



**INTERNATIONAL CIVIL AVIATION ORGANISATION**  
**AFI PLANNING AND IMPLEMENTATION REGIONAL GROUP (APIRG)**  
**METEOROLOGY SUB-GROUP TWELFTH MEETING (MET/SG/11)**

*(Dakar, Senegal, from 1 to 5 December 2014)*

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## INFORMATION BULLETIN

### 1. Venue of the meeting

1.1 The twelfth meeting of the APIRG Meteorological Sub-group (MET/SG/12) will be held from 1 to 5 December 2014, at the ICAO Western and Central African (WACAF) Regional Office located at Leopold Sedar Senghor International Airport, Dakar, Senegal. The working hours of the office are from 0730 to 1500 UTC.

1.2 The ICAO Regional Office contact points are:

Telephone: +221 33 869 24 24  
 Fax: +221 33 823 69 26  
 E-mail: [icaowacaf@icao.int](mailto:icaowacaf@icao.int)  
 Website: [www.icao.int/wacaf](http://www.icao.int/wacaf)

1.3 Meeting Coordinator: Mr. Okossi Akoa Benoît

Tél: +221 33 869 2424/2418  
 Cell: +221 77 633 00 99  
 Email: [aokossi@icao.int](mailto:aokossi@icao.int)

Assisted by Mr. Vitalis Ahago

Tel: +254 20 762 2397  
 Cell: +254 722 220 209  
 Email: [vahago@icao.int](mailto:vahago@icao.int)

### 2. Working Languages

2.1 The meeting will be conducted in English and French languages. Documentation will be provided in both languages.

### 3. Opening Session

3.1 The opening session of the meeting will be held at 09:00 am Monday 1 December at the ICAO WACAF Regional Office.

### 4. Working Hours

4.1 The expected daily working hours of the meeting will be as follows:

- a) from 1 to 4 December 2014: from 09:00 to 16:00 hours;
- b) on 5 December 2014: from 09:00 to 14:00 hours.

4.2 There will be a one-hour lunch break each day of the meeting from 12:00 to 1300 and one 15mn coffee/tee break at 10:30 UTC.

## 5. Registration

5.1 In addition to submission of completed forms by e-mail, the registration of participants will take place at the site of the meeting on 1 December from 8:00 to 9:00.

## 6. Office and Secretariat

6.1 The Secretary of the meeting will be Mr Okossi Akoa Benoit, ICAO Regional Officer, Meteorology, for Western and Central African (WACAF) Office in Dakar, assisted by Mr. Vitalis Ahago, Regional Officer, Meteorology, for the Eastern and Southern African Office (ESAF) in Nairobi. Their address details are as indicated above.

## 7. Health

7.1 Applicants are informed that a valid certificate of vaccination against yellow fever is required. The participants should ensure that they have applied for a valid health insurance for the coverage of any medical care during their staying in Senegal.

## 8. Procedures for obtaining an entry Visa for Senegal

8.1 From July 2013, all visa applications for a visa will be made online prior to arrival. The website for online visa applications and payment should be accessed at the following website address: <http://www.visasenegal.sn> and in a case of difficulty or for additional information, please use the following contact details:

Tel: (+221) 33 889 89 30  
 Information Line: (+221) 78 149 96 96 (24/24 h and 7 days a week)  
 Email: contact@snedai.sn

8.2 The visa applicant gets the option to be either pre-enrolled online or at the nearest Enrolment Centre. If successful, the applicant will receive a visa confirmation document with a bar code and all relevant information. After a processing time of 48 hours, the applicant can withdraw the visa, either in one of the Enrolment Centres or upon arrival at Leopold Sedar Senghor International Airport in Dakar, based on the the "Pre-Visa" document.

