



# ICAO

Attachment to SL ES AN 1/6 - 0597

## INTERNATIONAL CIVIL AVIATION ORGANIZATION

### AFI WORKSHOP ON THE METHODOLOGY FOR THE DETERMINATION OF AIRPORT AND AIR TRAFFIC CONTROL SECTOR CAPACITY

*(Kampala Uganda, 25 to 29 November 2024)*

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#### REVISED - INFORMATION BULLETIN

#### 1) Venue of the Workshop

- 1.1 The AFI ATC and Airport Capacity Determination Methodology Workshop will be held at the **Mestil Hotel**, in Kampala, Uganda.

#### 2) Date & Time

- 2.1 The workshop will be conducted from 25 to 29 November 2024 from 8.30am to 4.30pm daily.

#### 3) Working Languages

- 3.1 The workshop will be conducted in the English Language.

#### 4) Registration

- 4.1 The registration link for participants is provided in the invitation letter. The secretariat will be provided by ICAO.

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#### 5) Contacts Persons

UCAA	ICAO	ICAO
Name: Mr. Andrew Kabakubya Contact: +256 782 072 120 Email: <a href="mailto:akabakubya@caa.co.ug">akabakubya@caa.co.ug</a>	Name: Ms. Keziah Ogutu Contact: +254 727 366 293 Email: <a href="mailto:kogutu@icao.int">kogutu@icao.int</a>	Name: Ms. Mildred Anyango Contact: +254 20 762 2026 Email: <a href="mailto:manyango@icao.int">manyango@icao.int</a>

#### 6) Transport

##### 6.1 *Transport from the Airport*

- 6.1.1 Participants are encouraged to make their own travel arrangements to and from the airport. Transportation can be arranged through the hotels, airport taxis or Uber. Travel from Entebbe

Airport to Kampala is 48km via the Entebbe Express highway. A taxi from Entebbe Airport to Kampala will cost approximately US\$30.

## 6.2 *Travel within the Country*

- 6.2.1 Travel within the Country is largely by road. One can take a bus, a public commuter, commonly known as taxi, or charter a flight to any of the more than 25 aerodromes, 13 of them managed by Uganda Civil Aviation Authority (UCAA).
- 6.2.2 “Special hire” taxi cabs are available at your hotel. Motorcycle “taxis” commonly known as boda-bodas are a common transport means in Kampala and often beat the traffic snarl-ups but may not be safe.
- 6.2.3 Uber and Bolt apps are available too.

## 7 **Hotel Information**

- 71. Participants are requested to make their own hotel reservations and indicate that they are attending the ICAO workshop in order to take advantage of the special accommodation rates// Uganda CAA Corporate rate. A list of recommended hotels/lodges is attached at the end of this Bulletin. Participants are advised to confirm their hotel reservations early to avoid last-minute inconveniences.

## 8 **Weather and Clothing**

- 8.1 The tag, ‘The Pearl of Africa’ by wartime British Prime Minister Winston Churchill was derived from the country’s equatorial climate moderated by altitude. Rains normally come between March and May and September to November. Kampala temperatures range between 21<sup>0</sup>C and 28<sup>0</sup>C. During most months warm clothing is not necessary. Uganda lies along the Equator and is within the East African Time zone - i.e. GMT+3.

## 9 **Visa**

- 9.1 Nationals of the following Countries **do not need Visas** to enter Uganda:  
*EAC (Tanzania, Rwanda, Kenya, Burundi, Democratic Republic of Congo, and South Sudan).*
- 9.2 **COMESA** (*Angola, Eritrea, Malawi, Madagascar, Seychelles, Swaziland, Zambia, Comoros, Kenya, Mauritius, Zimbabwe, Botswana*).
- 9.3 **Others** are *Antigua, Bahamas, Barbados, Belize, Botswana, Cyprus, Fiji, Gambia, Grenada, Hong- Kong, Ireland, Jamaica, Malaysia, Lesotho, Malta, Sierra Leone, Singapore, Solomon Islands, St. Vincent and the Grenadines, Tonga, Trinidad and Tobago, Vatican, Ghana, Vanuatu and Libya.*
- 9.4 **UNLP Holders**, Diplomatic Passport Holders AU Passport Holders and Consular Passport Holders also do not need visas.

9.5 All other persons from visa prone countries are required to apply online prior to travel at [www.visas.immigration.go.ug](http://www.visas.immigration.go.ug) and will receive a notification which they must print and travel with as travel authorization. The Single-Entry Visa charge to Uganda is US\$ 50. Visas can be obtained on arrival; However, facilities may be limited, and passengers may experience delays. We strongly encourage prior online application.

## 10 Health

All persons travelling to Uganda **MUST** carry **valid yellow fever vaccination cards** administered at least ten (10) days before entry into Uganda. Unvaccinated passengers may be inoculated at Entebbe International Airport on arrival at a fee of US dollars forty (40).

## 11 Banks and Currency

11.1 The country's legal tender, the Uganda shilling, is based on the decimal system in denominations of 1,000, 2,000, 5,000, 10,000, 20,000 and 50,000. Coins most popularly used are in denominations of 100, 200, 500 and 1,000 shillings.

11.2 Most commercial banks handle and convert major international currencies. Banks open from Monday to Friday; 8:30 a.m. to 4:00p.m with some Banks open on Saturday from 9:00 a.m. to 1:00 p.m.

