x 20" x 40"H Showcase counter	\$ 238.50	\$ 334.00	\$
	651-CC-06	Comptoir courbé blanc, portes coulissantes 40" x 32" x 40"H 40" x 32" x 40"H White curved counter, sliding doors	\$ 254.00	\$ 356.00	\$
	0651-55	Comptoir noir, portes coulissantes 40" x 20" x 40"H Black counter, sliding doors	\$ 212.00	\$ 297.00	\$
	0651-06	Comptoir blanc, portes coulissantes 40" x 20" x 40"H White counter, sliding doors	\$ 169.50	\$ 237.00	\$
	0651-07	Comptoir érable, portes coulissantes 40" x 20" x 40"H Maple counter, sliding doors	\$ 212.00	\$ 297.00	\$

Notes:	Montant / Amount	\$
	TPS 5% GST (R100992197)	\$
	Total partiel / Sub-Total	\$
	TVQ 9.5% QST (1000169915)	\$
	TOTAL	\$

Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES CANADA / Clarkson-Conway stipulées dans ce manuel de l'exposant.
All orders are governed by the GES CANADA / Clarkson-Conway Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison.
CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.

COMPAGNIE / COMPANY	COURRIEL / EMAIL	# DE STAND / BOOTH #
SIGNATURE	NOM / NAME	DATE

12L51EX



Clarkson-Conway

RETOURNER À: GES CANADA / Clarkson-Conway • Place Bonaventure, 800 de la Gauchetière Ouest, Suite 1165, Montréal, QC H5A 1K6
RETURN TO: Tél/Phone: 514.861.9694 • FAX: 514.392.1577 • www.gesexpo.ca • Courriel / Email: clarkson@ges.com

12th Air Navigation Conference DATE BUTOIR: 2 novembre 2012
November 19 - 30, 2012 (exhibit: November 19 - 21, 2012) ICAO Headquarters DEADLINE DATE: November 2, 2012

LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escomptés Advance \$	\$ Régulier Regular \$	Total
Les coûts incluent la livraison, l'installation, la location et le démontage. Prices includes delivery, installation, rental, and removal.					

Tapis standard / Standard Carpet

	0576	10' x 10' Tapis standard 16 oz. <i>Standard Booth Carpet</i>	\$ 159.00	\$ 223.00	\$
	0577	10' x 20' Tapis standard 16 oz. <i>Standard Booth Carpet</i>	\$ 318.00	\$ 445.00	\$
	0579	10' x 30' Tapis standard 16 oz. <i>Standard Booth Carpet</i>	\$ 477.50	\$ 669.00	\$

Tapis grandeur spéciale / Custom-Cut Carpet

Le tapis de grandeur spéciale est requis, sans exception, pour tout espace plus long que 30' ou pour tout espace en îlot ou en péninsule.
Custom-cut carpet is required for all booths larger than 30', or for booths configured as an island or peninsula. No Exceptions.

	0578	' X ' = pi.ca / Sq.Ft.	\$ 2.12	\$ 2.97	\$
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Sous-Tapis / Under Padding

	0564-B	Sous-tapis 10' x 10' <i>Under Padding</i>	\$ 114.00	\$ 160.00	\$
	0564-B	Sous-tapis 10' x 20' <i>Under Padding</i>	\$ 229.50	\$ 321.00	\$
	0564-B	Sous-tapis 10' x 30' <i>Under Padding</i>	\$ 343.50	\$ 481.00	\$
	0564-B	' X ' = pi.ca / Sq.Ft.	\$ 1.14	\$ 2.00	\$

Recouvrement de plastique / Plastic Covering For Protection

	0564	' X ' = pi.ca / Sq.Ft.	\$ 0.45	\$ 0.63	\$
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Forfait tapis / Carpet Packages

		Forfait tapis 10' x 10' <i>Carpet Package</i>	\$ 238.50	\$ 334.00	\$
		Forfait tapis 10' x 20' <i>Carpet Package</i>	\$ 477.50	\$ 669.00	\$
		Forfait tapis 10' x 30' <i>Carpet Package</i>	\$ 716.00	\$ 1,002.00	\$
		' X ' = pi.ca / Sq.Ft.	\$ 2.39	\$ 3.00	\$

Inclut tapis et le sous-tapis
Includes carpet and under padding.

Choix de couleurs / Colour Choice

Couleur de tapis / Carpet Colour :		Électricité sous le tapis / Electrical Under Carpet?
☐ Noir / Black	☐ Vert / Green	☐ Oui / Yes
☐ Bleu / Blue	☐ Gris / Grey	☐ Non / No
☐ Bourgogne / Burgundy	☐ Rouge / Red	

Le gris sera la couleur choisie par défaut si aucun choix n'a été fait. Grey will be provided if no other colour choice has been made.	Montant / Amount	\$
Notes:	TPS 5% GST (R100992197)	\$
	Total partiel / Sub-Total	\$
	TVQ 9.5% QST (1000169915)	\$
	TOTAL	\$

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INDEMNITÉ D'ANNULATION: Toute annulation après le début du montage sera chargée à 50% du coût original et à 100% après l'installation.
CANCELLATION CLAUSE: Carpet cancelled will be charged 50% of original price after move-in and 100% of original price after installation.

COMPAGNIE / COMPANY	COURRIEL / EMAIL	# DE STAND / BOOTH #
SIGNATURE	NOM / NAME	DATE

Clarkson-Conway

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12th Air Navigation Conference

November 19 - 30, 2012 (exhibit: November 19 - 21, 2012)