**Note:** *To avoid serious queues at the airport in Dakar, it is **STRONGLY** recommended that the applicant obtain an entry visa, before travelling, to the closest enrolment centre.*

8.3 At this stage, 18 Enrolment Centres have been established in the following States:

- ✓ **Africa:** Cameroon, Gambia, Mauritania, South Africa,;
- ✓ **Europe:** Belgium, France, Germany, Italy, Russia, Spain;
- ✓ **America:** United States (Washington and New York)
- ✓ **Asia:** China, India.

**Note:** *For none-listed diplomatic representations, the visa will be issued at the Dakar airport after a successful pre-enrolment online.*

8.4 Visas are not required for nationals of the Economic Community of West African States (ECOWAS).

## **9. Banking and Currency**

9.1 Banks are located not far from the meeting venue and are opened from 07:45 to 12:15 hours and 13:40 to 15:45 hours from Monday to Friday. ATM are available 24 hours a day and 7 days a week.

9.2 The basic unit of currency is FCFA (XOF). There are coins of 5, 10, 25, 50, 100, 200, 250 and 500 FCFA. Notes are issued in denominations of 1000, 2000, 5000 and 10 000 FCFA. The FCFA exchange rate is 1 Euro (€) (European currency) for 655.957 FCFA (~656 FCFA).

## **10. Weather**

10.1 During December, the mean daily minimum temperature is **20.6°C** and the daily mean maximum temperature is **27.6°C**. Light clothing is therefore, advisable during the meeting period.

## **11. Hotel Information**

**11.1** Participants are requested to make their own hotel reservations. A list of recommended hotels is at Attachment A, and a map of the ICAO WACAF regional Office is at Attachment B. When making reservation, participants should indicate that they are attending a meeting of UN/ICAO in order to benefit from the UN rate.

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**ATTACHMENT A – LIST OF RECOMMENDED HOTELS**

