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Международная
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авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

T 17/6.11(C) - 0372

25 May 2018

Subject: Second Meeting of the APIRG Information and Infrastructure Management Sub-Group (IIM/SG/2), Dakar, Senegal, 09 – 11 July 2018

Action required: Kindly reply to paragraph 6 by 25 June 2018

Sir/Madam,

I have the honor to inform you that the Second meeting of the AFI Planning and Implementation Regional Group (APIRG) Information and Infrastructure Management Sub-Group (IIM/SG/2) will be held in the conference room of the ICAO Regional Office for Western and Central Africa, Dakar, Senegal, from **09 to 11 July 2018**. I therefore extend an invitation to your Administration/Organization to attend.

The tentative Agenda, Agenda Explanatory Notes, Information Bulletin, the Terms of Reference and Registration Form of the IIM Sub-Group for the meeting are attached hereto as Appendices **A, B, C, D** and **E** respectively. The meeting will be conducted in the English and French languages and documentation will be issued in these languages.

Administrations and in particular States leading an IIM regional project are requested to develop and to present working papers to the meeting. In this regards they should ensure that the papers reach the Secretariat not later than **25 June 2018** and should be, where possible, in both English and French languages. Papers received after that date will be distributed in the language in which they are received.

The Second meeting of the IIM/SG will, *inter alia*:

- a) Review the Conclusions/Decisions of the First meeting of the APIRG Infrastructure and Information Management Sub-Group (IIM/SG/1) held in Nairobi, Kenya from 27 to 30 June 2017
- b) Review the outcome of the APIRG/21 meeting (held in Nairobi, Kenya from 09 to 12 October 2017) pertaining to the areas of Aeronautical Meteorology (MET) Aeronautical Information Management (AIM), Aeronautical Communication Navigation Surveillance and Spectrum (CNS);
- c) Review the status of implementation of the regional projects adopted by APIRG in the above mentioned fields (MET AIM, CNS), to be implemented based on the ICAO ASBU prioritized related modules selected by the AFI Region.
- d) Review the Term of Reference and work programme of the Sub Group.

You will recall that the APIRG, the Air Navigation Commission and the Council of ICAO have emphasized the importance of members playing an active role by attending all meetings as well as contributing by way of working papers.

Kindly be reminded that, in accordance with ICAO current policy to reduce costs and preserve the environment, hard copy documentation will be kept to the minimum during the meeting. In this regard, participants are advised to bring along suitable computer equipment (such as laptops) and memory sticks. Participants may also print documents in advance from the relevant website of the ICAO Regional Offices ESAF and WACAF.

Kindly advise at your earliest convenience but not later than **25 June 2018**, through e-mail to icaowacaf@icao.int & amane@icao.int whether your Administration/Organization intends to participate in the IIM/SG meeting, and accordingly indicate the name and designation of the delegate(s) of your Administration/Organization.

Please accept, Sir/Madam, the assurances of my highest consideration.



For
Mam Sait Jallow
Regional Director

Attachments: Appendix A: Draft Agenda
Appendix B: Draft Agenda Explanatory Notes
Appendix C: IIM/SG - Terms of Reference
Appendix D: Information Bulletin
Appendix E: Registration Form