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国际民用  
航空组织

Eastern and Southern African Regional Office/Bureau régional Afrique orientale et australe

Ref.: ES AN 9/11 – 0123

18 March 2026

**Subject: Invitation – ICAO Workshop on National Aviation Safety Plan development (Windhoek, Namibia, 01-05 June 2026)**

*Action required Reply at your earliest convenience and Register participants, preferably not later than 15 May 2026*

Dear Sir/Madam,

We are pleased to invite your Administration/Organization to participate in the ICAO Workshop on the development of the National Aviation Safety Plan (NASP), generously hosted by the Namibia Civil Aviation Authority. The workshop will be held in Windhoek, Namibia, from **1 to 5 June 2026**.

This event is specifically designed for safety management specialists from civil aviation authorities, accident and incident investigation organizations, aviation industry and service providers. The main objective of the workshop is to assist in building the necessary capacity in the States to develop and implement NASP, in line with the Global Aviation Safety Plan and AFI - Regional Aviation Safety Plan.

Taking into consideration the availability of documentation/presentations in electronic format only, no hard copies will be distributed during the event. The workshop material will be posted on the ICAO ESAF Regional Office website before the workshop, and the information bulletin made available shortly on the ICAO ESAF website. The workshop will be conducted exclusively in English.

Considering the need to make the corresponding administrative arrangements for this workshop, you are kindly invited to inform the ICAO ESAF Regional Office at [icaoesaf@icao.int](mailto:icaoesaf@icao.int) about your planned participation at the earliest convenience, but not later 15 May 2026. State nominees are required to fill in the registration form on the following link: <https://events.icao.int/event-details?campaignID=CCF27956-F521-F111-8144-6045BDCD3FB8>

Should you require further information regarding the workshop, please contact Mr. Martin Maurino, Technical Officer, Global Aviation Safety at [mmaurino@icao.int](mailto:mmaurino@icao.int) and Mr. Zewdu Teklay Aregawi, Regional Officer, Safety Implementation at: [zaregawi@icao.int](mailto:zaregawi@icao.int).

Yours sincerely,

For:   
**Lucy Mbugua**  
**Regional Director**