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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref: ES AN 1/6 - 0357

17 June 2010

Subject: Seventeenth Meeting of the Africa-Indian Ocean (AFI) Planning and Implementation Regional Group (APIRG/17) and First Meeting of the AFI Regional Aviation safety Group (RASG/1-AFI), Ouagadougou, Burkina Faso (2-6 August & 7 August 2010)

Action Required: Reply to confirm participation not later **than 2 July 2010**

Sir/Madam,

I have the honour to inform you that the AFI Planning and Implementation Regional Group (APIRG) will hold its seventeenth meeting from 2 to 6 August 2010 in Ouagadougou, Burkina Faso, at the kind invitation of the Government of that State. The tentative agenda and explanatory notes for the meeting are at **Attachments A1 and A2** to this letter. The meeting will be conducted in English and French and documentation will be issued in these two languages. Your Administration is kindly invited to participate in this meeting.

As you may recall, at its sixteenth meeting, APIRG made a number of decisions and adopted some conclusions. The report of that meeting was forwarded to you by the ICAO Regional Directors accredited to your respective States. Subsequently, various actions were taken by the Air Navigation Commission (ANC) and ICAO Council. Therefore, as an important part of the Agenda, the APIRG/17 meeting will review and consider the status of implementation of APIRG/16 Conclusions and Decisions as well as outstanding Conclusions and Decisions of APIRG.

The Council and ANC have in the past emphasized the need and importance of members of ICAO bodies to endeavour to meet their obligations by attending meetings of the respective bodies. They commended APIRG members and States of the Region for the efforts made in attending APIRG meetings. In recognition of the need for all States to make a contribution to the work of the Planning and Implementation Regional Groups (PIRGs), the ICAO Council agreed that all ICAO Contracting States, that are service providers in an air navigation region and part of that region's air navigation plan (ANP), should be included in the membership of that region's PIRG. Furthermore, user States are entitled to participate in any of the PIRG meetings as a non-member and International Organizations recognized by the Council may be invited as necessary to attend such meetings as observers. It is, therefore, expected that all AFI States will attend this particular meeting. **Attachment B** is the information bulletin and a list of suggested hotels in Ouagadougou.

Documentation for the meeting is being prepared based on reports of APIRG subsidiary bodies; namely, the Eighth Meeting of the Aerodromes Operational Planning Sub-Group (AOP/SG/8), the Eleventh Air Traffic Management Sub-Group (ATM/11), the Third Communications, Navigation and Surveillance Sub-Group (CNS/SG/3) and the Ninth Meteorology Sub-Group (MET/SG/9). Some of the reports have already been distributed to States through the respective ICAO Regional Offices and are also posted on the ICAO websites (<http://www.icao.int/esaf> and <http://www.icao.int/wacaf>). The

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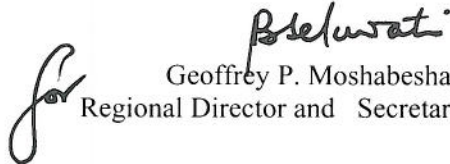
relevant APIRG/17 meeting documentation will also be posted on the same websites as soon as they are available.

Those intending to present papers should ensure that these papers reach the Secretariat not later than **9 July 2010** and, where possible, be in English and French. Participants are requested to forward their papers by e-mail to the following addresses: icaowacaf@dakar.icao.int and icao@icao.unon.org, in order to expedite and facilitate preparations for the meeting. Working Papers received **after the above date will be distributed only in the language in which they are received**, without translation, due to directives of the Council of ICAO to minimize such costs (APIRG Decision 11/23 refers). The meeting will be conducted with minimal paper and participants are encouraged to download the working papers from the website and bring laptops with them.

Please be informed that following the ICAO Council's decision to establish Regional Aviation Safety Groups (RASGs), the first meeting of the RASG/1-AFI will be held immediately after APIRG/17, that is on 7 August 2010. The Agenda for this meeting will be sent to you in due course.

Kindly advise me of your participation at these meetings as soon as possible but in any case not later than **2 July 2010**, giving the names and functions of all participants from your State, by completing and returning the attached Registration Form.

Accept, Sir/Madam, the assurances of my highest consideration.


