



International
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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Bureau Afrique occidentale et centrale / Western and Central African Office

T17/10.1 - 0542

6 August 2025

Subject: First Meeting of the Safety Management and Oversight Sub-Group (SMO/SG1) of the Africa-Indian Ocean Aviation System Planning and implementation Group (AASPG), virtual, from 2 to 5 September 2025.

Action requested: Kindly confirm your State's participation and register online by 22 August 2025.

Sir/Madam,

I have the honour to invite your Administration/Organization to nominate suitably qualified technical personnel to serve as members of the AASPG SMO/SG Project Teams. The nominated experts are also invited to attend the first meeting of the Sub-Group which will be held virtually from 2 to 5 September 2025. Kindly extend this invitation to the Aircraft Accident Investigation Authority and relevant industry stakeholders in your State.

Administrations/Organizations intending to present working papers are kindly requested to submit them to the Secretariat by 22 August 2025. Whenever possible, working papers should be submitted in both the English and French languages. Papers received after this deadline will be distributed in the language in which they are submitted.

The meeting documentation will be made available on the ESAF and WACAF Regional Offices websites. The meeting will be conducted in both English and French languages, and all documentation will be provided in these languages.

The meeting aims to identify and describe projects to be developed by the subgroup to address safety-related issues, including safety oversight and management, national aviation safety plans, aircraft accident and incident investigation etc. The meeting will also discuss the project management framework and the establishment of relevant Projects Teams.

Kindly advise on your Administration's/Organization's intention to participate in the meeting; and provide names of your nominees for each identified area using the attached response form, and their curriculum vitae, to icaoesaf@icao.int and icaowacaf@icao.int at your earliest convenience, but no later than 22 August 2025. Participants in the meeting are invited to register online using the following link <https://icao.zoom.us/meeting/register/XJkOb17MSXm41pHrZhE8CA#/registration>

Please note that nominations will be reviewed by ICAO, and the final selection of project team members will be made based on the qualifications of the nominees and the specific needs of each project.

Please accept, Sir/Madam, the assurances of my highest consideration.

Romain Ekoto
Regional Director

Attachments:

- Draft Agenda
- Response Form