| Name/Nom             | Address/Adresse / 📍   | Fax / E-Mail  | Single                                   | Double                     | Distance de l'OACI (vol d'oiseau) |
|----------------------|---|---|--|----------------------------|-----------------------------------|
| <b>YOFF</b>          |   |   |  |                            |                                   |
| ONOMO HOTEL ****     | Route de l'Aéroport – BP 16794 – Dakar/Yoff<br>Tél. +221 33 869 06 10                                     | Fax : 33 820 33 01<br><a href="mailto:onomo.dakar@onomohotel.com">onomo.dakar@onomohotel.com</a><br><a href="http://www.onomohotel.com">http://www.onomohotel.com</a>   | 53.200<br>Taxe incluses                  | 54 200                     | 800m,<br>10 mn de marche          |
| VIRAGE***            | Le Virage (Route de l'Aéroport LSS)<br>Tél. +221 33 820 30 80   | Fax : 33 820 95 94 <a href="mailto:viragehotel@gmail.com">viragehotel@gmail.com</a><br><a href="http://www.leviragehotel.com">www.leviragehotel.com</a> <b>Petit-déjeuner (A la carte)</b>                                  | 36 600                                   | 41 600<br>Suite : 61 600   | 900m,<br>10 mn de marche          |
| OCEAN***             | Route de l'Aéroport – Yoff :Tonghor<br>Tél. +221 33 820 00 77   | Fax : 33 820 27 37 <a href="mailto:hotelocean@orange.sn">hotelocean@orange.sn</a><br><b>Petit-déjeuner : 3 000 F</b>  | 28 000                                   | 35 000                     | 1550m,<br>25 mn de marche         |
| SARGAL**             | Entre Le Virage et l'Aéroport LSS<br>Tél. +221 33 869 75 96   | Fax : 33 820 31 20 <a href="mailto:infos@sargalhotel.com">infos@sargalhotel.com</a><br><a href="http://www.sargalhotel.com">www.sargalhotel.com</a> <b>Petit-déjeuner : 3 500 F</b>   | 26 100<br>36 550                         | 32 100<br>42 500           | 405m,<br>5mn de marche            |
| CITE de l'ERNAM      | BP 8001 Route de l'Aéroport Léopold Sédar SENGHOR-Dakar/Yoff<br>TEL : +221 33867 51 13/ +221 33820 92 99/ | FAX : +221 33 820 71 04<br><a href="mailto:IDEMoussaBarkireMou@asecna.org">IDEMoussaBarkireMou@asecna.org</a>   | 10 000 ventilées<br>15 000climatisées    |                            | 300m,<br>3mn de marche            |
| <b>NGOR</b>          |   |   |  |                            |                                   |
| N'GOR DIARAMA***     | Route de l'Aéropor – N'Gor<br>Tél. +221 33 820 27 24  | <a href="mailto:ngordiarاما@orange.sn">ngordiarاما@orange.sn</a><br><a href="http://www.ngordairama.com">www.ngordairama.com</a> <b>Petit-déjeuner inclus</b>   | 55 000                                   | 60 000                     | 2200m<br>5mn en voiture           |
| ARCHOTEL**           | Virage sur la route de N'Gor<br>Tél. +221 820 41 63   | Fax : +221 33 280 42 07 <a href="mailto:archotel@orange.sn">archotel@orange.sn</a><br><b>Petit-déjeuner : 4 000 F</b>   | 30 600<br>35 600<br>40 600               | 36 200<br>41 200<br>46 200 | 1000m,<br>20mn de marche          |
| LA BRAZZERADE**      | Plage de N'Gor<br>Tél. + 221 820 03 64  | Fax : +221 820 06 83 <a href="mailto:labrazzerade@orange.sn">labrazzerade@orange.sn</a><br><a href="http://www.brazzerade.com">www.brazzerade.com</a> <b>Petit-déjeuner : 3 500f</b>  | 25 000<br>30 000<br>40 000               |                            | 2400m,<br>15mn en voiture         |
| LA MADRAGUE**        | Plage de N'Gor près de l'USAID<br>Tél. +221 33 820 02 23  | <a href="mailto:Hotel.sbs@ansa-group.com">Hotel.sbs@ansa-group.com</a><br><a href="http://www.Hotel-madrague.com">www.Hotel-madrague.com</a>  |  |                            | 2300m,<br>15mn en voiture         |
| <b>ALMADIES</b>      |   |   |  |                            |                                   |
| KING FAHD PALACE**** | Pointe des Almadies – BP 8181/DAKAR-YOFF<br>Tél. +221 33 869 69 49  | Fax : 33 869 69 99 <b>Petit-déjeuner compris</b><br><a href="mailto:Resa.dakar@lemeridien.com">Resa.dakar@lemeridien.com</a>  | 86 000 (Vue Jardin)<br>102 000 (Vue mer) | 100 000<br>116 000         | 3700m<br>30mn en voiture          |
| ALMADIES ****        | Pointe des almadies<br>Tel: +221 33 869 54 54   | Fax :<br>Email :<br>Petit déjeuner + taxe inclus  | 56 000                                   | 81.000                     | 4021m<br>30mn                     |
| FLEURS DE LYS **     | Route des Almadies<br>Tél. +221 330869 86 87  | Fax: +221 33 820 74 20 <b>Petit-déjeuner inclus</b><br><a href="mailto:contact@hotelfleursdelys.dakar.com">contact@hotelfleursdelys.dakar.com</a><br><a href="http://www.hotelfleursdelys.com">www.hotelfleursdelys.com</a> | Standard:<br>60 000                      | Suite :<br>120 000         |                                   |
| LA RESIDENCE**       | Route de la Pointe des Almadies<br>Tél. +221 820 15 35  | Fax : 33 868 25 57 <a href="mailto:info@laresidencedakar.com">info@laresidencedakar.com</a><br><a href="http://www.laresidencedakar.com">www.laresidencedakar.com</a> <b>Petit déjeuner compris</b>                         | 55 000                                   | 55 000                     |                                   |
| AIRPORT HOTEL**      | Tél. + 221 33 869 78 78<br>CASINO DU CAP-VERT   | Fax : 33 820 27 44 <a href="mailto:saccvhotel@orange.sn">saccvhotel@orange.sn</a><br><b>Petit-déjeuner : 4 500 F</b>  | 49 600                                   | 57 200                     |                                   |

