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المدني الدولي

国际民用
航空组织

Ref.: T7/7.1.3-0053

Dakar, 19 January 2017

Subject: Invitation to the WACAF Workshop on the Use of the New ICAO Frequency Finder Tool (Dakar, Senegal, 24-28 April 2017)

Action Required: Register participation by 28 March 2017.

Dear Sir/Madam,

I have the honour to inform you that a Workshop on the use of the new ICAO software tool for Frequency Selection (**Frequency Finder**), is scheduled to be held from **24 to 28 April 2017** in the ICAO WACAF Office, Dakar, Senegal. Your Administration/Organization is kindly invited to attend.

The workshop will focus on frequency planning issues, efficient use of the aeronautical frequency spectrum and the review of the WACAF aeronautical frequency allotment plan.

It will also support the implementation of the Frequency Finder software as the new ICAO aeronautical radio frequency management tool for Very High Frequency (**VHF**) Communications (**COM**) frequency assignments (**COM List 3**).

The sessions of the workshop will cover the installation and the use of Frequency Finder tool as well as the planning criteria which have been incorporated in the **Handbook on Radio Frequency Spectrum Requirements for Civil Aviation including statement of approved ICAO policies, Volume II (Doc 9718)**. Accordingly, participants are requested to bring their laptops with them to the Workshop and the list of their national frequencies in the band **117.975 - 137 MHz** which have been assigned and are being operated in their States as well as the coordinates in WGS 84 format of the location of Automatic Dependant Surveillance-Broadcast (**ADS-B**) and Secondary Surveillance Radar (**SSR**) Stations installed or planned to be installed in their States.

The Workshop should be attended by Officials involved in aeronautical frequency planning and management including assignment of frequencies for VHF communications.

The workshop will be conducted in the English language.

The Provisional Programme of the Workshop is provided in **Attachment A** and the general information including the hotel recommendations is contained in **Attachment B**. Additional information may be published in the ICAO WACAF Office website: <http://www2010.icao.int/WACAF/Pages/meetings.aspx>.

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All event presentation will be placed in the above web page as it becomes available. Taking into consideration the availability of presentations in electronic format, no hard copies will be distributed during the event, therefore, the participants are requested to bring a laptop with ease connectivity.

Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

Mr. **François-Xavier Salambanga** (Fsalambanga@icao.int), Regional Officer Communications, Navigation and Surveillance of the ICAO WACAF Office will coordinate the organization of this event and will remain at your disposal for any consultation.

You are kindly requested to confirm the participation of your Administration/Organization at your earliest convenience, but no later than **28 March 2017**, by forwarding the registration form provided at **Attachment C**, duly filled to the following e-mail addresses at amane@icao.int and ICAOWACAF@icao.int.

Accept, Sir/Madam, the assurances of my highest consideration.



Mam Sait Jallow
Regional Director

Attachment:

- **A** Work program
- **B** Information Bulletin and Hotels list
- **C** Registration Form