ICAO Headquarters

DATE BUTOIR: 2 novembre 2012

DEADLINE DATE: November 2, 2012

LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escomptés Advance \$	\$ Régulier Regular \$	Total
ACCESSOIRES DIVERS / GENERAL ACCESSORIES					
	0282	Projecteur ajustable sur tige noire 75 watts / 75 watt Black Arm-Clamp Spotlight	\$ 43.00	\$ 60.00	\$
	0280-D	Quartz 300 watts sur tige noire / 300 watt Black Arm-Clamp Quartz Light	\$ 84.50	\$ 118.00	\$
	0532	Chevalet / Tripod Easel	\$ 39.00	\$ 55.00	\$
	0532-A	Présentoir à littérature / Literature Rack	\$ 88.50	\$ 124.00	\$
	0534	Corbeille à papier / Wastebasket	\$ 15.50	\$ 22.00	\$
	0533	Bac de recyclage / Recycling bin	\$ 15.50	\$ 22.00	\$
	0539	Porte manteaux en chrome / Chrome Garment Rack	\$ 69.50	\$ 97.00	\$
	0607	Boîte de tirage 20"x20"x40" Raffle Box	\$ 99.00	\$ 139.00	\$
	0621	Présentoir Vitrine 20" x 20" x 80"h Showcase	\$ 377.00	\$ 528.00	\$
	0632-A	Porte affiche 60"h / 60"H sign holder	\$ 48.00	\$ 67.00	\$
	0654-0	Présentoir (ouverte sur 4 côtés) 40" x 20" x 80" h Showcase (open on 4 sides)	\$ 498.00	\$ 697.00	\$
	0661-40H	Cube 18" x 18" x 40"H cube (plus d'options (couleurs, dimensions) disponibles / More options (colours, size) available)	\$ 100.00	\$ 140.00	\$
	0693-4	Panneau d'affichage 4'x8' / 4'x8' Poster Panel	\$ 107.00	\$ 150.00	\$
	0694	Support pour sac / Bag holder	\$ 53.00	\$ 74.00	\$

Rideaux et structures de stands / Drape & "structure" for booths

 Choix de couleurs de rideaux: noir ☐ - bleu ☐ - vert ☐ - or ☐ - rouge ☐ - blanc ☐ - gris ☐ - bourgogne ☐

 Choice of drape colour: Black ☐ - Blue ☐ - Green ☐ - Gold ☐ - Red ☐ - White ☐ - Grey ☐ - Burgundy ☐

	0588-F	Poteau et base 8'H/ Upright, 8' (with base)	\$ 26.50	\$ 37.00	\$
	0588-10	Tringle de 10' / 10' slider	\$ 15.50	\$ 22.00	\$
	0590	p.l. de rideau 8' / 8'H Drape (per linear foot)	\$ 8.15	\$ 11.00	\$
	0591	p.l. de rideau 3' de hauteur / 3'H Drape (per linear foot)	\$ 6.15	\$ 9.00	\$

Veuillez nous envoyer votre plan de stand pour l'emplacement de ces items / Please include your booth layout plan for placement of items

Pour les rideaux, le bleu sera choisi par défaut si aucun choix n'a été fait. For drapes: Blue will be provided if no other colour choice has been made. Notes:	Montant / Amount	\$
	TPS 5% GST (R100992197)	\$
	Total partiel / Sub-Total	\$
	TVQ 9.5% QST (1000169915)	\$
	TOTAL	\$

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INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison du matériel.

CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after delivery.

COMPAGNIE / COMPANY	COURRIEL / EMAIL	# DE STAND / BOOTH #
SIGNATURE	NOM / NAME	DATE

12L51EX

RETOURNER À: GES CANADA / Clarkson-Conway • Place Bonaventure, 800 de la Gauchetière Ouest, Suite 1165, Montréal, QC H5A 1K6
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12th Air Navigation Conference

DATE BUTOIR: 2 novembre 2012

November 19 - 30, 2012 (exhibit: November 19 - 21, 2012)

ICAO Headquarters

DEADLINE DATE: November 2, 2012

LISTE DE PRIX / PRICE LIST

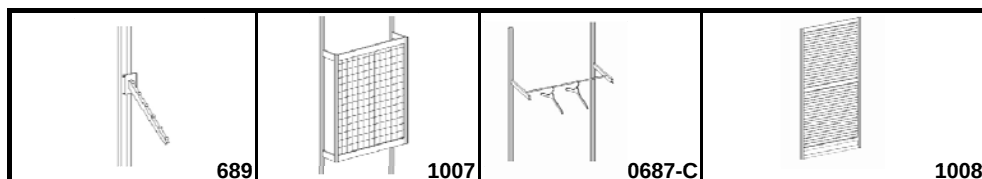
Qté/Qty	Code	Description	\$ Escomptés Advance \$	\$ Régulier Regular \$	Total
ACCESSOIRES POUR MURS DU SYSTEME MODULAIRE / ACCESSORIES FOR PANELS FROM MODULAR SYSTEM					
	0682	Tablette en mélamine / Melamine shelf			
	0681	Droite / straight ☐ Inclinée / angled ☐	\$ 23.50	\$ 33.00	\$
	0687-C	Rail Vestimentaire / Barre d'accrochage (supports non-inclus) 1M 1m wide Garment Rail / hanging bar (hangers not incl.)	\$ 39.00	\$ 55.00	\$
	0689	Cascade avec six crochets / Waterfall with six hooks	\$ 31.50	\$ 44.00	\$
	0690	Pochette Littérature, Plexi 8 1/2" x 12" Clear Plexi Literature Pocket	\$ 27.50	\$ 39.00	\$
	0760	Crochet à grillage / Grid hook	\$ 11.25	\$ 16.00	\$

PANNEAUX MURAUX SPÉCIAUX / SPECIAL WALL PANELS

Choix de couleurs pour panneaux rainurés et/ou perforés: Blanc ☐ - Érable ☐ - Noir ☐

Choice of colors for slatwall and / or pegboard panels: White ☐ - Maple ☐ - Black ☐

	1000-5	Panneau Velcro noir (Vertical) 40" x 96"H black vertical Velcro panel	\$ 90.00	\$ 126.00	\$
	1007	Grille murale (vertical) 40" x 96" vertical grid wall	\$ 101.00	\$ 141.00	\$
	1008	Panneau rainuré (vertical) 40" x 96"H vertical slatwall panel	\$ 132.50	\$ 186.00	\$
	1008-FE	Panneau rainuré (vertical) 20" x 96"H vertical slatwall panel	\$ 106.00	\$ 148.00	\$
	1009	Panneau perforé (vertical) 40" x 96"H vertical pegboard panel	\$ 101.00	\$ 141.00	\$



Notes:	Montant / Amount	\$
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	TVQ 9.5% QST (1000169915)	\$
	TOTAL	\$

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INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après l'installation.

CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and at 100% after delivery.