|                         |   |  |  |  |  |
|-------------------------|---|--|--|--|--|
| SENEGANNE***            | Route de N'Gor (Croisement Almadies)<br>+ 221 33 820 12 33                | Fax: Non fonctionnel <a href="mailto:seneganne@orange.sn">seneganne@orange.sn</a><br><a href="http://www.seneganne.com">www.seneganne.com</a> <b>Petit-déjeuner : 5 000 F</b>                                | 45 000   | 50 000   |  |
| AMBRE ***               | Route de N'Gor (Croisement Almadies)<br>Tél. +221 33 820 63 38            | Fax : 33 820 63 38<br><a href="mailto:info@ambre.sn">info@ambre.sn</a><br><a href="http://www.ambre.sn">www.ambre.sn</a> Petit-déjeuner : 3 000 F  | 42 600   | 45 600   |  |
| LA DETENTE BLEUE***     | Route de la Pointe des Almadies<br>Tél. +221 33 820 39 75                 | Fax : 33 820 38 49<br><a href="mailto:ladetente@orange.sn">ladetente@orange.sn</a> ; <b>Petit-déjeuner compris</b><br><a href="http://www.hotel-ladetente.com">www.hotel-ladetente.com</a>                   | 39 500   | 47 000   |  |
| AZUR**                  | Route de la Pointe des Almadies   | Fax : 33 820 23 06<br><a href="mailto:hotelazursenegal@yahoo.fr">hotelazursenegal@yahoo.fr</a><br><a href="http://www.hotelazursenegal.com">www.hotelazursenegal.com</a> <b>Petit-déjeuner inclus</b>        | 36 000   | 45 000   |  |
| RESIDENCE<br>MADAMEL*** | Route de la Pointe des Almadies<br>Tél. +221 33 869 59 64                 | Fax. 33 869 42 45<br><a href="mailto:contact@dalalhotels.com">contact@dalalhotels.com</a> <b>Petit-déjeuner</b><br><a href="http://www.residencemadamel.com">www.residencemadamel.com</a> <b>compris</b>     | 35 600   | 51 200   |  |
| LE LODGE***             | Route de la Pointe des Almadies<br>Tél. +221 33 869 03 45                 | Fax : 33 869 03 50<br><a href="mailto:hotellodge@orange.sn">hotellodge@orange.sn</a> <b>Petit-déjeuner : 4 500 F</b><br><a href="http://www.lodgedesalmadies.com">www.lodgedesalmadies.com</a>               | 34 800<br>37 800<br>41 100                     | 35 400<br>38 400<br>41 700                     |  |
| FANA***                 | Route de la Pointe des Almadies<br>Tél. +221 33 820 06 06                 | Fax : 33 820 69 69<br><a href="mailto:fanahotel@orange.sn">fanahotel@orange.sn</a> <b>Petit-déjeuner : 3 500 F</b><br><a href="http://www.sortiradakar.com/fiches/fana">www.sortiradakar.com/fiches/fana</a> | 33 600<br>38 600                               | 39 200<br>44 200                               |  |
| <b>OUEST FOIRE</b>      |   |  |  |  |  |
| GALLE YANGUE ***        | 14-20, Ouest Foire<br>Tél. +221 865 15 45                                 | Fax: Non fonctionnel<br><a href="mailto:Dnfay2000@yahoo.fr">Dnfay2000@yahoo.fr</a> Petit-déjeuner : 3 500 F<br>25 600  | 30 600   |  |  |
| <b>CORNICHE/PLATEAU</b> |   |  |  |  |  |
| Radisson Blu ****       | Route de la Corniche ouest<br>BP 16868 Dakar Fann,<br>☎ +221 33 869 33 33 | Fax : +221 33 869 33 66 <a href="mailto:info.dakar@radissonsas.com">info.dakar@radissonsas.com</a><br><a href="http://www.radissonblu.com/hotel-dakar">http://www.radissonblu.com/hotel-dakar</a>            | 130.000  |  |  |
| TERROUBI****            | Bd Martin Luther King<br>Corniche-Ouest – Tél. 33 839 90<br>39            | Fax: 33 839 90 45 <a href="mailto:reservation@terroubi.com">reservation@terroubi.com</a>   | Vue jardin<br>100 000<br>Vue de mer<br>108 000 | Vue jardin<br>107 000<br>Vue de mer<br>126 000 |  |

