



International
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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Bureau Afrique Occidentale et Centrale / Western and Central African Office

SR 3/80 - 0180

16 March 2010

Subject: Fifteenth Meeting on the Improvement of Air Traffic Services over the South Atlantic (SAT 15) (Lisbon, Portugal, 19-21 May 2010)

Action required: Please reply not later than 23 April 2010

Sir/Madam,

I have the honour to inform you that at the kind invitation of Portugal, the Fifteenth Inter-Regional Coordination Meeting on the continued improvement of **Air Traffic Services over the South Atlantic** will take place at the Hotel Tivoli Oriente, Lisbon, Portugal, from 19 to 21 May 2010, and your Administration/Organization is hereby invited to participate.

2. The main objectives of the meeting are to explore ways and means of further enhancing the provision of air traffic services in the South Atlantic through the established interregional coordination mechanism. The terms of reference and composition of the SAT ATM Working Group, Study Group on the Improvement of EUR/SAM Airspace Structure and of the SAT/CNS Working Group (CNS/WG) are shown at **Appendix B** hereto.

3. The provisional Agenda (WP/01) for the meeting is attached hereto as **Appendix A**. The information bulletin (IP/01) for the meeting is attached hereto as **Appendix C**. Kindly note that the meeting will be conducted in the English language only.

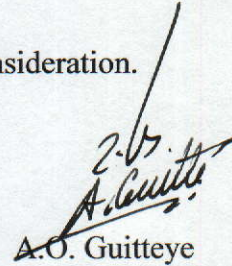
4. Your Administration is particularly invited to:

- a) Confirm by electronic mail to: icaowacaf@dakar.icao.int or mail@lima.icao.int or fax to +221 33 823 69 26 or +511 611 8689 its intention to participate and accordingly provide the names and functions of its representatives as soon as possible, but in any case not later than April 23, 2009; and

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- b) Prepare and send to the corresponding Regional Office copies of working and/or information papers (if any) to be presented on the basis of the proposed Agenda. The working and/or information papers will be sent to the Regional Office at your earliest convenience but not later than April 30, 2009.

Please accept, Sir/ Madam, the assurances of my highest consideration.

A handwritten signature in black ink, appearing to read 'A.O. Guitteye', with a date '2-05-09' written above it. The signature is slanted and includes a long vertical stroke extending upwards.

A.O. Guitteye
ICAO Regional Director
Western and Central African Office

Attachments: A - Draft Agenda
B1 - ATM/WG TOR and Work Programme
B2 - IAS/SG TOR and Work Programme
B3 - CNS/WG TOR and Work Programme
C - Information Bulletin