COMPAGNIE / COMPANY	COURRIEL / EMAIL	# DE STAND / BOOTH #
SIGNATURE	NOM / NAME	DATE

Fauteuil en cuir noir
Black leather tub chair



11A

CHB-WLT

Fauteuil en cuir blanc
White leather tub chair



Causeuse en tissu couleur charbon
Char coal fabric loveseat



2B



2A

Fauteuil en tissu couleur charbon
Char coal fabric chair

Chaise dossier haut - cuir noir / exécutive
High back executive swivel chair

7L



Chaise dossier bas - cuir noir / exécutive
Low back executive swivel chair

7G



Sofa « retro » en cuir noir
Retro black leather sofa

5000-E



5001

Causeuse « retro » en cuir noir
Retro black leather loveseat

5002

Fauteuil « retro » en cuir noir
Retro black leather chair

Chaise en cuir blanc Barcelona
White Barcelona chair

BAR-CW



Chaise en cuir rouge Barcelona
Red Barcelona chair

BAR-CR



BAR-OW

Pouffe en cuir blanc Barcelona
White Barcelona ottoman





GES *Spécialiste
mondial
de l'événement*

Clarkson-Conway

Ameublement distinctif Specialty Furniture

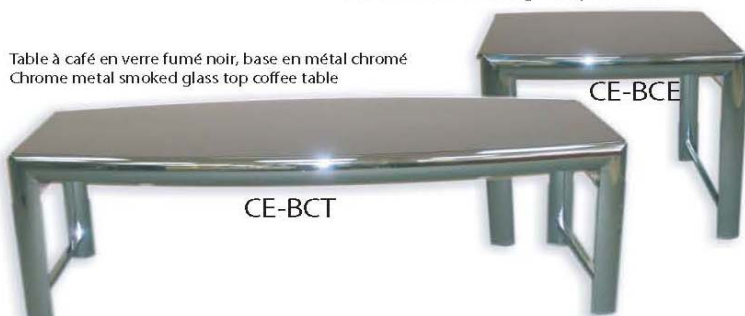
Table à café en verre fumé noir
Black wood smoked glass top coffee table



CE-BTT

CE-BTE

Table de coin en verre fumé noir, base en métal chromé
Chrome metal smoked glass top end table



CE-BCT

CE-BCE

Tabouret en cuir noir
Black banana stool



5B

Tabouret noir dossier haut
Black fanback stool



5D



CE-ACG

Table de coin en verre, base en métal chromé,
hauteur ajustable

Ajustable height round table, glass/chrome

Table ronde bistro 30"
30" round bar table



5A

Table de conférence 42"
42" round meeting table

3A



CE-GBW

Table à café en verre, base en bois
Coffee table, glass/black wood base



GES Spécialiste
mondial
de l'événement

Demande d'ameublement distinctif Specialty Furniture Order Form

C9-20

Clarkson-Conway

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12th Air Navigation Conference

November 19 - 30, 2012 (exhibit: November 19 - 21, 2012)

ICAO Headquarters

DATE BUTOIR: 2 novembre 2012

DEADLINE DATE: November 2, 2012

LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escomptés Advance \$	\$ Régulier Regular \$	Total
	11A CHB-WLT	Fauteuil en cuir noir ☐ ou blanc ☐ / <i>Black ☐ or white ☐ leather tub chair</i>	\$ 110.00	\$ 154.00	\$
	2B	Causeuse en tissu couleur charbon / <i>Charcoal fabric loveseat</i>	\$ 150.00	\$ 210.00	\$
	2A	Fauteuil en tissu couleur charbon / <i>Charcoal fabric chair</i>	\$ 113.00	\$ 158.00	\$
	7L	Chaise exécutive, dossier haut en cuir noir / <i>High back, black leather executive swivel chair</i>	\$ 75.00	\$ 105.00	\$
	7G	Chaise exécutive, dossier bas en cuir noir / <i>Low back, black leather executive swivel chair</i>	\$ 65.00	\$ 91.00	\$
	5000-E	Sofa "retro" en cuir noir / <i>Retro black leather sofa</i>	\$ 315.00	\$ 441.00	\$
	5001	Causeuse "retro" en cuir noir / <i>Retro black leather loveseat</i>	\$ 225.00	\$ 315.00	\$
	5002	Fauteuil "retro" en cuir noir / <i>Retro black leather chair</i>	\$ 150.00	\$ 210.00	\$
	BAR- CR-CW-CB	Chaise en cuir rouge ☐ blanc ☐ noir ☐ Barcelona <i>Red ☐ white ☐ black ☐ leather Barcelona chair</i>	\$ 235.00	\$ 329.00	\$
	BAR- LR-LW-LB	Causeuse en cuir rouge ☐ blanc ☐ noir ☐ Barcelona <i>Red ☐ white ☐ black ☐ leather Barcelona chair</i>	\$ 404.00	\$ 566.00	\$
	BAR-OW	Pouffe en cuir blanc Barcelona / <i>White leather Barcelona ottoman</i>	\$ 130.00	\$ 182.00	\$
	TUB CHAIR	Chaise pivotante cuir blanc / <i>Swivel white leather chair</i>	\$ 150.00	\$ 210.00	\$
	CE-BTT	Table à café en verre fumé noir, base en bois noir / <i>Black wood base, smoked glass top coffee table</i>	\$ 85.00	\$ 119.00	\$
	CE-BTE	Table de coin en verre fumé noir, base en bois noir / <i>Black wood base, smoked glass top end table</i>	\$ 65.00	\$ 91.00	\$
	CE-BCT	Table à café en verre fumé noir, base en métal chromé / <i>Chrome metal base, smoked glass top coffee table</i>	\$ 85.00	\$ 119.00	\$
	CE-BCE	Table de coin en verre fumé noir, base en métal chromé / <i>Chrome metal base, smoked glass top end table</i>	\$ 70.00	\$ 98.00	\$
	5B	Tabouret en cuir noir / <i>Black banana stool</i>	\$ 75.00	\$ 105.00	\$
	5D	Tabouret noir dossier haut / <i>Black leather fanback stool</i>	\$ 45.00	\$ 63.00	\$
	CE-ACG	Table de coin rond en verre, base en métal chromé (hauteur ajustable) / <i>Chrome metal base, glass top, round end table (adjustable height)</i>	\$ 75.00	\$ 105.00	\$
	5A	Table rond bistro 30"d / <i>30"d round bar table</i>	\$ 75.00	\$ 105.00	\$
	3A	Table de conférence 42"d / <i>42"d round meeting table</i>	\$ 75.00	\$ 105.00	\$
	CE-GBW	Table à café en verre, base en bois / <i>Coffee table, glass top, black wood base</i>	\$ 150.00	\$ 210.00	\$

**CET INVENTAIRE N'EST PAS GARANTI POUR LES COMMANDES PLACÉES DURANT LE MONTAGE
ON SITE ORDERS MAY NOT BE AVAILABLE FOR THIS EQUIPMENT**

Notes:	Montant / Amount	\$
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	Total partiel / Sub-Total	\$
	TVQ 9.5% QST (1000169915)	\$
	TOTAL	\$

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INDEMNITÉ D'ANNULATION: Toute annulation après le début de l'installation sera facturé à 100% du coût original.
CANCELLATION CLAUSE: Items cancelled will be charged 100% of original price after move-in begins.

