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Bureau Afrique Occidentale et Centrale / Western and Central African Office

T1/32 - 0638

9 September 2013

**Subject:** Fourth Meeting of the AFI Performance Based Navigation/Global Navigation Satellite System Implementation Task Force (PBN/GNSS TF/4), (Dakar, Senegal, 3-6 December 2013)

**Ref.:** our letters T1/32 - 0384 dated 24 May 2013 and T1/32 - 0462 dated 26 June 2013.

**Action required:** To reply by 15 November 2013.

Sir/Madam,

I have the honour to refer to correspondences referenced here above by which the 4<sup>th</sup> meeting of the AFI Performance Based Navigation/Global Navigation Satellite System Task Force (PBN/GNSS TF/4) was convened and then postponed to a future date respectively.

I wish to inform you that the PBN/GNSS TF/4 will now be held from 3 to 6 December 2013, in Dakar, Senegal, at the same venue as previously planned.

I would like to take this opportunity to highlight the importance of participating stakeholders to providing appropriate expertise to this Task Force meeting in order to effectively contribute to the desired outcome of the meeting, as well as facilitate the necessary continuity in the PBN implementation process. In this regard, your Administration is invited to refer to the terms of reference (TOR) of the Task Force as at **Appendix A** to this letter in order to guide your decision on the composition of your delegation.

The provisional agenda and the bulletin providing information for participants and a hotel list are provided at **Attachments B and C** respectively. A registration form is provided at **Attachment D** for completion by your participants.

Delegations to the meeting are expected to prepare and contribute to the deliberations of the Task Force through working and information papers (WPs/IPs). It would therefore, be appreciated if your WPs/IPs could be forwarded to this Office by 22 November 2013. As hard copy (paper) documents will not be provided at the meeting, it is important for delegates to bring along computer equipment to enable them to participate effectively in the meeting.

In order to facilitate necessary planning and preparations for the meeting, I would appreciate if you could, at your earliest convenience, preferably not later than **15 November 2013**; kindly confirm the participation of your Administration to this meeting by forwarding your response to the WACAF Regional Office at the following e-mail address ([icaowacaf@icao.int](mailto:icaowacaf@icao.int)), with a completed registration form indicating the name(s) and designation(s) of your nominee(s).

..J..

Please accept, Sir/Madam, the assurances of my highest consideration.

  
for Mam Sait Jallow  
Regional Director

**Attachments:**

- A: Terms of Reference of the PBN/GNSS TF/4
- B: Provisional agenda
- C: Information Bulletin
- D: Registration Form