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Bureau Afrique Occidentale et Centrale / Western and Central African Office

T11/18 - 0187

20 April 2020

**Subject: E-Meeting of USOAP CMA National Continuous Monitoring Coordinators (NMCs) on the COVID-19 Contingency Related Differences (CCRD), 23 April 2020**

**Action required: To confirm participation by 22 April 2020**

Dear Sir/Madam,

Further to the publication of the ICAO State Letter Ref.: AN 11/55-20/50 dated 3 April 2020 on the Operational measures to ensure safe operations during the COVID-19 pandemic and the recent Meeting of ICAO/AFCAC WACAF DGCA's Virtual Meeting on COVID-19 held on 9 April 2020, I have the honour to invite your USOAP CMA National Continuous Monitoring Coordinators (NMCs) and Subject Matter Experts (SMEs) in the areas of Personnel Licensing (PEL) and Aircraft Operations (OPS) to an E-Meeting on the COVID-19 Contingency Related Differences (CCRD) scheduled for Thursday, 23 April 2020 at 10:00Hrs. UTC.

It would be recalled that States have put in place some contingency measures, during the period of the COVID-19 pandemic, in order to ensure safe operations with particular attention to the Standards and Recommended Practices (SARPs) related to medical assessments, certificates and licenses. In this regard, States are reminded of their obligations under Article 38 of the Convention to notify ICAO of any differences that may arise. In order to facilitate the notification of temporary differences during this period, a COVID-19 Contingency-Related Differences (CCRDs) sub-system accessible through the Electronic Filing of Differences (EFOD) dashboard ([www.icao.int/usoap](http://www.icao.int/usoap)) has been created and will tentatively be maintained through 31 March 2021.

The objective of the NCMC meeting, therefore, is to provide guidance to States on the provision of information on COVID-19 Contingency Related Differences (CCRD) with respect to the Nine (9) Standards contained in Annex 1 – Personnel Licensing; and Annex 6 (Parts I, II, III) – Operation of Aircraft. To this end, I would like to invite your Administration to a teleconference to be held on Thursday 23 April 2020 from 10h00am to 12h00pm (UTC). The link for the meeting will be provided to you in due course.

I would appreciate it if you could advise on the participation of your NCMC(s) and Subject Matter Experts (SMEs) in the areas of Personnel Licensing and Aircraft Operations in the scheduled meeting.

Please accept, Sir/Madam, the assurances of my highest consideration.

Prosper Zo'o Minto'o

Regional Director

**Attachments:**

- Guidance on how to submit Notifications on COVID-19 Temporary Differences
- Presentation

Cc: NCMCs WACAF States  
AAMAC, ASSA-AC, BAGASOO, URSAC