COMPAGNIE / COMPANY	COURRIEL / EMAIL	# DE STAND / BOOTH #
SIGNATURE	NOM / NAME	DATE

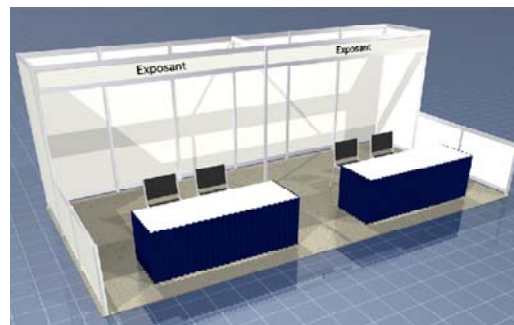
12L51EX

12th Air Navigation Conference

November 19 - 30, 2012 (exhibit: November 19 - 21, 2012) ICAO Headquarters

DATE BUTOIR: 2 novembre 2012

DEADLINE DATE: November 2, 2012

Forfaits spéciaux / GEM Show Specials

Inclut / Includes:

- Kiosque à murs rigides bleus / Hard wall booth (blue panels)
- Affiche d'identification (texte noir) / Header Sign (black text)
- Installation et démontage / Installation & Dismantling
- Un rail de lumière / One track light
- Corbeille à papier / waste basket
- Choix d'ameublement / Choice of furniture package
- Logo en couleur pour affiche d'identification possible pour frais supplémentaire de 75\$
Colour logo on identification sign possible at extra charge of \$75

Inclut / Includes:

- Kiosque à murs rigides bleus / Hard wall booth (blue panels)
- Affiche d'identification (texte noir) / Header Sign (black text)
- Installation et démontage / Installation & Dismantling
- Deux rails de lumière / Two light tracks
- Corbeille à papier / waste basket
- Choix d'ameublement / Choice of furniture package
- Logo en couleur pour affiche d'identification possible pour frais supplémentaire de 75\$
Colour logo on identification sign possible at extra charge of \$75

Forfaits / Show Specials
Forfaits / Show Specials

#	Description	\$ Escomptés Advance \$	\$ Régulier Regular \$	#	Description	\$ Escomptés Advance \$	\$ Régulier Regular \$
1	Forfait spécial 6' x 8' (2m x 2.5m) Bleu / Blue Show Special	\$ 750.00	\$ 1,050.00	1	Forfait spécial 6' x 16' (2m x 5m) Bleu / Blue Show Special	\$ 1,375.00	\$ 1,925.00
2	Forfait spécial 8' x 8' (2.5m x 2.5m) Bleu / Blue Show Special	\$ 750.00	\$ 1,050.00	2	Forfait spécial 8' x 16' (2.5m x 5m) Bleu / Blue Show Special	\$ 1,375.00	\$ 1,925.00
3	Forfait spécial 10' x 10' (3m x 3m) Bleu / Blue Show Special	\$ 780.00	\$ 1,092.00	3	Forfait spécial 10' x 20' (3m x 6m) Bleu / Blue Show Special	\$ 1,404.00	\$ 1,966.00

Veillez indiquer votre choix / Please Indicate Choice
Affiche d'identification / Header Sign
Svp indiquer choix d'ameublement / Please choose furniture package choice

- 1 Table ronde blanche (#0523) et 2 chaises grises (#0503)
- 1 Round White Table (#0523) and 2 grey side chairs (#0503)
- 1 Comptoir blanc (#0651) et 1 tabouret de bar (#0512)
- 1 White Counter (#0651) and 1 bar stool (#0512)
- 1 Table de 6'L x 30"H x 24" avec jupe (#0553) et 2 chaises grises (#0503)
- 1 Skirted table 6'Lx30"Hx24" (#0553) and 2 grey side chairs (#0503)

Veillez indiquer votre choix / Please Indicate Choice
Affiche d'identification / Header Sign

Gauche / Left:

Droite / Right:

Svp indiquer choix d'ameublement / Please choose furniture package choice

- 2 Tables rondes blanches (#0523) et 4 chaises grises (#0503)
- 2 Round White Tables (#0523) and 4 grey side chairs (#0503)
- 2 Comptoirs blancs (#0651) et 2 tabourets de bar (#0512)
- 2 White Counters (#0651) and 2 bar stools (#0512)
- 2 Tables de 6'L x 30"H x 24" avec jupe (#0553) et 4 chaises grises (#0503)
- 2 Skirted tables 6'Lx30"Hx24" (#0553) and 4 grey side chairs (#0503)

Montant / Amount	\$
Logo / graphic identification sign (if applicable)	\$75.00
TPS 5% GST	\$
Total partiel / Sub-Total	\$
TVQ 9.5% QST	\$
TOTAL	\$

****BOOTHS BY COLUMNS WILL ONLY BE DIVIDED WITH 3' (1m) DEEP PANELS, HOWEVER, YOUR SPACE WILL STILL REMAIN THE SAME (8' x 8' / 2.5m X 2.5m)****

Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES CANADA/Clarkson-Conway stipulées dans ce manuel de l'exposant.
 All orders are governed by the GES CANADA/Clarkson-Conway Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

INDEMNITÉ D'ANNULATION: En tenant compte des coûts de matériaux et de main d'œuvre, toute annulation avant le début du montage sera chargée à 50% du coût original, après l'installation toute annulation sera chargée à 100% du coût original.
Cancellation Policy: Due to material and labour costs, order cancelled before move-in begins will be charge 50% of original price. Similarly, order cancelled after move-in begins will be charge 100%