|                     |   |  |  |                  |  |
|---------------------|---|--|--|------------------|--|
| Teranga*****        | Place de l'Indépendance (Rue Carnot x Colbert) B.P. 3380<br>☎ 33 849 49 94      | Fax : 33 823 50 01<br><a href="mailto:dakar.reservation@accor.com">dakar.reservation@accor.com</a> / <a href="mailto:teranga@ns.arc.sn">teranga@ns.arc.sn</a><br><i>navette aéroport-hotel-aéroport gratuite</i><br>Petit déjeuner : 6.500 | Vue/ville<br>76 500<br>Vue/mer<br>93.000 | 94.000           |  |
| NOVOTEL ****        | Avenue Abdoulaye Fadiga<br>BP 2073<br>☎ 33 849 49 94 / 33 849 61 61             | Fax. (+221) 33 823 89 29<br><a href="mailto:dakar.reservation@accor.com">dakar.reservation@accor.com</a><br><i>navette aéroport-hotel-aéroport gratuite</i><br><i>Petit-déjeuner +Taxe inclus</i>  | 71.850                                   | 81.850           |  |
| Lagon 2****         | Route de la Corniche-Est<br>☎ 33 889 25 25 - 33 82360 31                        | 33 823.77.27<br><i>Petit-déjeuner + taxe inclus</i><br><a href="mailto:lagon1@sentoo.sn">lagon1@sentoo.sn</a>  | 72.500                                   | 82.000           |  |
| Savana****          | Pointe Bernard Petite Corniche<br>BP 6096 Dakar<br>☎ 33 849 42 42               | 33 849 42 43/ 33 823 85 86<br><a href="mailto:hotel@savanna.sn">hotel@savanna.sn</a><br><i>Petit-déjeuner + taxe inclus</i>  | 65.600                                   | 70.200           |  |
| Café de Rome****    | 30, Bd de la République<br>Tél. 33 849 02 00                                    | Fax: 33 823 63 84<br><a href="mailto:Hotel.resa@anfa-group.com">Hotel.resa@anfa-group.com</a><br><i>Petit déjeuner : à la carte</i>  | 59.000                                   | 73.000           |  |
| La Croix du Sud**** | 20, Avenue du Roi Hassane II (Ex Avenue Albert Sarraut)<br>☎ 33 889 78 78       | <a href="mailto:croixsud@orange.sn">croixsud@orange.sn</a><br>Petit-déjeuner +taxe inclus  | 51 000                                   | 62 000           |  |
| Sohkamon****        | Boulevard Roosevelt x Nelson Mandela Dakar<br>☎ 33 889 71 00                    | 33 823 59 89<br><a href="mailto:hotelsokhamon@sentoo.sn">hotelsokhamon@sentoo.sn</a><br><i>Petit-déjeuner : 5 500 CFA</i>  | 44 200<br>64 000                         | 48 700<br>68 500 |  |
| Faidherbe***        | Avenue Faidherbe x Raffenel<br>B.P. 3197 Dakar<br>☎ 33 889 17 50 – 33 889 17 40 | <a href="mailto:faidherbe@orange.sn">faidherbe@orange.sn</a> Climatisé+TV📺<br>Petit-déjeuner +taxe inclus  | 42 800                                   | 55.000           |  |
| Farid***            | 51, Rue VINCENS B.P. 1514<br>☎ 33 821 61 27                                     | 33 821 08 94<br>PD : 4 000   | 40.500                                   | 44.900           |  |
| Al Afifa***         | 46 Rue Jules FERRY B.P. 3474<br>☎ 33 889.90.90                                  | 33 823 88 39<br><a href="mailto:gmbafifa@orange.sn">gmbafifa@orange.sn</a> Petit déjeuner 3 600  | 38 350                                   | 42 050           |  |
| Ganale ***          | 38, Rue Amadou A. NDOYE<br>☎ 33 889 44 44 / 33 822 34 30                        | <a href="mailto:ganale@sentoo.sn">ganale@sentoo.sn</a><br>Petit-déjeuner +taxe inclus  | 40.200                                   | 51.400           |  |