Geoffrey P. Moshabesha
Regional Director and Secretary of APIRG

Attachments : A1 : Tentative Agenda
A2 : Explanatory Notes on the Tentative Agenda
B : Information Bulletin and Hotel List



INTERNATIONAL CIVIL AVIATION ORGANIZATION

**AFI PLANNING AND IMPLEMENTATION REGIONAL GROUP (APIRG)
SEVENTEENTH MEETING (APIRG/17)
(Ouagadougou, Burkina Faso, 2-6 August, 2010)**

**TENTATIVE AGENDA
(Presented by the Secretariat)**

STRATEGIC OBJECTIVE(s)	AGENDA ITEM #	SUBJECTS
	1	Election of Chairperson and Vice-Chairpersons.
A, C, D and E	2	Follow-up on the outcome of APIRG/16 2.1 Review of action taken by Air Navigation Commission (ANC) and the Council on APIRG/16 meeting report. 2.2 Review of status of implementation of APIRG/16 Conclusions and Decisions 2.3 Review status of implementation of APIRG outstanding Conclusions and Decisions
A, C, ,D and E	3	AFI Regional Air Navigation Planning and Implementation Issues 3.1 Regional and National Performance Framework 3.2 Aerodrome Operations (AOP) 3.3 Communications, Navigation and Surveillance (CNS) 3.4 Air Traffic Management 3.5 Aeronautical Meteorology (MET) 3.6 Aeronautical Information Management (AIM)
A and D	4	Regional Air Navigation Deficiencies 4.1 Review and update the list of deficiencies in the air navigation fields 4.2 National and Regional efforts to remove identified deficiencies
A, C, D and E	5	Status of implementation of Special AFI Regional Air Navigation (SP AFI/08 RAN) Meeting recommendations and its follow-up
A, C, D and E	6	Regional Technical Cooperation Activities
D	7	Terms of reference (TOR) and future work programme of APIRG
	8	Any other business



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EXPLANATORY NOTES ON THE TENTATIVE AGENDA

(Presented by the Secretariat)

Agenda Item 1: Election of Chairperson and Vice-Chairpersons.

Under this agenda item the meeting will elect its Chairperson and Vice-Chairpersons in accordance with Part II, para. 3.1.1, Part III, paras. 6.1 and 6.2 of the APIRG Procedural Handbook.

Agenda Item 2: Follow-up on the outcome of APIRG/16

2.1 Review of the actions taken by the Air Navigation Commission (ANC) and Council

The Group will review actions taken by the ANC and Council on the APIRG/16 Conclusions

2.2 Review status of implementation of APIRG/16 Conclusions and Decisions and other outstanding APIRG Conclusions

The Group will review progress made in the follow-up actions by the States, International Organizations and the ICAO Secretariat on the APIRG/16 Conclusions and Decisions.

2.3 Review Status of Implementation of APIRG outstanding Conclusions and Decisions

The Group will review progress in implementing the conclusions and decisions of previous APIRG meetings and update the list of those requiring further follow-up actions

Agenda Item 3: AFI Regional Air Navigation Planning and Implementation Issues

3.1 Regional and National Performance Framework

The Group is expected to discuss and adopt the performance based framework for air navigation system planning identifying regional performance objectives and utilizing the Performance Framework Forms (PFFs) as appropriate. States will be expected to develop their national performance framework for air navigation systems planning aligned with the regional performance objectives.

3.2 Aerodrome Operations (AOP)

The Group will review the report of the Eighth meeting of the Aerodrome Operations Sub-Group (AOP/SG/8) and take appropriate actions.

3.3 Communications, Navigation and Surveillance (CNS)

The Group will review and take action on the report of the Third meeting of the CNS Sub-Group (CNS/SG/3), and assess progress made in the implementation of relevant conclusions and decisions from previous APIRG meetings pertaining to aeronautical telecommunications. The Group will also discuss recent developments in the CNS domain, as well as updated implementation strategies to efficiently support agreed regional performance objectives.

3.4 Air Traffic Management (ATS, AIS/MAP and SAR)

The Group will review ATM and SAR issues, in particular outcome of the Tenth and Eleventh meetings of the ATS/AIS/SAR/ Sub-Group, take action on their Draft Conclusions and Decisions, and assess progress made on the implementation of RVSM and Performance Based Navigation (PBN) in the AFI Region.

3.5 Aeronautical Meteorology (MET)

The Group will review the report of the MET/SG/9 Meeting and take action on the proposed draft Conclusions and Decisions or other regional initiatives.

3.6 Aeronautical Information Management

The Group will review AIS/MAP issues, in particular outcome of the Tenth and Eleventh meetings of the ATS/AIS/SAR/ Sub-Group, and take action on their Draft Conclusions and Decisions. Specific attention will be given to progress in the implementation of electronic terrain obstacle data (eTOD) and World Geodetic System - 1984 (WGS-84) provisions in the AFI Region.

Agenda Item 4: Air Navigation Deficiencies

4.1 Review and update the list of deficiencies in the air navigation fields

The Group will review, State by State, the consolidated list of deficiencies that constitute the major obstacle to the provision of efficient air navigation services. It will also consider necessary actions for elimination of these deficiencies.