COMPAGNIE / COMPANY	COURRIEL / EMAIL	# DE STAND / BOOTH#
SIGNATURE	NOM / NAME	DATE



*Spécialiste
mondial
de l'événement*

Demande de location de plantes et fleurs Plants & Greenery Order Form

C9-27

Clarkson-Conway

RETOURNER À: GES CANADA / Clarkson-Conway • Place Bonaventure, 800 de la Gauchetière Ouest, Suite 1165, Montréal, QC H5A 1K6
RETURN TO: Tél/Phone: 514.861.9694 • FAX: 514.392.1577 • www.gesexpo.ca • Courriel / Email: clarkson@ges.com

12th Air Navigation Conference

November 19 - 30, 2012 (exhibit: November 19 - 21, 2012)

ICAO Headquarters

DATE BUTOIR: 2 novembre 2012

DEADLINE DATE: November 2, 2012

LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escomptés Advance \$	\$ Régulier Regular \$	Total
	0110	Plantes tropicales vertes / <i>Green tropical plants</i> (3' - 5' haut/tall)	\$ 69.50	\$ 97.00	\$
	0110-A	Plantes tropicales vertes / <i>Green tropical plants</i> (6' - 8' haut/tall)	\$ 95.00	\$ 133.00	\$
	0113	Fougère / <i>Boston Fern</i>	\$ 65.50	\$ 92.00	\$
	0111	Chrysanthème / <i>Chrysanthemums</i>	\$ 39.00	\$ 55.00	\$
	0112	Azalées / <i>Azaleas</i>	\$ 65.50	\$ 92.00	\$
	0114-A	Arrangement tropical / <i>Tropical flower arrangement</i> : Oiseaux de paradis, Lys orange, Roses oranges, Branche de Salix Torturosa, Verdures Exotiques <i>Birds of Paradise, Tiger Lillies, Orange Roses, Curly Willow Branches, Exotic greens</i>	\$ 183.50	\$ 257.00	\$
	0114-B	Arrangement Orchidée / <i>Orchid Arrangement</i> : Fleurs d'orchidées cymbidium, Orchidées Dendrobium, mousse verte, verdure variées <i>Cymbidium and Dendrobium Orchids, Green Moss, Variety of Greens</i>	\$ 105.00	\$ 147.00	\$
	0114-C	Arrangement branche de Cymbidium / <i>Cymbidium Branch Arrangement</i> : Branche cymbidium, branches Salix Torturosa, grosse feuille exotique dans pot en hauteur <i>Cymbidium Orchid branch, Curly Willow branches, large exotic leaves in tall pot</i>	\$ 183.50	\$ 257.00	\$
	0114-E	10 Lys Calla blanc / <i>10 Large White Calla Lily</i> : Lys Calla, branches, grosses feuilles exotiques dans un vase cylindrique <i>White Calla Lily, Large exotic greens, Curly Willow branches in a cylinder vase</i>	\$ 193.50	\$ 271.00	\$
	0114-F	Arrangement Protea / <i>King Protea Arrangement</i> Protea au centre, Lys Calla en hauteur, Chrysanthème d'Hollande lime, verdure variée exotique. <i>King Protea in middle, Yellow Calla, lime Holland Mums, Exotic greens.</i>	\$ 134.50	\$ 188.00	\$
	0115	Arrangement de fleurs fraîchement coupées / <i>Fresh cut flower arrangement</i>	Upon Request		\$



0114-A



0110



0110



0113



0114-B



0114-C



0114-F

Notes:	Montant / Amount	\$
	TPS 5% GST (R100992197)	\$
	Total partiel / Sub-Total	\$
	TVQ 9.5% QST (1000169915)	\$
	TOTAL	\$

Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES CANADA/Clarkson-Conway stipulées dans ce manuel de l'exposant.
All orders are governed by the GES CANADA/Clarkson-Conway Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

INDEMNITÉ D'ANNULATION: Toute annulation d'articles, après le début du montage sera facturé à 100% du coût original.
CANCELLATION CLAUSE: Items cancelled will be charged 100% of original price after move-in begins.

COMPAGNIE / COMPANY	COURRIEL / EMAIL	# DE STAND / BOOTH #
SIGNATURE	NOM / NAME	DATE

12L51EX

Clarkson-Conway

RETOURNER À: GES CANADA / Clarkson-Conway • Place Bonaventure, 800 de la Gauchetière Ouest, Suite 1165, Montréal, QC H5A 1K6
RETURN TO: Tél/Phone: 514.861.9694 • FAX: 514.392.1577 • www.gesexpo.ca • Courriel / Email: clarkson@ges.com

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INFORMATION IMPORTANTE ET TARIFS IMPORTANT INFORMATION & RATES

LES POURBOIRES, INCLUANT ARGENT COMPTANT OU HEURES POUR TRAVAIL NON-EFFECTUÉS NE SONT PAS PERMIS PAR GES CANADA. GES CANADA demande le plus haut niveau d'intégrité de tous ses employés.
GRATUITIES IN ANY FORM, INCLUDING CASH GIFTS, OR LABOUR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED BY GES CANADA. GES CANADA requires the highest standards of integrity from all employees.

TARIFS HORAIRES HOURLY RATES	Heures Times	Par heure-ouvrier Per man-hour
Temps régulier Straight Time	Lundi au Vendredi entre 8h00 et 16h00 Between 8:00 AM and 4:00 PM Weekdays	\$ 68.00
Temps supplémentaire Before 8:00 AM and between 4:00 - 6:00 PM Weekdays; between 8:00 AM and 4:00 PM Saturdays and Sundays	Avant 8h00 et entre 16h00 - 18h00 du Lundi au Vendredi; entre 8h00 - 16h00 Samedi et Dimanche Before 8:00 AM and between 4:00 - 6:00 PM Weekdays; between 8:00 AM and 4:00 PM Saturdays and Sundays	\$ 102.00
Temps double Double time	Après 18h00 du Lundi au Vendredi; après 16h00 Samedi et Dimanche et tout congé férié After 6:00 PM Weekdays; after 4:00 PM Saturdays and Sundays and on all holidays	\$ 135.50

La charge minimum de main-d'œuvre est de une heure par ouvrier. Par la suite, la main-d'œuvre est chargée en incréments d'une heure.
The minimum charge for labour is one (1) hour per worker. Labour thereafter is charged in hour increments.

