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المدني الدولي

国际民用
航空组织

Bureau Afrique Occidentale et Centrale / Western and Central African Office

T 4/25 – 0232

2 May 2019

Subject: Regional Seminar on the Implementation of the New Global Reporting Format for Runway Surface Condition (GRF), 2 to 3 July 2019, Dakar, Senegal

Action required: To confirm participation not later than 31 May 2019

Sir/Madam,

I have the honour to inform you that the ICAO Western and Central African (WACAF) Office is organizing in collaboration with ACI, IATA and CANSO, a Seminar on the **Implementation of the New Global Reporting Format for Runway Surface Condition**, to be held in Dakar, Senegal, from 2 to 3 July 2019.

This Seminar aims at preparing States and the industry in advance of the November 2020 applicability date of the new ICAO methodology for assessing and reporting runway surface conditions. This new methodology, commonly known as the Global Reporting Format (GRF), ensures a harmonized assessment and reporting of runway surface conditions and a correspondingly improved flight crew assessment of take-off and landing performance.

The Seminar will be conducted in French, knowing that another seminar will be organized in English, probably in October 2019. The draft work programme and a bulletin containing detailed information on the venue, transportation and accommodation are attached to this letter.

The success of the New Global Reporting Format's implementation depends largely on the commitment of States, aviation industry partners and organizations such as yours. You are therefore kindly requested to confirm at your earliest convenience, preferably not later than 31 May 2019, the participation of your Administration/Organization in this event, by sending a response to the ICAO Regional office at icaowacaf@icao.int with a copy to rcisse@icao.int. You are also to nominate a focal point for coordination with the Regional Office. Nominees are to complete the attached registration form for consideration and acceptance.

Please accept, Sir/Madam, the assurance of my highest consideration.

Mam Sait Jallow
Regional Director

Attachments: A - Draft Work Programme
B - Registration form
C - Information Bulletin