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منظمة الطيران  
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国际民用  
航空组织

Bureau Afrique Occidentale et Centrale / Western and Central African Office

TC 1/3.12 – 0530

19 October 2022

**Subject: Third Meeting of the Steering Committee of the Project for the Cooperative Development of Aeronautical Meteorological Services for the AFI Region (CODEVMET – AFI), Yaounde, Cameroon, 28 - 30 November 2022**

*Action required: Confirm your participation no later than 21 November 2022*

Sir/Madam,

I have the honour to invite your Administration/Organization to participate to the Third meeting of the Steering Committee of the Project for the Cooperative Development of Aviation Meteorological Services for the AFI Region (CODEVMET - AFI), scheduled from 28 to 30 November 2022, at the Cameroon Civil Aviation Authority Training School, in Yaounde, Cameroon.

The meeting aims to review the progress made in the implementation of the project activities in 2021 and 2022, approve the 2022 – 2023 work programme as well as the budget and examine any other issues that may be submitted by the Steering Committee members. The participation of your Administration/Organization is therefore highly recommended.

The provisional agenda and the information bulletin with the list of hotels are provided as attachments to this letter. The meeting will be conducted in English and French languages with simultaneous interpretation and the documentation will be issued in English. The documentation will be made available prior to the meeting at <https://www.icao.int/WACAF/Pages/CODEVMET-SC3-2022.aspx>

Participants are kindly invited to register online at their earliest convenience, preferably no later than 21 November 2022 at [https://icao.zoom.us/meeting/register/JMkcO-qpzwoHdcY9\\_bd9rJyDKU2lxRtl1v](https://icao.zoom.us/meeting/register/JMkcO-qpzwoHdcY9_bd9rJyDKU2lxRtl1v)

Please accept, Madam/Sir, the assurance of my highest consideration.

For Prosper Zo'o Minto'o  
Regional Director

**Attachments:** - CODEVMET-AFI Project document  
- Information Bulletin  
- Draft work programme