



# DEVELOPMENT AND PROMULGATION OF CONTINGENCY PLANS

(Reference: Annex 11 to the Chicago Convention, Section 2.30, AFI/7 Rec. 5/2 , APIRG Conclusion 17/66)

Kindly complete the form and return to ICAO Regional Office

STATE Completing the Form \*

1 Has the State Developed a Contingency Plan?  YES\*  NO\*

Remarks

\* If the answer to 1. is "NO", please proceed to question 8 and 9.

\* If the answer is "YES" respond to questions 2 to 7 and 9.

If the state has developed a contingency plan,

2 Does the Contingency Plan developed by the State meet the provisions of Section 2.30 of Annex 11?

YES  NO

Remarks

3 Was the guidance provided in Attachment C of Annex 11 followed in developing the Contingency Plan

YES  NO

Remarks

4 Has the Contingency Plan been documented on the template adopted by APIRG/17?

YES  NO

Remarks

5 In the development of the Contingency Plan, was coordination undertaken with all relevant parties including the following:

a) National stakeholders

YES  NO

Remarks

b) Airspace users

YES  NO

Remarks

a) Authorities responsible for ATS in adjacent Airspaces

YES  NO

Remarks

**6 Have agreements (LOA/LOP) with adjacent airspaces been updated to support coordination for contingency arrangements ?**  YES  NO

States/Territories & Dates of latest update of agreements for Contingency Plans

STATE / TERRITORY	<input type="text"/>	Date	<input type="text"/>	STATE / TERRITORY	<input type="text"/>	Date	<input type="text"/>
STATE / TERRITORY	<input type="text"/>	Date	<input type="text"/>	STATE / TERRITORY	<input type="text"/>	Date	<input type="text"/>

**7 Has the Contingency Plan been forwarded to the ICAO Regional Office and receipt thereof acknowledged by ICAO?**  YES  NO Remarks

**8 If the answer to question 1. above is "No" please respond to (a) to (d) below.**

**a) Is drafting (of the contingency plan) based on ICAO template under way?**  YES  NO **Remarks:**   
Start Date of Drafting  End Date of Drafting

**b) When are consultations with national stakeholders scheduled?** **Start Date**  **End Date**   
National stakeholders include government organs (ministries/departments, corporations, etc.) which may play role or be directly affected by the contingency plan (e.g. military, national disaster management agency), non-governmental agencies involved in disaster coordination activities, and the like.

**c) When are consultations with users scheduled?** **Start Date**  **End Date**

**d) When are consultations with adjacent airspaces scheduled?** **Start Date**  **End Date**

**Remarks:**

Please complete and return this form to:

**The Regional Director, ICAO ESAF Regional Office, Nairobi**  
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