



**INTERNATIONAL CIVIL AVIATION ORGANISATION
WESTERN AND CENTRAL AFRICAN (WACAF) OFFICE**

ICAO-SINGAPORE AVIATION ACADEMY DGCAA COURSE
(Cidade Velha, Cabo Verde, from 22 to 23 October 2015)

INFORMATION BULLETIN

1. Venue of the meeting

1.1 The Directors General of Civil Aviation (DGCA) Course on Aviation Safety will take place at Vulcão Hotel in **Cidade Velha**, 11 Km from Praia, Cabo Verde, from **22 to 23 October 2015** under the kind invitation of the Republic of Cabo Verde.

1.2 The meeting focal points are:

At the regional office: Mr. Okossi Akoa Benoît

Telephone: +221 33 869 24 24

Fax: +221 33 823 69 26

E-mail: icaowacaf@icao.int

Website: www.icao.int/wacaf

In Cabo Verde: Mr. Alberto Silva

Telephone: +238 260 34 30

Cellular: +238 971 82 55

E-mail: albertos@acivil.gov.cv

2. Working Languages

2.1 The meetings will be conducted in English and French languages.

3. Opening Session

3.1 The opening session of the DGCA Meeting will be held at 09:00 am on Thursday 22 October at the conference room of the Vulcão Hotel.

4. Working Hours

4.1 The expected daily working hours of the meetings will be as follows: 09:00 am to 04:30 PM

4.2 There will be a one-hour lunch break each day of the meeting from 12:00 to 1300 and one 15mn coffee/tee break at 10:30 local time.

5. Registration

5.1 In addition to submission of completed forms by e-mail, the registration of participants will take place at the site of the meetings respectively on 21 October and 22 October from 8:00 to 9:00.

6. Office and Secretariat

6.1 The Secretary of the meetings will be provided by ICAO if needed.

7. Health

7.1 Applicants are informed that a valid certificate of vaccination against yellow fever is required. The participants should ensure that they have applied for a valid health insurance for the coverage of any medical care during their staying in Cabo Verde.

7.2 Hospitals.

If necessary, the following medical facilities are recommended:

- **Hospital Agostinho Neto** – Plateau
- **Cardiomed** - Achada de Santo António
- **Praia Clínica** – Chã de Areia

8. Procedures for obtaining an entry Visa for Cabo Verde

8.1 ECOWAS member States are exempted from visa. Citizens from non ECOWAS States will have to obtain their visa at the Cabo Verde Embassies and Consulates in respective States or neighbour States.

8.2 Assistance can be provided for obtaining a visa upon arrival based on previous notice and provision of passport details.

9. Banking and Currency

9.1 The local currency unit is Cabo Verde Escudos (CVE). The CVE is indexed to the Euro at a fix rate of 1 Euro = 110.265 CVE.

9.2 Currency can be exchanged at the main banks agencies and exchange agencies in the city. MasterCard, American Express and VISA cards are generally accepted in hotels, restaurants and shopping centres. However, some restaurants and shops do not accept credit cards.

9.3 Banks are available at the airport.

10. Weather

10.1 During October, the mean daily minimum temperature is 20°C and the daily mean maximum temperature is 35°C. Light clothing is therefore, advisable during the meeting period.

11. Electricity

11.1 220 Volts/50 Hertz using standard European type plug.

12. Transportation

12.1 The Cabo Verde CAA recommends that participants stay at the Vulcão hotel, however transportation between the hotels in Praia and the Conference venue in Vulcão hotel, will be provided.

