

**TWENTY-SECOND MEETING OF THE AFI PLANNING AND IMPLEMENTATION
REGIONAL GROUP (APIRG/22) AND FIFTH MEETING OF THE REGIONAL AVIATION
SAFETY GROUP FOR THE AFI REGION (RASG-AFI/5)
VENUE: MOVENPICK AMBASSADOR HOTEL, GHANA
JULY 29 – AUGUST 2 2019**

INFORMATION BULLETIN

Venue of Meetings:

APIRG/22 and RASG-AFI/5 will be held at the Movenpick Ambassador Hotel, in Accra, Ghana, from July 29 to August 2, 2019.

Contact Persons at Ghana CAA:

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Official/Working Languages:

The official language of Ghana is English. Meetings will be conducted in English and French with simultaneous interpretation.

Opening Session:

The official opening of the meetings will take place on Monday, July 29, 2019 at 09:00hours.

Registration:

Participants are strongly encouraged to pre-register online. Onsite registration will take on July 29, 2019 from 07:30 – 8:30 hours.

Hotel Information:

Participants are advised to make their own hotel reservations or forward details of preferred hotels to organizers to make booking reservations. A list of recommended hotels is attached at the end of this bulletin. Participants are also encouraged to confirm their hotel reservations early (send reservation bookings and itinerary to Ghana CAA) to avoid last minute inconveniences.

Visas:

All applicants who wish to obtain a Ghana visa need to have a valid passport. If requested, participants can obtain visa upon arrival at the Kotoka International Airport in Accra for a \$150 (US) fee.

Nationals of the following countries do not need Visas to enter Ghana:

ECOWAS (Benin, Burkina Faso, Cabo Verde, Côte D'ivoire, The Gambia, Guinea, Guinea Bissau, Liberia, Mali, Niger, Nigeria, Senegal, Sierra Leone, and Togo)

Health:

All persons arriving in Ghana MUST carry valid Yellow Fever Vaccination cards and the vaccine ought to have been administered at least ten (10) days before entry into the country. In the event that someone enters the country without having undergone the vaccination, it may be administered at the Kotoka International Airport on arrival for a fee of \$20 (US).

Weather and Clothing:

Ghana is located on the Gulf of Guinea, just a few degrees north of the Equator, with a tropical climate. Along the east coast where Accra is, the rainy season falls between April and June, with a break in July and August. Local time in Accra is Greenwich Mean Time (GMT) all year, and there are no Daylight-Saving Time clock changes. Ghana's geographic coordinates are 7.9465 N, 1.0232 W

Banks and Currency:

Ghana enjoys commercial and merchant banking services. Most Banks handle travellers' cheques and convert international currencies. Banking hours are from Monday to Friday; 8:30 a.m. to 5:00p.m, with several banks open on Saturday from 9:00 a.m. to 2:00 p.m. Forex Bureaux are also available in Accra and other towns. The official currency is the Ghana cedi (GHS). The current exchange rate is about \$1 = GHS 5.3

Hours of business:

The working week in Ghana runs from Monday to Friday (**0800-1700hrs**).

Local Transportation

Transport shall be provided by Ghana CAA from the Kotoka International Airport to only recommended hotels and in certain instances by hotels, which will have received prior booking. A welcome desk will be available in the arrivals hall at the Airport to receive delegates and provide the necessary assistance.

Electrical Supply:

Local voltage is 220/240 V 50 Hz. British-type three-pin plugs are used.

Telephones:

Worldwide direct connections are available, using the international code or telephone operator if necessary. From abroad, dial +233 followed by the required number. Telephone and communication services are spread around the country with internet access available. Four mobile phone companies: Vodafone, GLO, MTN, and Airtel-Tigo provide telephone services.

HOTELS:

Delegates are strongly recommended to choose hotels marked in green which are special negotiated rates purposely for the conference. Movenpick (the venue for the meeting) and Accra City/ Novotel are just about 100 meters apart and are also the official conference recommended hotels.

LIST OF HOTELS IN ACCRA

NAME	TELEPHONE	PRICE FOR SINGLE BED	PRICE FOR DOUBLE BED	TELEPHONE (+233)	E-MAIL
Accra Marriott Hotel	030 273 8000	Deluxe Room, 1 King Bed (\$286), (\$336) Club Room, 1 King Bed, Business Lounge Access (\$328), (\$386) per night	Deluxe Room, 2 Double Beds (\$286) Club Room, 2 Double Beds, Business Lounge Access (\$328), (\$386) per night		Mhrs.accmc.reservations@marriott.com
Movenpick	030 261 1000	Superior Room, 1 King Bed, (\$180) per night		+233302611000	reservations.accra@moevenpick.com hotel.accra@moevenpick.com hotel.accra.reservations@movenpick.com
Accra City Hotel/ Novotel	030 263 3863	Standard Double Room \$120 per night	Superior Room \$193 per night	+233302633863	reservations@accracityhotel.com
Airport View Hotel	030 276 9594 020 225 2244	Standard Single Room \$120 per night	Double Standard Room \$167 per night	0540 122 555 0266 791 979	info@airportviewhotel.net
Tang Palace Hotel	0302 788886	Superior Double Room \$211 per night	Superior Twin Room \$253 per night	0302788886	info@tangpalacehotel.com.gh reservations@tangpalacehotel.com.gh
Ibis Styles Accra Airport	030 274 6600 030 274 2740 030 274 2742	Standard Double Room \$150per night	Junior Suite \$260 per night	0302755773	reservation@ibisstylesaccra.com
The African Regent Hotel	030 276 5180	Club Double Room \$180 per night	Club Twin Room, 2 Twin Beds \$246 per night	028 9115765	res@african-regent-hotel.com
Swiss Spirit Hotel & Suites Alisa	030 221 4244	Superior Room \$180 per night	Deluxe Twin Room, 2 Twin Beds \$200 per night	057 755 5777	info.alisa@swisspirithotels.com

NAME	TELEPHONE	PRICE FOR SINGLE BED	PRICE FOR DOUBLE BED	TELEPHONE (+233)	E-MAIL
Labadi Beach Hotel	030 277 2501	Superior Double Room \$231 per night	Luxury Double Room \$255 per night	0302772501	contact@labadibeach.com
Golden Tulip Hotel	030 221 3161	Standard King Room GHS 959 per night	Superior King Room GHS 1119 per night	0302213161	info@goldentulipaccrahotel.com
Fiesta Royale Hotel	030 274 0811	Standard Room \$149 per night	Executive Suite \$174 per night		info@fiestahospitality.com
Best Western Premier Accra Airport Hotel	030 221 6570	Standard Room \$190 per night	Suite, 1 King Bed \$220 per night	+233302216570	reservations@bestwesternpremier.com.gh
Mensvic Grand Hotel	0302 507618 0302 511407	Standard Room GHS 955 per night	Executive Double Suite GHS 993 per night		info@mensvichotels.com
Coconut Groove Regency Hotel	0302225155	Standard Room \$129 per night	Standard Double Suite \$153 per night	024 4333283	regencyreservations@coconutgrovehotelsghana.com