|                   |  |   |        |        |  |
|-------------------|--|---|--------|--------|--|
| Nina***           | Rue du Dr. Theze X Rue A.a.<br>Ndoye<br>☎ 33 889 01 20 - 33 889 01 81        | <a href="mailto:hotelnina@sentoo.sn">hotelnina@sentoo.sn</a><br>Petit-déjeuner +taxe inclus | 38.000 | 50.000 |  |
| Miramar***        | 25-27, Rue Félix FAURE<br>☎ 33 823 20 97 ( near/près<br>UNESCO)              | 33 823 35 05<br><i>Petit déjeuner: 2 500 CFA</i>  | 29 400 | 35.800 |  |
| Plateau**         | 62, Rue Jules FERRY B.P. 2906<br>☎ 33 823 44 20 33 823 15 26<br>33 823 47 80 | 33 822 50 24<br><i>Petit-déjeuner: 3 000 CFA</i>  | 26.000 | 30.000 |  |
| Al Baraka***      | 35, Rue El Hadj A. K. Bourgi,<br>B.P. 578<br>☎ 33 822 55 32                  | 33 821 75 41<br><i>Petit-déjeuner: 3 500 F</i>  | 25.600 | 31.200 |  |
| Océanic**         | Rue de Thann (Marché Kermel)<br>☎ 33 822 20 44 - 33 822 17 18                | 33 821 52 28<br><i>Petit-déjeuner: 2 500 CFA</i>  | 21.600 | 25.800 |  |
| Saint Louis Sun** | 68, Rue Félix FAURE<br>☎ 33 822 25 70  | 33 822 46 51<br><i>Petit-déjeuner: 2 500 CFA</i>  | 21 700 | 27.650 |  |

