



International
Civil Aviation
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Международная
организация
гражданской
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Eastern and Southern African Regional Office/Bureau régional Afrique orientale et australe

Ref: ES AN 4/20 - 0301

11 June 2020

Subject: Third Meeting of the APIRG Airspace and Aerodrome Operations Sub-Group (AAO/SG3), Virtual meeting, 27 to 29 July 2020

Action required: *To reply, preferably not later than 10 July 2020*

Dear Sir/Madam,

I wish to recall the Twenty Second Meeting of the Africa-Indian Ocean Planning and Implementation Regional Group (APIRG/22), held in Accra, Ghana, 29 July to 2 August 2019, which adopted the 2019-2020 APIRG Work Programme. I would like to invite your Administration/Organization to participate in the Third Meeting of the APIRG Airspace and Aerodrome Operations Sub-Group (AAO/SG3), to be held on 27 - 29 July 2020.

It may also be recalled that the APIRG/22 meeting noted the various challenges being experienced by the AAO/SG, specifically the operationalization of the APIRG Structure and working methodology, the implementation of the ASBUs modules and projects as endorsed by APIRG, as well as the continuous lack of information from States on the implementation of Conclusions and Decisions. The Third AAO/SG Meeting will therefore review the status of the implementation of the above highlighted items, and agree on actions to further facilitate regional planning and implementation. The meeting will also discuss issues related to the AFI Air Navigation Plan as well as the operationalization of the AFI Air Navigation Deficiencies Database.

The Tentative Agenda and Explanatory Notes of the meeting are provided in **Attachment A** to this letter. The list of States and Organizations approved as members of the AAO Sub-Group and the Terms of Reference (ToR) are provided in **Attachments B** and **C**. The Information Bulletin and Registration Form for Participants wishing to attend the Meeting are provided in **Attachments D** and **E**.

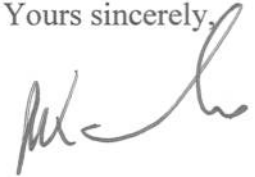
Documentation for the meeting will be posted on the ICAO public websites (<https://www.icao.int/WACAF/Pages/default.aspx> and <https://www.icao.int/esaf/Pages/default.aspx>). Your States/Organization is strongly encouraged to contribute to the deliberations of the meeting with working and information papers (WPs/IPs) related to the issues reflected in the tentative agenda (see templates in **Attachments F** and **G**). WPs and IPs should be forwarded to the Secretariat by e-mail to icaoesaf@icao.int or icaowacaf@icao.int, not later than 10 July 2020, and where possible, in both English and French languages.

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As the Meeting will be virtual, your Administration/Organization is kindly advised to provide to participants the necessary electronic equipment to enable effective contribution of the participants to the expected outcomes. The details of the link and invitation to the e-meeting will be provided to the registered participants accordingly.

To facilitate necessary planning and preparations for the meeting, it would be appreciated if you could, at your earliest convenience, preferably not later than 10 July 2020, confirm the participation of your State/Organization to this event, by forwarding your response to ICAO Regional Offices at icaoesaf@icao.int or icaowacaf@icao.int with a copy to rcisse@icao.int and kogutu@icao.int, providing details of your delegates nominated to participate.

Yours sincerely,



Barry Kashambo
Regional Director
&
Secretary of the APIRG

Attachments: A: Provisional Agenda & Explanatory Notes
B: Membership of the AAO/SG
C: Terms of Reference
D: Information bulletin
E: Registration form
F: WP Template
G: IP Template