11.3 Forex Bureaux are also available in Kampala and other towns. Visitors are advised to deal with Bureaux with a valid and displayed licence. The current exchange rate is about \$1 = UG SHS 3700/=.

## 12 Telephone

12.1 Worldwide direct connections are available. From abroad, dial +256 followed by the local number. Three mobile phone companies: MTN-Uganda, Uganda Telecom and Airtel offer a wide range of telecom and internet services across the country.

## 13 Electrical Supply

13.1 230/245 volts at 50Hz. British-type three-pin plugs used.

## 14 Security

14.1 The country is peaceful and secure almost all the time. It is however advisable to consult the Hotel concierge before venturing out late night. In case of trouble the Police can be reached on 999 or 112 for mobile phones. As is in any foreign country, be security cautious.

## 15 Tourist Information

15.1 The main tourist attractions are the Uganda Wildlife Education Centre (Zoo) in Entebbe, Uganda Martyrs Shrine in Munyonyo, The Uganda Martyrs' Basilica in Kampala, The Kasubi Tombs, The Source of the River Nile in Jinja town, Mountain Gorillas, the Rwenzori Mountain ranges,

and 10 National Parks spread around the country will provide memorable moments for a visitor after the Workshop.

- 15.2 Uganda is ‘The Pearl of Africa’, a name given by Winston Churchill because of its rare natural beauty, freshness, and vibrant spirit. Uganda has amazing features of attraction with 10 national parks, 13 game reserves and several national forests. More than half of the world’s Gorillas are in Uganda, along with Chimpanzees and Golden monkeys. The River Nile with its source on Lake Victoria in Jinja is a setting for some of the world’s best white-water rafting. You find the snow-capped Rwenzori Mountains, the Virunga Volcanoes, and Mount Elgon, all with spectacular hiking opportunities and gorgeous scenery. The Ssesse Islands found in Kalangala district on Lake Victoria consist of 84 islands that make for a perfect getaway to unique and quiet pristine beaches.
- 15.3 Uganda has a multitude of cultural tourism sites and events reflecting the diversity of over 50 tribes. The Country has many chiefdoms and kingdoms with a rich history from the past. They have no political powers but have cultural influence. The current Kingdoms are mainly Bantu – Kingdoms of Buganda, Bunyoro, Busoga and Tooro. According to tradition, these centuries old Kingdoms arose from the medieval kingdoms of Batembuzi and Bacwezi.
- 15.4 **Emergency Contacts:** 911 and 112 for Mobile phones
- 15.5 **Airport Taxi Services.** Airport Taxi Services Cooperative Society Limited.  
Email: [airporttaxiservicesug@gmail.com](mailto:airporttaxiservicesug@gmail.com).  
WhatsApp: +256 752 635 145, +256 755 377 728, +256 703 813 293.

## APPENDIX - LIST OF HOTELS

S.\No	Hotel	Telephone	Email	Rate
1.	Mestil Hotel and Residences	+256313243000	<a href="mailto:reservations@mestilhotels.com">reservations@mestilhotels.com</a>	\$150
2.	Le Petit Village Hotel	+256761819483	<a href="mailto:reception@lepetitvillage.net">reception@lepetitvillage.net</a>	\$150
3.	Four Points by Sheraton	256 -200730000	<a href="mailto:reservation@fourpointskampala.co.ug">reservation@fourpointskampala.co.ug</a>	\$150
4.	Kampala Serena Hotel	256-41-4309000	<a href="mailto:kampala@serena.co.ug">kampala@serena.co.ug</a>	\$169
5.	Grand Imperial Hotel	256-41-4250681	<a href="mailto:reservations@gihotel.co.ug">reservations@gihotel.co.ug</a>	\$100
6.	Hotel Africana	256-41-4348080	<a href="mailto:africana@hotelafricana.com">africana@hotelafricana.com</a>	\$100
7.	Speke Hotel Ltd	256-41-4259221	<a href="mailto:spekehotel@spekehotel.com">spekehotel@spekehotel.com</a>	\$220
8.	Protea Hotel	256- 31-2550000	<a href="mailto:res@proteakla.co.ug">res@proteakla.co.ug</a>	\$145
9.	Fairway Hotel	256 -41-4259571	<a href="mailto:mkt@fairwayhotel.co.ug">mkt@fairwayhotel.co.ug</a>	\$100
10.	HBT Russel Hotel	256 780 255581	<a href="mailto:reservations@hbtrusselhotelkampala.com">reservations@hbtrusselhotelkampala.com</a>	\$40 (Single) \$45 (Deluxe)
11.	Explorers Hub Hotel	256 709 730031	<a href="mailto:info@explorershub.ug">info@explorershub.ug</a>	\$60 (Standard) \$70 (Premium)
12.	Golf Course Hotel	25631-2265490/2	<a href="mailto:reservation@golfcoursehotel.com">reservation@golfcoursehotel.com</a>	\$100
13.	Golden Tulip Hotel	256 75 5443443	<a href="mailto:reservations@goldentulipcanaankampala.com">reservations@goldentulipcanaankampala.com</a>	\$150

**NB**

1. Please note that a number of the above hotels have special rates for United Nations.
2. Delegates intending to reside in hotels should indicate to the reservations staff that they will be attending ICAO workshop slated for 25-29 November 2024 to benefit from the rates indicated.
3. The rates are inclusive of taxes