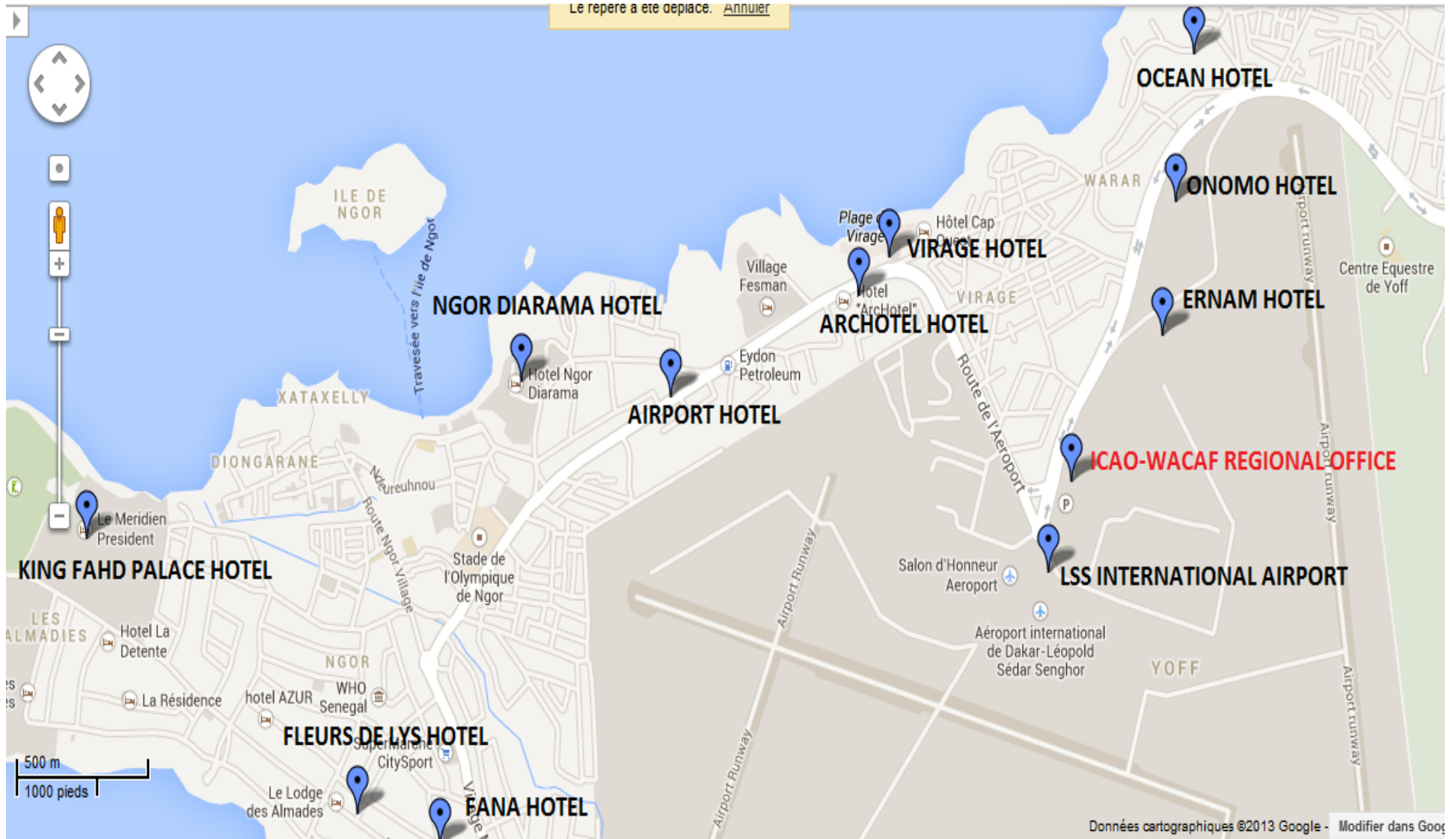
\* **Special rates for ICAO. (Delegates should specify that they are attending an ICAO meeting).**  
*Tarifs spéciaux pour l'OACI. (Les délégués doivent préciser qu'ils participent à une réunion OACI).*

\*\* **Reservation may be requested by fax or e.mail and may indicate ICAO rates**  
Les réservations doivent être faites par fax ou par e.mai en indiquant le tarif OACI

\*\*\* **Hotel can provide transport from and to the airport at their own expense (Delegates should specify if they need transport)**  
Hôtel pouvant transporter les délégués à partir de l'aéroport et à leur départ de l'hôtel à leur propre charge (Les délégués doivent le préciser en faisant leur réservation)

