

DRAFT

Ref.:

.... February 2023

Subject: *Aviation Professional Capacity-Building Validation Workshop*

Action Required: *To confirm participation and registration by 2023*

Dear Sir/Madam,

I have the honour to invite your Administration/Organization to the validation workshop for the Aviation Professional Capacity-Building study which was carried out in the context of the Comprehensive Regional Implementation Plan for Aviation Safety in Africa (AFI Plan). The workshop will be held virtually onof March 2022 from 10:00-14:00 UTC..

As you may be aware, ICAO engaged a consultant through the AFI Plan to develop a planning framework and database in order to provide coordinated and focused support to build a sustainable human resources/professional capacity in Africa in all areas of its Strategic Objectives. The first phase of the study is being finalized and ready for review.

Accordingly, it is planned to convene a virtual workshop to present the results of the Study, including the information gathered through the survey conducted in the region; the SWOT analysis as well as implementation strategy to build the capacity of aviation professionals in Africa for your comments/feedback and considerations.

To facilitate the necessary planning and preparatory work, it would be appreciated if you could kindly confirm the participation of your Administration/Organization in the Workshop by registering online on the event website <https://www.icao.int/WACAF/Pages/AviationProfessionalCVW.aspx> at your earliest convenience and preferably not later than **March 2022**.

The report of the Study and the Agenda of the workshop will be provided in due course on the event website.

Kindly note that the Workshop will be conducted in both English and French languages, with simultaneous interpretation services.

Yours sincerely,

**Prosper Zo'o Minto'o
ICAO Regional Director
Western and Central African Office and
AFI Plan Secretary**

Cc : Secretary General, AFCAC
ICAO Regional Director, Nairobi
ICAO Regional Director, Cairo
ICAO Regional Director, Paris