4.2 National and Regional efforts to remove the identified deficiencies

The Group will review available reports presented on national and regional initiatives to solve identified deficiencies that create obstacles to air navigation safety.

Agenda Item 5: Status of implementation of Special AFI Regional Air Navigation (SP AFI/08 RAN) Meeting recommendations

The Group will discuss relevant Recommendations of the Special AFI Regional Air Navigation (SP AFI/08 RAN) meeting which was held in Durban, South Africa from 24 to 29 November 2008 and note progress made in their implementation and integrate them as appropriate in its work programme.

Agenda Item 6: Regional Technical Cooperation Activities

The Group will be provided with information on current and planned technical cooperation programmes to address identified deficiencies in the air navigation fields and enhance safety and efficiency in the AFI region.

Agenda Item 7: Terms and reference and future programme of APIRG

The meeting under this agenda item will review the terms of reference and working arrangements of the Group, including its Handbook and their relevance in view of the current developments and other emerging issues in the air navigation planning and implementation process. The Group will establish specific measures to give effect to SP AFI/08 RAN Meeting Rec. 6/4.

Agenda Item 8: Any other business

Under this Agenda Item, the Group will consider matters not dealt with under previous agenda items.



INTERNATIONAL CIVIL AVIATION ORGANIZATION
AFI PLANNING AND IMPLEMENTATION REGIONAL GROUP (APIRG)
SEVENTEENTH MEETING (APIRG/17)
(Ouagadougou, Burkina Faso 2 to 6 August 2010)

INFORMATION BULLETIN

1. SITE OF THE MEETING

1.1 The meeting will be held at **Laico Hotel**, Ouagadougou, Burkina Faso 2 to 6 August 2010

2. REGISTRATION

Participants are advised to preregister by providing the following details (to the ICAO Regional Offices of Dakar, Senegal icaowacaf@dakar.icao.int, Fax:+221 33 8236926 or Nairobi, Kenya (ICAO@icao.unon.org Fax +254-20-7621092) with copy to Mr **Ali Jacques Garané**, Tél : +226 50 35 60 39, Cell. : +226 76 67 45 95, Email : ajgarane@yahoo.fr, cc : meteoburkina@yahoo.fr and indicating :

- ❖ Name;
- ❖ Nationality;
- ❖ Passport number;
- ❖ Date and place of birth;
- ❖ Proposed date of arrival;and
- ❖ Proposed point of entry (Ouagadougou International Airport).

Registration of participants can also register on Sunday, 01 August 2010 from 1400 to 1900 hours.

3. HOTELS

3.1 Participants are requested to make their own hotel reservations. A list of recommended hotels is attached. When making hotel reservation, participants should state that they are attending APIRG/, an ICAO meeting.

4. VISA

4.1 While all travellers arriving in Burkina Faso should have a valid passport, in Burkina Faso entry visas are not required for nationals from ECOWAS States and some other countries. Participants are therefore advised to ascertain whether or not they are exempt from visa requirements at their respective Burkina Faso embassies.

Participants from the Economic Community of the Western African States (ECOWAS) do not require entry visa to Burkina Faso. Participants from other countries who have Embassies of Burkina Faso in their countries should apply for visas well in advance to be issued upon presentation of documentation showing that the applicants are designated representatives to APIRG/17 meeting in Ouagadougou.

5. HEALTH

5.1 Participants must ensure they take out travel insurance (including health) from their home country for the duration of their stay in Burkina Faso. **Meningitis** risk exists in the country, participants are advised to take immunization shot against this risk.

5.2 Presentation of a yellow fever vaccination certificate at the point of entry is required of all participants, and it is advisable to be vaccinated against meningitis.

6. TRANSPORT

6.1 Ouagadougou International Airport is situated 3 kilometres (about 5 minutes drive) from the city centre. Taxis are readily available. Taxi fares from the airport to the city centre are between **FCFA 2000 and 3000**. The Government of Burkina Faso will provide transport between Ouagadougou International Airport, the principal hotels and the Conference venue for all participants. Transportation between other hotels and the meeting venue could be provided to participants at their request. Practical arrangements for such transportation will be finalized after participants' arrival and registration.

7. WEATHER AND LOCAL TIME INFORMATION

7.1 August is the peak of the rainy season in Burkina Faso with tropical rains. Ouagadougou's mean daily minimum temperature in August is 22.2°C and the maximum is 31.1°C.

7.2 The local time is Universal Time (UTC) or GMT.

8. LOCAL CURRENCY AND FOREIGN EXCHANGES RATES

8.1 The basic unit of currency is the Francs CFA which is used in the Monetary Union of West African (MUWA) States (Benin, Burkina Faso, Cote d'Ivoire, Guinea Bissau, Mali, Niger, Senegal and Togo). There are coins of **5 FCFA, 10 FCFA, 25FCFA, 50FCFA, 100FCFA, 500FCFA**. Notes are issued in denominations of **1000, 2000, 5000 and 10000 FCFA**.

