



INTERNATIONAL CIVIL AVIATION ORGANIZATION

WESTERN AND CENTRAL AFRICA OFFICE (WACAF)
ICAO Regional Seminar on ATS/MET/Pilots Coordination
(Yaoundé, Cameroon, 23 – 25 August 2010)

INFORMATION BULLETIN

1. PLACE OF MEETING
 - 1.1 The meeting will be held at the Hilton Hotel in Yaoundé
 - Adresse: Boulevard du 20 Mai, BP: 11852 Yaoundé - CAMEROON
 - Tel: (237) 22 23 36 46
 - Fax: (237) 22 22 32 10
 - E-mail: reservations.yaounde@hilton.com
 - Web: www.hilton.com
 - 1.2 The national coordinators of the seminar are as follows:
 - Mr Samuel Mandeng; Director of Aviation Safety
 - Tel: (+237) 22303090 Fax: (+237) 2230 33 62;
 - E-mail: samuel.mandeng@ccaa.aero
 - Ms. Essimi Leopoldina, Deputy Director of Air Navigation
 - Tel. : (+237) 22303090, Fax: (+237) 2230 33 62;
 - E-mail: leopoldine.essimi@ccaa.aero
 - Mr. Abondo Cyril Head of Department of Aeronautical Meteorology
 - Tel. : (+237) 22303090, Fax: (+237) 2230 33 62;
 - E-mail: cyrille.abondo@ccaa.aero
 - 1.3 The working languages of the seminar are French and English.
2. REGISTRATION
 - 2.1 Registration of participants will be on the first day of the meeting from 08:00 am. A badge will be issued to each participant for the purpose of identification and distribution of documentation of the seminar.
3. HOTELS
 - 3.1 Participants are requested to make their own hotel reservations. A list of recommended hotels is attached as Appendix 2. Participants should indicate they will participate in the ICAO Seminar on ATS/MET/Pilot Coordination, at the time of booking.

4. VISA

4.1 All passengers arriving in Cameroon must carry a valid passport. The entry visa to Cameroon can be obtained from the diplomatic representatives of Cameroon in the country of residence of visitors.

5. CLIMATE

5.1 During August, the average temperature is **22.65° C**, mean minimum temperature is **19.00° C** and mean maximum temperature is **26.30° C**.

5.2 The average rainfall height is **102.3 mm** in August. The average number of rainy days in August is **14 days**.

6. CURRENCY

6.1 The national currency in Cameroon is the CFA franc (FCFA). The exchange rate Euro/CFA is constant. That of \$/FCFA varies in accordance with daily quotations published in newspapers and displayed at bank branches. As a guide, the average exchange rate of CFA is:

US \$ 1 = 500.00 CFA
1 Euro (€) = 655,957 FCFA.

6.2 It is recommended that participants complete the exchange currency at banks or official Bureaux de Change.

7. CERTIFICATE OF VACCINATION

7.1 Vaccination certificates are not required except for passengers arriving from areas affected by an outbreak of cholera, yellow fever or typhoid.

Mape Hilton Hôtel in Yaoundé



Hotel List – Yaoundé -

HOTELS	ROOMS	RATES (FCFA) (1€ = 655.9 Fcfa)	TELEPHONES / FAX (+237)	EMAIL / SITE WEB
IDEAL HOTEL	Chambre simple Grande chambre simple Appartement	8 000 10 000 15 000	22 20 98 52 BP. 20274 Yaoundé	
INDRA HOTEL *	Chambres simples de tailles différentes et Suites confortables	13 000 16 000 20 000 25 000	Carrefour Bastos 22 20 53 75 Fax : 22 20 53 76	
HOTEL LE DIPLOMATE *	Chambre Maxi Suite Junior Suite Senior	20 000 30 000 35 000	22 21 95 71 / 22 21 95 78 Fax : 22 21 95 79 BP.4764 Yaoundé	
MEUMI HOTEL *	Chambre single Appartement	20 000 30 000	Montée Moto Georges, Nkoléton 22 20 28 37 / 22 20 02 21 22 21 16 06. Fax : 22206746	
SOMATEL HOTEL ** Internet	Chambre single avec douche Chambre single avec bain Chambre de luxt Chambre à deux lits	24 000 32 500 36 000 40 000	22 21 96 18 / 22 20 95 36 BP. 4252 Yaoundé	somtelhotel@yahoo.fr
MEUMI PALACE HOTEL ** Petit déjeuner	Chambre single Chambre + séjour 2 chambres +Séjour 3 chambres +Séjour	30 000 40 000 50 000 65 000	Vers le carrefour Bastos 22 21 16 07 / 22 20 92 11 Fax : 22 21 16 22 BP : 1225 Yaoundé	Meumi-palace@yahoo.fr Meumihotel2000@yahoo.fr
PRESTIGE HOTEL **	Chambre single avec douche Chambre single avec bain Appartement Chambre à deux lits	22 800 25 900 32 300 35 500	22 22 60 55 / 22 22 60 39 Fax. 22 22 60 40 BP. 2697 Yaoundé	www.prestigehotel.biz www.groupeprestigehotel.com info.prestigehotel@yahoo.fr
HOTEL CLAMANTIS ** Internet dans les chambres	Appartement Suite Junior Chambre standard Chambre double	35 000 35 000 25 000 30 000	200 53 99 BP.7115 Yaoundé	hotis@hotmail.com
TOU'NGOU HOTEL	Chambre single	25 000	Carrefour Etoa Meki	info@tounghouhotel.com

***** Hotel can provide transport from and to the airport at their own expense (Delegates should specify if they need transport)**

Hôtel pouvant transporter les délégués à partir de l'aéroport et à leur départ de l'hôtel à leur propre charge (Les délégués doivent le préciser en faisant leur réservation)