13. Hotel Information

13.1 Participants are requested to make their own hotel reservations. A list of recommended hotels is at **Attachment A** and a map of the conference venue is at **Attachment B**. -----

ATTACHMENT A: List of Hotels in Praia

Nº	Hotel	Single	Double	Suite	Internet	Contacts	Local
		<i>Prices in Euro (breakfast included)</i>					
1	Hotel Vulcão **** (Conference venue)	50.00 €	70.00 €		1 hour free internet	Phone: (+238) 2673198 info@hotelvulcao.com reservas@hotelvulcao.com	Cidade Velha Santiago
1	Praia Mar Hotel **** (20% discount for Meeting participants)	93,00 €	117,00 €		Free	Phone: (+238) 2608440 Fax: (+238) 2612972 reservas.praiamar@oasisatlantico.com	Prainha
2	Sol Hotel***	Normal - 50,00 €	66,00 €	72,00 €	50 MB/day	Phone: (+238) 2622188	Achada Santo António
		Special - 54,00 €				solhotelcv@gmail.com	
3	Vista Hotel***	Normal - 54,00 €	80,00 €	95,00 €	Free	Phone: (+238) 2602570	Achada Santo António
		Special - 54,00 €					
		Twin - 79,00 €				j.cardoso@live.com	

Nº	Hotel	Single	Double	Suite	Internet	Contacts	Local
4	Santiago Hotel***	Normal 63,00 €	91,00 €	100,00 €	100 Mb/day wireless	Phone: (+238) 2604980	Achada Santo António
		Twin - 69,00 €				Fax :não tem	
						info@hotelsantiago.cv	
5	América Hotel***	41,00 €	47,00 €	66,00 €	Pendrive 3G 50MG-Free	Phone: (+238) 2621431	Achada Santo António
						Fax: (+238) 2621432	
						hotelamerica@cvtelecom.cv	
6	Roterdão Hotel**	Normal - 40	61,00 €	64,00 €	50 Mb - Free	Phone: (+238) 2602900	Achada Santo António
		Twin - 55,00 €				Fax: (+238) 2602905	
						hotelroterdao@gmail.com	
7	Benfica Hostel***	48,00 €	64,00 €		100 Mb - Free	Phone: (+238) 2629313	Palmarejo
						Fax: (+238) 2627226	
						sandramonical@hotmail.com	
8	Santa Maria Residencial	Normal - 52,00 €	69,00 €	79,00 €	Free	Phone: (+238) 2614337	Plateau
		Twin - 65,00 €				Fax: (+238) 2618581	
						reservas@girassol.cv	

Nº	Hotel	Single	Double	Suite	Internet	Contacts	Local
9	Ola Mar Hotel **	Normal - 50,00 €	59,00 €	80,00 €	Free	Phone: (+238) 2604540	Palmarejo
		Twin - 59,00 €				Fax: (+238) 2620047	
						reservas.olamarhotel@gmail.com	
10	Palma Center Hotel***	56,00 €	T1 66,00 €	93,00 €	2€/hour	Phone: (+238) 2603360	Palmarejo
			T2 - 106,00 €			Fax: (+238) 2620280	
			T3 - 129,00			palmacenter.cv@gmail.com	
11	Trópico Hotel****	Normal - 133,00 €	165,00 €	249,00 €	Free	Phone: (+238) 2614200	Prainha
		Sea view -180,00 €	Sea view -190			Fax: (+238) 2615225	
						reservas.tropico@pestana.com	
12	Pérola Hotel***	52,00 €	88,00 €	115,00 €	50 MB/day	Phone: (+238) 2601440	Chã de Areia
						Fax(+238)2615225	
						reservas@hotelperola.cv	
13	Felicidade Hotel***	44,00 €	60,00 €	65,00 €	2€/hour	Phone: (+238) 2600246	Plateau
						Fax(+238)2615225	
						hotelfelicidade@cvtelecom.cv	

* **Special rates for ICAO. (Delegates should specify that they are attending an ICAO meeting).**
Tarifs spéciaux pour l'OACI. (Les délégués doivent préciser qu'ils participent à une réunion OACI).

** **Reservation may be requested by fax or e.mail and may indicate ICAO rates**
Les réservations doivent être faites par fax ou par e.mai en indiquant le tarif OACI

*** **Hotel can provide transport from and to the airport at their own expense (Delegates should specify if they need transport)**
Hôtel pouvant transporter les délégués à partir de l'aéroport et à leur départ de l'hôtel à leur propre charge (Les délégués doivent le préciser en faisant leur réservation)

APPENDIX B: Map of the conference venue



Cidade da Praia ↔ Cidade Velha: 11Km

Aeroporto ➔ Cidade Velha: 14 Km