VEUILLEZ INDIQUER LE PLAN CHOISI PLEASE INDICATE SERVICE

Si un plan n'est pas indiqué, toute commande sera retardée jusqu'à ce que l'exposant se présente au comptoir de services sur le site.
If a plan of service is not indicated, no order will be assigned until the exhibitor's representative reports to the service desk on show site.

☐ AGISSEZ SANS LA PRÉSENCE DE L'EXPOSANT GES SUPERVISED (OK TO PROCEED)

GES CANADA / Clarkson-Conway supervisera tout le travail effectué pour:
GES CANADA / Clarkson-Conway will supervise labour to:

- Déballer et installer le matériel d'exposition avant l'arrivée de l'exposant.
Unpack and install display before exhibitor arrival at showsite.

- Démonter et emballer le matériel à la fin du salon.
Dismantle and pack display after show closing

Une surcharge de 25% (\$50.00 minimum) du total de la facture de main-d'œuvre sera ajoutée pour ce service additionnel.
A 25% (\$50.00 minimum) surcharge will be added to the labour rates above for the professional supervision.

Veillez cocher les cases appropriées / Please check off the appropriate boxes:

- ☐ Photos ci-incluses / Photos attached
☐ Directives ci-incluses - Set-up instructions attached

Directives de montage / Set-up plans:

- ☐ Dans la caisse / in crate ☐ -incluses / attached

☐ SUPERVISÉE PAR L'EXPOSANT EXHIBITOR SUPERVISED (DO NOT PROCEED)

Tout le travail est effectué sous la supervision de l'exposant.
Exhibitor will supervise.

- L'heure du début des travaux ne peut être garantie que lorsque la main-d'œuvre est réservée pour le début de la journée (à compter de 8h00).
Starting time can only be guaranteed where labourers are requested for the start of the working day, which is 8:00am.

- Il est important que l'exposant se présente au comptoir de services pour prendre en charge les ouvriers réservés. Il est aussi important de se présenter au comptoir de services une fois le travail accompli.

It is important that the exhibitor representative checks in at the service desk to pick up labourers ordered. It is also important for the representative to check labourers out at the service desk upon completion of the work.

GES CANADA / Clarkson-Conway ne sera pas responsable pour aucune perte ou dommage causé durant l'installation, le déballage, le démontage ou l'emballage du matériel de l'exposant.

GES CANADA will not be responsible for any loss or damage arising from the installation, unpacking, dismantlement or packing of exhibitor property.

PLACEZ LA COMMANDE ICI PLACE ORDER HERE

	# D'OUVRIERS # OF LABOURERS	DATES	HEURE DE DÉBUT START TIME	HEURE DE FIN END TIME	HEURES TOTALES TOTAL HOURS	TARIF RATE	TOTAL
MAIN-D'ŒUVRE À L'INSTALLATION LABOUR TO SET-UP			AM	AM			\$
			PM	PM			
MAIN-D'ŒUVRE AU DÉMONTAGE LABOUR TO DISMANTLE			AM	AM			\$
			PM	PM			

Veillez estimer le nombre d'ouvriers et d'heures nécessaires pour l'installation et le démontage. Votre facture sera calculée selon les heures travaillées.
Please estimate the number of workers and hours needed for installation & dismantling above. Your invoice will be calculated according to actual hours worked.

Commandes placées durant le montage seront majorées de 30% Orders taken at the Exhibit Site will incur a 30% Walk-up Surcharge

Notes / Instructions (ex.: expédition à la fermeture / shipping at close of show):	Montant / Amount	\$
	25% (supervision par GES Supervision)	\$
	\$50.00 minimum	\$
	TPS 5% GST (R100992197)	\$
	Total partiel / Sub-Total	\$
	TVQ 9.5% QST (1000169915)	\$
	TOTAL	\$

Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES CANADA/Clarkson-Conway stipulées dans ce manuel de l'exposant. Une heure de frais d'annulation par ouvrier et par chariot élévateur sera facturée pour toute main d'œuvre non annulée dans un délai d'au moins 24 heures du montage. Si l'exposant n'utilise pas les ouvriers et l'équipement à l'heure confirmée, nous vous facturerons un frais d'une heure par ouvrier.

All orders are governed by the GES CANADA/Clarkson-Conway Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit. Labour cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker and forklift. If exhibitor fails to use the workers and equipment at the time confirmed, a one (1) hour "NO SHOW" charge per worker will apply.

COMPAGNIE / COMPANY	COURRIEL / EMAIL	# DE STAND / BOOTH #
SIGNATURE	NOM / NAME	DATE

12th Air Navigation Conference

November 19 - 30, 2012 (exhibit: November 19 - 21, 2012)

ICAO Headquarters

GES CANADA TERMS AND CONDITIONS ARE SUBJECT TO CHANGE AT GES' DISCRETION WITHOUT NOTICE TO ANY PARTIES

I. Definitions:
Agents: GES CANADA's agents, sub-contractors, carriers, and the agents of each.

Customer: Exhibitor or other party requesting services from GES CANADA.

Carrier: Motor carrier, van line, air carrier, or air or surface carrier/ freight forwarder.

Shipper: Party who tenders Goods to Carrier for transportation.

Goods: Exhibits, property, and commodities of any type for which GES CANADA is requested to perform services.

Cold Storage: Holding of Goods in a climate controlled area.

Accessible Storage: Holding of Goods in an area from which Goods may be removed during shows.

Services: Warehousing, transportation, drayage, un-supervised labour, supervised labour and/or related services.

Show Site: The venue or place where an exposition or event takes place.

Supervised Labour: Labour that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES CANADA.

Un-Supervised Labour: Labour that is provided to a Customer to install or dismantle a booth or exhibit space and per Customer's election is not supervised and/or directed by GES CANADA. Customer assumes the responsibility for the work of labour when Customer elects to use unsupervised labour.

II. Scope:

These Terms and Conditions shall be binding upon Customer, GES CANADA, and their respective Agents and representatives, including but not limited to Customer contracted labour such as Customer Appointed Contractors and Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.

