



International Civil Aviation Organization
Western and Central African Office

**Twelfth Meeting of the Air Traffic Management/Aeronautical
Information Management/Search and Rescue Sub-Group
(ATM/AIM/SAR SG/12)
(Dakar, Senegal, 25 - 29 July 2011)**

Agenda Item: 6 Contingency plans

CONTINGENCY PLANS

(Presented by the Secretariat)

SUMMARY
<p>This paper highlights the requirements for development and promulgation of contingency plans and reports on the ongoing low level of implementation.</p> <p>Action by the meeting is at paragraph 3.</p>
REFERENCES
<p>Annex 11 to the Chicago Convention AFI 7 Report Assembly Resolution A37-15 App M APIRG/17 Report</p> <p>This Working Paper is related to Strategic Objectives: A</p>

1. INTRODUCTION

1.1 Annex 11 Chapter 2 provides that air traffic services (ATS) authorities shall develop and promulgate contingency plans for implementation in the event of disruption or potential disruption of ATS and supporting services in the airspace for which they are responsible for such services. Guidance material for the development of contingency planning is presented as **Attachment D to Annex 11.**

1.2 The meeting may wish to note that contingency plans constitute a temporary deviation from the facilitates and services provided by States in accordance with Article 28 of the Convention on International Civil Aviation (Doc 7300) and as reflected in the Regional ANP. Consequently, as Regional ANPs are approved by the Council, contingency plans also require Council approval. The approval is normally given by the President of the Council on behalf of the Council.

1.3 The APIRG/17 Meeting, Ouagadougou, Burkina Faso, 2 to 6 August 2010 noted that based on information available with the Secretariat, many States had not yet

developed or updated their contingency plans for airspaces in which they provided ATS. In order to support States in meeting the requirements of Annex 11, Section 2.30, Contingency Arrangements, the Group adopted a template for development of contingency plans, and accordingly the following Conclusion:

APIRG Conclusion 17/66: Development and promulgation of contingency plans

That:

- a) AFI States develop/update and promulgate contingency plans in accordance with Annex 11 and Annex 15 provisions.*
- b) AFI States use available ICAO guidance material for the development and promulgation of contingency plans including the template at Appendix 3.4K to this report.*
- c) ICAO Regional Offices carry out a survey on the status of development of contingency plans in the AFI region in order to take remedial actions as necessary; and*
- d) ICAO Regional Offices expedite responses to States on matters related to development of contingency plans, as well processes for approval of contingency plans submitted by States.*

1.4 The meeting may wish to note that APIRG/17 Conclusions were circulated to States with a template on which they were to indicate the status of implementation in their States. Furthermore, a specific survey relating to contingency plans was circulated in February 2011 and a reminder thereon circulated in March 2011. In response, State provided update as indicated in **Appendix A** to this working paper.

1.5 States that have not already done so are urged to respond and complete the questionnaire. For ease of reference, the Questionnaire form in the English and French languages is at **Appendix B** (B1 and B2). States that have developed contingency plans but have not used the APIRG/17 Template are urged to progress to that stage as soon as practical.

1.6 It is also to be recalled that the Regional Offices may provide updated copy of the model CP that was considered by ATS/AIS/SAR SG/11, to States that require such support.

2. ACTION BY THE MEETING

2.1 The meeting is invited to:

- a) note the information contained in this working paper; and
- b) urge all States to implement APIRG/17 Conclusion 17/ 66 in full.
