



# International Civil Aviation Organization

## African Flight Procedure Programme

Steering Committee Meeting #2  
21 October 2015  
Cidade Velha, Cabo Verde

2015/SC2/WP07/ATT A  
21/10/2015

### **DRAFT TERMS OF REFERENCE FOR THE AFPP PHASE II TASK FORCE**

#### **1. BACKGROUND**

1.1. The African Flight Procedure Programme was established by ICAO with the support of France and ASECNA in February 2013 and formally launched in June 2014 for the purpose of assisting States to develop sustainable capability and / or be provided with services in the Instrument Flight Procedure domain so as to meet their commitments under ICAO Assembly Resolution A37-11 for Performance Based Navigation implementation.

1.2. The Programme was established for an initial period of three-years with the option of renewal for a second three-year term. The current term of the Programme ends on 1<sup>st</sup> June 2017 and a decision as to its possible extension or otherwise needs to be made well in advance of this date.

#### **2. ESTABLISHMENT OF THE TASK FORCE**

2.1. In view of the above, the SC hereby establishes the AFPP Phase II Task Force with the objective to evaluate the feasibility of extending the Programme for another term. In order to achieve this objective, the Task force will carry out a study of the followings:

- Conduct a gap analysis based on the principal objective of the Programme vis-à-vis the obligations and needs of States (demand);
- Cost-benefit-analysis of possible options, including extension; and
- Modalities of implementing the recommended option (mechanism, Operational resources requirement, including funding, hosting and expertise

#### **3. COMPOSITION OF THE TASK FORCE**

3.1. The task force will be composed of the following:

- Task Force Coordinator: an official from an Active Participating State;
- Secretary: AFPP Manager;
- ASECNA representative;
- 4 Representatives for Active Participating States;
- 1 Representative for User States;
- Donor representatives: France and AIRBUS; and
- 1 Representative for AFCAC.

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#### **4. WORKING METHODS**

- 4.1. Conduct a survey of State needs and demand based on ICAO requirements and targets.
- 4.2. Evaluate various methods or mechanisms of delivering effective assistance to States for them to meet ICAO provisions for PBN.
- 4.3. Examine available options for providing adequate resources for the AFPP functions and operations.
- 4.4. The task force will:
  - Apply ICAO Policies and Principles including specific guidance from the ICAO Regional Offices.
  - Employ electronic media such as e-mails and teleconferences for routine communication, and convene face-to-face meetings as and when necessary.

#### **5. DELIVERABLES**

- 5.1. A Study report which amongst other things gives:
  - The methodology, process, and outcomes of the evaluation and analyses
  - clear recommendations on the way forward with justifications; and
  - Based on any further guidance as may be provided by the SC or ICAO.
- 5.2. Final Report:
  - The initial report will be submitted to the ICAO Secretariat by 31<sup>st</sup> March 2016 for review and guidance before submission to the SC.
  - The revised draft Report is to be submitted to the SC members with the Secretariat's comments and guidance by 30<sup>th</sup> April 2016, for feedback within 30 days.
  - The Final draft report is to be submitted for consideration by the SC meeting of 2016.