



ICAO

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
WESTERN AND CENTRAL AFRICAN OFFICE**

Fifth Meeting of the African Air Navigation Services Providers

(Lomé, Togo, 28 March - 1st April 2022)

Information Bulletin

1. VENUE, HOST AND SERVICE

1.1 The meeting of the African Air Navigation Services Providers (ANSPs) will be held from the 28th March to 1st April 2022 at the **HOTEL 2 FEVRIER** located within the central district, Lomé about 10-15 mn drive from Gnassingbé Eyadéma International Airport.

The opening ceremony of the meeting will take place on Monday 28 March 2022 at 9:00 AM UTC according to the protocol of the meeting.

1.2 The meeting will be hosted by the Togo Civil Aviation Authority assisted by ASECNA, ICAO and AFCAC. The contacts persons for the meeting are:

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1.3 The meeting will be facilitated by Mr. Barry Kashambo, ICAO Regional Director, ESAF Office, and Mr. Zo'o Minto'o Prosper, ICAO Regional Director, WACAF Office. The will be assisted by Mr. François Xavier SALAMBANGA, Regional Officer CNS of the ICAO WACAF Office.

1.4 In addition to the online registration, a participants registration will take place in the meeting venue on **Monday 28 March 2022, from 8:00 am to 9:00 am UTC.**

2. WORKING LANGUAGE

The meeting will be conducted in the English and French languages with simultaneous interpretation. The use of paper will be reduced to the strict minimum. It is therefore requested the participants to bring their laptops.



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3. HOTEL INFORMATION

Please find attached the list of recommended hotels and rates. The rates indicated are to be confirmed at the time of booking.

We recommend that participants contact hotels directly for room reservations and make a copy to the organizing committee at the following addresses:

- **Mr OURO-LOGA Tadjidini, telephone: +228 91 13 98 01, Email: t.ourologa@anac-togo.tg**
- **Mr TCHADJOB0 Moutarou, telephone: +228 90 86 35 62, Email: tchadjobomou@asecna.org**
- **Mr EGBARE Mani Déo, telephone: +228 90 35 60 55 Email: egbareman@asecna.org**

4. TRANSPORTATION

Gnassingbé Eyadéma International Airport is located about 3 km from the down town. Taxis are at any time available. For arrivals and departures, shuttles will be available between the airport and the hotel based on schedules duly communicated by the participants.

Participants residing outside the meeting venue shall ensure their own transportation from their hotel to the meeting venue.

5. GENERAL INFORMATION

5.1 Geography

Country located in West Africa; Togo has 45 km of coast with sandy beaches bordered by coconut palms. The territory extends to the north for more than 600 km. Togo area size is 56,600 km².

5.2 Languages spoken in Togo

There are nearly 50 national languages among which Ewé and Kabyè are the two main national languages. The official language is French. Many Togolese also speak English and German.

5.3 Weather and local time

March/April in Lome is generally dry with few cloudy. Predominance of the dry and dusty harmattan wind during the day can be observed. Relative humidity: variation on average between 52 and 97%. The temperature is between 23 °C and 30°C.

The local time in TOGO is UTC.

6. PASSEPORTS AND VISAS

Nationals ECOWAS can enter freely in Togo, without a visa, with a valid passport or a valid national identity card.

Foreigners not members of ECOWAS States must hold a passport with a valid entry Togolese visa. However, there is a possibility to obtain the visa on arrival at the airport in Lome. The cost of visas with a maximum duration of one (01) month is variable according to the origin of area. These costs vary



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between ten thousand francs (10,000) FCFA and twenty-five thousand (25,000) CFA. For example, for States listed below, the cost of visa at the Gnassingbe Eyadema international airport are:

- Tchad, Centrafrique, Guinée Equatoriale, European States : 10 000 F ;
- South Africa : 15 000 F ;
- Mauritanie, Gabon, Cameroun : 25000 F.

N.B: The *initial period of the visa at the airport is seven (07) days and the holder should renew it within this period at the passports Service of Lomé to extend the validity to one (01) month if necessary.*

7. HEALTH

A valid yellow fever vaccination certificate is required. However, passengers can get the yellow book and get vaccinated against yellow fever at the airport for ten thousand five hundred francs (10500 F) CFA.