By acceptance of services of GES CANADA or Agents, Customer and any other party with an interest in the Goods agree to these Terms and Conditions.
III. Customer Obligations:
Payment for Services: Customer shall be liable for all unpaid charges for services performed by GES CANADA or Agents. Customer authorizes GES CANADA to charge its' credit card directly for services rendered on its' behalf after departure, by placing an order on-line, via fax, phone, or through a work order on site.

Credit Terms: All charges are due before Services are performed unless other arrangements have been made in advance. GES CANADA has the right to require prepayment or guarantee of the charges at the time of request for Services. A failure to pay timely will result in Customer having to pay in cash in advance for future services. If a credit card is provided to GES CANADA, GES CANADA is authorized to bill to such credit card any unpaid charges for services provided Customer, including charges for return shipping. Any charges not paid within 30 days of deliver will be subject to interest at 1.5% per month until paid.

IV. Mutual Obligations:
Indemnification:
Customer to GES CANADA: Except to the extent of GES CANADA's own negligence and/or willful misconduct, Customer shall defend, hold harmless and indemnify GES CANADA from and against any claims, lawsuits, demands, liability, costs, and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property, relating to or arising from performance under this Agreement. Customer agrees to indemnify and hold GES CANADA harmless for any and all acts of its representatives and agents,

including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subtenant or other user of its' space or any agents or employees engaged in business on its' behalf of Customer or present at Customers' invitation.

GES CANADA to Customer: To the extent of GES CANADA's own negligence and/or willful misconduct, and subject to the limitations of liability below, GES CANADA shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. GES CANADA assumes no liability for bodily injury resulting from Customer's presence in areas which have been marked as "off limits to exhibitors" and during hours and days when exhibitors are present in the facility, prior to the start of and after the conclusion of their space lease with show management.

V. No liability for consequential damages. UNDER NO CIRCUMSTANCES WILL ANY PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME.
VI. GES CANADA Liability for Loss or Damage to Goods
Negligence standard: GES CANADA shall be liable, subject to the limitations contained herein, for loss or damage to Goods only if such loss or damage is caused by the direct negligence or willful misconduct of GES CANADA.

Condition of Goods: GES CANADA shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GES CANADA shall not be liable for ordinary wear and tear in handling of Goods or for damage to shrink wrapped Goods. All Goods should be able to withstand handling by heavy equipment, including but not limited to forklifts, cranes, or dollies. It is the Customers' responsibility to ensure that Goods are packaged correctly prior to shipment or movement on or off the Show floor.

Receipt of Goods: GES CANADA shall not be liable for Goods received without receipts, freight bills, or specified unit counts on receipts or freight bills. Such Goods shall be delivered to booth without the guarantee of piece count or condition.

Force Majeure: GES CANADA shall not be liable for loss or damage that results from Acts of God, weather conditions, act or default of Customer, shipper, or the owner of the Goods, inherent nature of the Goods, public enemy, public authority, labour disputes, and acts of terrorism or war.

Cold Storage: Goods requiring cold storage are stored at Customer's own risk. GES CANADA assumes no liability or responsibility for Cold Storage.

Accessible Storage: GES CANADA assumes no liability for loss or damage to Goods while in Accessible Storage. Storage charges are for the use of space and are not a form of insurance, or a guarantee of security.

Unattended Goods: GES CANADA assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition. Customer is responsible for insuring its' own Good for any and all risk of loss.

Labour: GES assumes no liability for loss, damage, or bodily injury arising out of Customer's supervision of GES provided labour. If GES CANADA supervises labour for a fee, GES CANADA shall be liable only for actions or claims arising out of its' negligent supervision. If Customer elects to use unsupervised labour, then Customer assumes all liability for the actions or claims that arise out of such work, and shall provide GES CANADA and show management with an indemnity, including defense costs, for any claims that result from Customers' supervision or failure to supervise assigned labour.

12th Air Navigation Conference**November 19 - 30, 2012 (exhibit: November 19 - 21, 2012)****ICAO Headquarters**GES CANADA TERMS AND CONDITIONS ARE SUBJECT
TO CHANGE AT GES' DISCRETION WITHOUT NOTICE TO
ANY PARTIES

Empty Storage: GES CANADA assumes no liability for loss or damage to Goods or crates, or the contents therein, while containers are in storage. It is the Customer's sole responsibility to affix the appropriate labels available at the GES CANADA Service Desk for empty container storage. Damage that is the direct result of GES CANADA's negligence shall be subject to the limitations of liability set forth in this document.

Forced Freight: GES CANADA shall not be liable for Goods not picked up by Customer's chosen carrier by the show deadline. It is the Customer's responsibility to complete accurate paperwork for shipping and ensure its' Goods are appropriately labeled. Customer acknowledges that it is a lessee of space, and as such has an obligation to remove its' Goods on or before the targeted time. If Goods remain on the floor after this point, GES CANADA has the right to remove them in order to restore the premises to its original condition for show management pursuant to the venue's lease with show management. In such cases GES CANADA is authorized to proceed in the manner chosen Customer on the Order for Material Handling Services/ Straight Bill of Lading. Failure to select on of the provided options will result in re-routing at GES CANADA's discretion, and at Customer's expense assuming the Goods are labeled for return. GES CANADA retains the right to dispose of Goods left on the show floor without liability if left unattended, left without labels or not correctly labeled.

Concealed Damage: GES CANADA shall not be liable for concealed loss or damage, uncrated Goods, or improperly package or labeled Goods.

Unattended Booth: GES CANADA shall not be liable for any loss or damage occurring while Goods are unattended in Customer's booth at any time, including, but not limited to, the time the Goods are delivered to the dock until the time the Goods are received by Customer's chosen carrier. All Material Handling Forms and/or Straight Bills of Lading covering outgoing Goods submitted to GES CANADA will be checked at the time of pickup from the booth and corrections to the count or condition will be documented where discrepancies exist.

Measure of Damage: GES CANADA's liability shall be limited to the lesser of 1) the depreciated value of Goods, 2) repair cost, or 3) the limitation of liability. The limitation of liability shall be \$0.30 (thirty cents) per pound per piece, \$50 (fifty dollars) per article or \$1000.00 (one thousand dollars) per shipment.