8.2 The MUWA franc CFA has a fixed parity with the European Union Euro and its exchange rate is **1Euro** for **655.957 FCFA**.

8.3 There is no limit to the amount of foreign currency or traveller's cheques, which visitors may bring into Burkina Faso. However, the export of Burkina Faso currency by visitors is strictly forbidden. A maximum of 300000 FCFA is authorized in this respect.

8.4 Commercial banks provide exchange facilities. Most banks are open between 7h30.00 am and 12h30 pm and from 1530 to 17h30, from Monday to Friday.

9. HOURS OF BUSINESS

The working week in Burkina Faso runs from Monday to Friday (7:00-12:30 and from 15:30 to 17:30).

10. ELECTRICAL SUPPLY

Local voltage is **220/240 V, 50 Hz** with French Type E sockets. Participants from countries using non compatible plugs may bring suitable adapters for their laptops.

LIST OF HOTELS IN OUAGADOUGOU

HOTEL	Rooms Prices	ADDRESS	FACS.	PHONE	EMAIL
LAICO	76 800/ standard Room 95000F/ pers +breakfast	Avenue Pascal ZAGRE 01 BP 1603 Ouagadougou 01	(226) 50 49 98 01/ 02	(226) 50 49 98 00	reservations@laico-uaga2000.com
PACIFIC	35 000 + breakfas	01 BP 5818 Ouagadougou 01	(226) 50 31 30 39	(226) 50 31 30 37	pacifichotel@fasonet.bf
AZALAI	50000 60 000 65 000	01 BP 127 Ouagadougou 01	(226) 50 30 67 67	(226) 50 30 60 60	
SPLENDIDE I	45 000F / single room 50 000 F/ Double room	1108, Avenue Kwamé N'Kumah 01 BP 1715 Ouagadougou 01	(226) 50 31 72 91	(226) 50 31 72 78	sph@fasonet.bf
SPLENDIDE II	55 000F// single room 60 000 F / Double room	1108, Avenue Kwamé N'Kuma 01 BP 1715 Ouagadougou 01	(226) 50 31 72 91	(226) 50 31 72 91	sph@fasonet.bf
JOLY HOTEL	68 300 F/ standard room 78 300 F/ Double room	02 BP 6149 Ouagadougou 02	(226) 50 3762 59	(226) 50 3762 57 58/ 60/ 61	Jolyhotel.ouaga2000@fasone bf www.jolyhotel.bf
TANG ZUGU	18.000F/Night per room 28.000 F / night per flat	01 BP 1014 OUAGADOUGOU 01	(226) 50 39 88 07 (226) 50 39 86 02	(226) 50 30 2940	tangzugu@yah.fr
ANAEL	19. 500 F/ Night per room 29. 500 F/ night per flat	01 BP 1014 OUAGADOUGOU 01	(226) 50 30 13 71 (226) 50 30 13 72	(226) 50 30 002 37	tangzugu@yahoo.fr
CONTINENTAL	38 000 F / suite 28 8000 F/ 1st category single 25 800 / 2nd category single 20 800 / 3rd category single	01 BP 35 93 Ouagadougou 01	(226) 50 30 8636	(226) 50 30 69 19	hotelcontinental@yahoo.fr
IRIS	19 580 F/ room 23 820 F / flat	01 BP 1808 Ouagadougou	(226) 50 30 0053	(226) 50 30 00 56	iris@fasonet.bf
MERCURE SILMANDE	68 100 F Single 68 100 Double 222 500 F VIP Suite	01 BP 4733 Ouagadougou 01	(226) 50 35 60 54	(226) 50 35 60 05	H1325@accor.com www.accorhotels.com www.mercure.com



APIRG/17

INTERNATIONAL CIVIL AVIATION ORGANIZATION

**AFI PLANNING AND IMPLEMENTATION REGIONAL GROUP (APIRG)
SEVENTEENTH MEETING (APIRG/17)
Ouagadougou, Burkina Faso
(2-6 August 2010)**

REGISTRATION FORM

(Please to return to icao@icao.unon.org copy icaowacaf@dakar.icao.int)

Date of Registration : _____

Country/Organization you represent : _____

Name (in full block letters) : _____

Hotel Address : _____

Official designation in
Government/Organization : _____

Permanent address to which mail
should be sent after your departure : _____

Telephone: _____

Fax No: _____

E-Mail: (typed) _____

SIGNATURE: _____

DATE: _____