

International Civil Aviation Organization Organisation de l'aviation civile internationale

Organización de Aviación Civil Internacional Международная организация гражданской авиации

منظمة الطيران لمدني الدولي 国际民用航空组织

Eastern and Southern African Regional Office/Bureau régional Afrique orientale et australe

Ref.: ES AN 1/6 - 0390 20 August 2020

Subject: Third Meeting of the APIRG Information and Infrastructure Management Sub-Group (IIM/SG/3), Virtual Meeting, 12–14 October 2020

Action required: Kindly reply to paragraph 6 by 21 September 2020

Dear Sir / Madam.

I wish to inform you that the Third Meeting of the **APIRG** Information and Infrastructure Management Sub-Group (**IIM/SG/3**) will be held virtually, from **12** to **14 October 2020**. I therefore extend an invitation to your Administration / Organization to attend.

The Tentative Agenda, Agenda Explanatory Notes, Information Bulletin, the Terms of Reference and Registration Form for the meeting are attached hereto as Appendices A, B, C, D and E respectively. The meeting will be conducted in the English and French languages with simultaneous interpretation and documentation will be issued in these languages.

States and administrations are strongly encouraged to develop working papers and presentations to the meeting. Particular and notable of these are States leading IIM regional projects as listed in Appendix F. In this regard, they should ensure that these papers and presentations developed in accordance with the models attached in Appendixes G, reach the Secretariat not later than 21 September 2020 and should be, where possible, in both English and French languages. Papers received after that date will be distributed in the language in which they are received.

The third IIM/SG meeting will, inter alia:

- a) review the Conclusions/Decisions of the Second meeting of the APIRG Infrastructure and Information Management Sub-Group (IIM/SG/2) held in Dakar, Senegal from 09 to 11 July 2018;
- b) review the outcome of the APIRG/22 meeting (held in Accra, Ghana from 29 July to 02 August 2019) pertaining to the areas of Aeronautical Information Management (AIM), Aeronautical Communication Navigation Surveillance and Spectrum (CNS) and Aeronautical Meteorology (MET);

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- c) review the status of implementation of the regional projects adopted by APIRG in the above mentioned fields (AIM, CNS & MET), to be implemented based on the ICAO ASBU prioritized related modules selected by the AFI Region;
- d) discuss issues on Air Navigation Deficiencies and Reporting in the AIM, CNS and MET Areas; and
- e) review the Term of Reference and work programme of the Sub-Group.

You will recall that the APIRG, the Air Navigation Commission and the Council of ICAO have emphasized the importance of members playing an active role by attending all meetings as well as contributing by way of working papers.

The Online Registration Link to access to the meeting is indicated as follows: https://icao.zoom.us/meeting/register/tJEkceCurzouHNVPcM96BH9-TVx7FM50oIeq
The language for the registration can be selected at the right bottom of the registration page.

Kindly advise at your earliest convenience but not later than 21 September 2020, through e-mail to icaowacaf@icao.int with copy to amane@icao.int whether your Administration / Organization intends to participate in the IIM/SG meeting, and accordingly inform your delegate(s) to register online.

Yours sincerely,

Barry Kashambo Regional Director

Attachments:

Appendix A: Draft Agenda

Appendix B: Draft Agenda Explanatory Notes Appendix C: IIM/SG - Terms of Reference

Appendix D: Information Bulletin Appendix E: Registration Form

Appendix F: List of Project Teams Coordinators and Administrations Nominees

Appendix G1: Model of Working Papers/Presentation Appendix G.2: Model of PowerPoint Presentation