During this period of Covid-19 pandemic, passengers bound for Togo must before boarding, present a negative PCR test for COVID-19 less than 72 hours carried out by an accredited laboratory in the country of origin and then registered on the link <https://voyage.gouv.tg> to be subjected to a new PCR test once upon arrival after payment of an amount of 25,000 FCFA.

On departure from Togo passengers will again be subjected to a PCR test whose validity depends on the country of destination.

Participants must have valid insurance for the coverage of all medical care during their stay in Togo.

CHU-Lomé, the main hospital is 15 minutes' drive from HOTEL 2 FEVRIER.

8. LOCAL CURRENCY AND FOREIGN EXCHANGE RATES

The currency used in Togo is the FRANC CFA (XOF).

The basic unit of the currency is one (1) FCFA. There are coins of 5, 10, 25, 50, 100, 200, 250 and 500 FCFA. Notes are issued in denominations of 500, 1000, 2000, 5000 and 10,000 FCFA.

The exchange rate of the FCFA is **1 Euro (€)** (European currency) for **655,957 FCFA (about 656 FCFA)** and **1 US dollar (\$)** for about **600 FCFA**.

Banks are in the arrival terminal and others close to the meeting venue.

All banking institutions offer foreign exchange facilities. All banks operate from 7.30am to 12.30pm UTC and from 1.30pm to 5.00pm UTC from Monday to Friday.

Credit cards and traveller's cheques are accepted at most locations.
Hotels accept visa cards.

9. ELECTRICITY SUPPLY (220V)

French electrical outlets are used in Togo. It is therefore necessary to provide adapters where your electrical outlets are different.



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10. TELEPHONES

The hotels and the event venue have free wifi networks. Photocopiers will be made available in the meeting venue at the secretariat level for this purpose.

From abroad dial +228 followed by the required number.

There are several mobile operators including TOGOCEL, MOOV AFRICA

The meeting room is equipped with internet access by Wi-Fi.

11. EMERGENCY NUMBERS

Police / emergency: 117, Firefighting services: 118



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LISTE DES HOTELS A LOME			
N°	NOM ET ADRESSE DE L'HOTEL	CAPACITE	TARIFS
01	<p>HOTEL 2 FEVRIER***** Au quartier administratif Tél. +22822 23 90 00 93 70 54 02 93 77 26 78 E-mail : fgs@radissonblu.com</p>	320 chambres	<ul style="list-style-type: none"> - Suite présidentielle simple: 397 800 FCFA - Suite exécutive double : 278 850 F CFA - Suite exécutive simple : 263 250 F CFA - Suite Junior double : 204 100 F CFA - Suite Junior simple : 188 500 F CFA - chambre Business Class double: 151 450 F CFA - chambre Business Class simple: 135 850 F CFA - chambre standard double: 114 400 F CFA - chambre standard simple: 98 800 F CFA
02	<p>HOTEL EDA OBA**** A TokoinLycée Tél +228 22 20 18 18 / 99 91 25 43 E-mail : hoteledaoba@yahoo.fr www.edaoba.com</p>	340 chambres climatisées (270 pour le sommet)	<ul style="list-style-type: none"> -Chambre Standard grand lit : 83 600 F CFA - Chambre Standard double lit : 102 300 F CFA - Chambre Privilège : 95 400 F CFA - Chambre Prestige : 107 200 F CFA - Suite Eda – Oba : 154 400 F CFA - Suite Junior : 178 000 F CFA - Suite Ministérielle : 247 800 F CFA -Appartement (1 ch+ salon+cuisine) : 166 200 F CFA -Appartement (2 ch+ salon+cuisine) : 296 000 F CFA -Appartement (3ch+ salon+cuisine) : 355 000 F CFA