No Insurance: GES CANADA is not an insurance company and does not offer or provide insurance. It is the obligation of Customer to ensure Goods are insured at all times. Loss or theft of the Goods in storage or in transit to and from the show and or while on the show floor is the sole responsibility of Customer, unless it is shown that GES CANADA performed in a manner that constitutes gross negligence in the performance of its services for Customer.

Notice of loss or damage: In order to have a valid claim, notice of loss or damage to Goods must be given to GES CANADA within 24 hours of occurrence or delivery of Goods, whichever is later.

Filing of Claim: Any claim for loss or damage to Goods must be in writing, containing facts sufficient to identify the Goods, asserting liability for alleged loss or damage, and making claim for the payment of a specified or determinable amount of money. Such claim must be filed with the appropriate party within the time limits specified below.

Damage Reports, incident reports, inspection reports, notations of shortage or damage on freight bills or other documents, do not constitute filing of a claim.

Claim for goods alleged to be lost, stolen or damaged at the Show Site must be received in writing by GES CANADA within sixty (60) days after the close of the show.

Claims for Goods alleged to be lost or damaged during transit must be received by the responsible party within nine (9) months of the date of delivery of Goods. GES Logistics subcontracts the movement of Goods to third party carriers. Claims for damage in transit should be made directly with the Customer's carrier as shown on the Material Handling form / Straight Bill of Lading. In the event of a dispute with GES CANADA, Customer will not withhold payment or any amount due GES CANADA for Services as an offset against the amount of the alleged loss or damage. Customer agrees to pay GES CANADA prior to the close of the show for all such charges and further agrees that any claim Customer may have against GES CANADA shall be pursued independently by Customer as a separate action to be resolved on its own merits. GES CANADA reserves the right to pursue collection on amounts owed after show close, without regard to any amount alleged to be owed for damage, or loss.

Filing of Suit: Any action at law regarding loss or damage to Goods must be filed within one (1) years of the date of declaration of any part of a claim.

VII. Jurisdiction, Choice of Forum.

This Agreement shall be governed by and construed in accordance with the applicable laws of Canada or, alternatively, and depending on jurisdiction, the laws of the Province of Québec.

VIII. Advance Warehousing / Temporary Storage / Long Term Storage.

All terms and conditions relative to Advanced Warehousing / Temporary Storage / Long Term Storage are contained in the separate agreement entitled "Storage Agreement". In the event that a Storage Agreement is not executed between the parties, the following shall apply with respect to GES CANADA's liability for Customer's Goods:

The responsibility of GES CANADA with respect to Exhibit Material is limited to the exercise of ordinary care and diligence in handling and storing of Customer's Goods. GES CANADA shall be liable only for loss or damage to Goods caused by GES CANADA's sole negligence. GES CANADA's liability is limited to sixty (\$0.60) cents per pound or the actual cash value per article. In the case of partial loss or damage, the maximum liability shall be prorated based on weight. GES CANADA is not responsible for any loss or damage to Goods caused by, but not limited to fire, theft, the elements, vandalism, moisture, vermin, mechanical breakdown or failure, freezing or changes in temperature, as well as any other causes beyond GES CANADA's immediate control. GES CANADA is not responsible for the marring, scratching, or breakage of glass or other fragile items. GES CANADA is not liable for the mechanical functions of instruments or appliances even if such articles are packed or unpacked by GES CANADA. In no event shall GES CANADA be liable for special, incidental, indirect, or consequential damages, including business loss of any kind, resulting from any damage to or loss of Goods or from any act or failure to act. Customer pays storage fees, if any or costs for advance warehousing for use of the space only. There is no guarantee of security or representations made by GES CANADA as to appropriateness of the conditions for Exhibitors' Material. This risk of loss remains the Customer's alone and GES CANADA recommends the Customer carry and maintain insurance in amounts sufficient to cover its risk.

SPECIAL NOTE: THE CONSIGNMENT OR DELIVERY OF A SHIPMENT TO GES CANADA OR ITS SUBCONTRACTORS BY A CUSTOMER OR BY ANY SHIPPER ON BEHALF OF THE CUSTOMER SHALL BE CONSTRUED AS AN ACCEPTANCE BY SUCH EXHIBITOR (AND/OR OTHER SHIPPER) OF THE TERMS AND CONDITIONS SET FORTH IN THIS AGREEMENT.

12th Air Navigation Conference

November 19 - 30, 2012 (exhibit: November 19 - 21, 2012) ICAO Headquarters

Safety is very important for everyone working in the exhibit hall - especially you!

GES CANADA is committed to safety throughout our company and in the work that we do. We request that you make safety a part of your activities during the show. If you see something unsafe or that presents a hazard, please bring it to the attention of a GES CANADA supervisor. By reporting unsafe or hazardous conditions, you will help make the show safer and more enjoyable for yourself and your fellow exhibitors.

Below you will find a list of Loss Prevention Guidelines that we request you follow while at showsite. These Guidelines will enhance the overall safety of the show and help to prevent injuries to you, our employees, and other exhibitors. Enjoy the show and do it safely. Thank you for your Cooperation!

Exhibitor loss prevention guidelines at showsite

- Smoking is prohibited in the exhibit venue.
- Standing on chairs, tables, and other furniture is PROHIBITED. The furniture is not designed to support your standing weight. Please use a ladder or ask GES personnel for assistance.
- Forklifts and pallet jacks are to be used by authorized GES CANADA personnel only. Please do not operate this equipment. Ask for help.
- Be aware of the forklifts moving throughout the aisles and docks. Please stay clear of them, especially when they are carrying a crate or a load.
- Never run in the exhibit hall. Please walk. Watch your step in the aisles and stay away from the loading docks.
- Electrical wires and cords can be hazardous if frayed or stretched over a walkway. Please check all cords for damage. Notify the electrical service company if you need assistance repairing or removing a damaged cord. Do not overload outlets or plugs.
- Please keep fire exits clear. Report any fires immediately or pull the nearest fire alarm.
- If you spill something, or notice a spill, clean it up or report it immediately. Please do not walk away from a spill.
- Use good housekeeping. Dispose of waste properly and keep materials stacked securely.
- Keep aisles free and clear of any and all debris.
- Protect your valuables while on the show floor. Please keep all expensive or valuable items secured. Unattended items in booths are easy theft targets.
- Notify a GES CANADA representative of any safety issues or concerns.