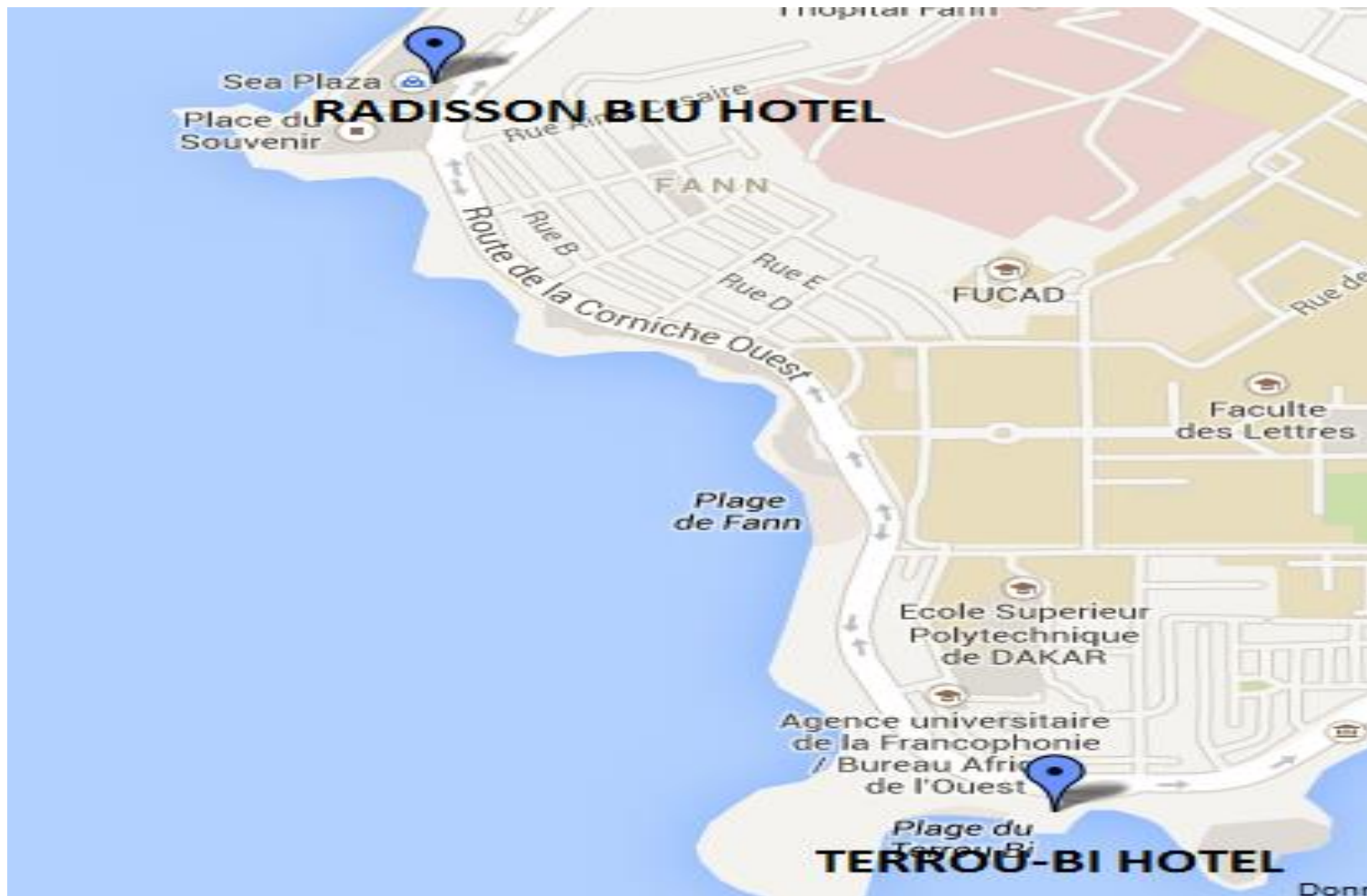
**UPDATED/MISE A JOUR JUIN 2014**

**ATTACHMENT B - Almadies-Ngor-Yoff Area ( 5 km around ICAO Regional Office)**





**CORNICHE AREA (approximately 10 Kms – 20mn to ICAO Regional Office)**



**DAKAR/PLATEAU AREA ( approximately 15 Km – 30 mn to ICAO Regional Office)**