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03	HOTEL SAKAWA **** sur la route du Port Tél +228 22 27 65 90 E-mail : am.sarakawa@gmail.com www.sarakawa-hotel.com	196 chambres et 07 suites climatisées	- Chambre Standard vue Ville : 118 300 F CFA - Chambre Standard vue Mer : 136 000 F CFA - Chambre Standard vue Mer Renovee : 136 000 F CFA - Privilège : 165 000 FCFA - Deluxe : 196 000 F CFA -Suite Junior : 251 000 F CFA - Bungalow single : 66 500 - Bungalow double : 88 000 F CFA - Bungalow triple : 131 000 F CFA
05	HOTEL DU GOLFE**** à Adawlato Tél +228 22 21 98 55/ 90 02 88 88 E-mail : hoteldugolfelome@gmail.com	35 chambres climatisées	- Suite : 150 000 F CFA - Ch. standard : 85 000 F CFA - Ch. twin : 85 000 F CFA
06	HOTEL AHOEFA Salomon Garden**** à Bè à côté de Hôtel Avenida +228 93 46 27 27 +228 90 62 05 01 +228 90 04 73 69 E-mail : prospi29@yahoo.fr	42 chambres dont 10 suites toutes climatisées	-Chambre Standard : 75.000 FCFA - Chambre Standard avec lit superpose 02 places : 95.000 F - Mini-suites : 120.000 FCFA - Mini suite avec Baignoire : 130.000 F CFA - Suite Princièrè : 160.000 F CFA - Suite Royale : 180.000 F CFA
07	HOTEL ONOMO*** à Bè Souza-nétimé Tél. +228 22 53 63 00/ 93 70 41 16 E-mail : onomo.lome@onomohotel.com	127 chambres Dont mini suite : 01 Climatisées toutes	Tarif préférentiel pour l'hébergement de la commission de l'Union Africaine : 81 000 F CFA avec petit déjeuner et taxe de séjour incluse.
			- Chambre Aquilos simple : 46 000 FCFA - Chambre Aquilos double : 56 000 FCFA



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08	<p>HOTEL PELICAN *** à Ablogamé Tél + 228 22 71 95 16 E-mail : contact@hotel-pelican.com</p>	<p>39 chambres et 04 suites climatisées</p>	<ul style="list-style-type: none"> - Suite junior simple : 56 000 FCFA - Suite junior double : 66 000 F CFA
10	<p>HOTEL SANCTA MARIA *** sur le BD du Mono. 08 BP 80 212 Lomé-TOGO Tél +228 22 22 92 92 /22 22 93 93 Fax : +228 22 22 93 94 e-mail : reservations@hotelsanctamaria.com</p>	<p>64 chambres toutes climatisées ; 09 suites juniors et 02 suites seniors</p>	<ul style="list-style-type: none"> - Suite senior : 150 000 F CFA - Suite junior : 110 000 F CFA -Chambre supérieure : 90 000 F CFA - Chambre Standard : 85 000 F CFA
14	<p>SAINT THOMAS ** Tel : +228 70 40 36 21 +228 22 21 51 99 +228 22 21 87 05 E-mail : residences@sewanou.com Site Web: www.sewanou.com</p>	<p>25 chambres</p>	<ul style="list-style-type: none"> - Classique : 21 000 FCFA - Junior : 31 000 F CFA - Senior : 36 000 FCFA - Privilège : 41 000 FCFA - Suite: 46 000 FCFA
15	<p>SAINT MANICK Tel : +228 22 20 16 04 E-mail : hotel_st_manick@yahoo.fr Site Web: www.hotelsaintmanick-togo.com</p>	<p>30 chambres</p>	<ul style="list-style-type: none"> - Standard : 25 000 - Privilège : 28 000 - Suite chbre salon meublé: 39 000 FCFA - Suite VIP : 73 000
16	<p>M'RODE Tel : +228 22 20 70 00 Cel: +228 90 98 17 36 / 99 31 06 59 Fax : 22 20 28 78 E-mail : booking.mrode@gmail.com / contact@hotel-lome-mrode.com Site Web:</p>	<p>25 chambres</p>	<ul style="list-style-type: none"> - Mini suite : 75 000 FCFA - Chambre Gold : 45 000 FCFA - Chambre Sylver : 35 000 FCFA



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	<p>www.hotel-lome-mrode.com</p> <p>Personne à contacter : Mme AGBLEVON E. Véronique Cel : 90 98 17 36</p>		
17	<p>PARADISE</p> <p>Tel : +228 22 22 34 77 Fax : +228 22 22 36 84 E-mail : hotelparadise.lome@gmail.com Site Web: www.hotel-lome-paradise.com</p> <p>Personne à contacter : M r. AKUE Cel : 90 08 30 62</p>	67 Chambres	<ul style="list-style-type: none"> - Simple : 55 000 - Simples Supérieures : 70 000 - Confort : 75 000 - Confort Supérieur : 80 000 - Suite Junior : 90 000 - Suite Privilège : 100 000 - Suite Royale : 115 000