



International Civil Aviation Organization

African Flight Procedure Programme

Steering Committee Meeting #2

21 October 2015

Cidade Velha, Cabo Verde

2015/SC2/WP02/ATT A

21/10/2015

FOLLOW UP OF THE OUTCOMES OF AFPP SC/1

Decision/ Recommendation Reference	Agenda Item	Title	Text	Deadline	Deliverable(s)	Responsibility	Status
SC1/Dec01	Agenda Item 2: Formation of the Steering Committee	The membership and composition of the AFPP Steering Committee	In line with AFI Plan Steering Committee Recommendation AFI SC14/08, that, in addition to Active Participating States, the Host Administration and ICAO, the membership of the AFPP Steering Committee is extended to include Donor States and AFCAC. The relevant amendment of paragraph 5.6.1 of the AFPP Programme Document is hereby approved.				

Decision/ Recommendation Reference	Agenda Item	Title	Text	Deadline	Deliverable(s)	Responsibility	Status
SC1/Dec02	Agenda Item 3: Election of the AFPP Steering Committee Officials	Election of the AFPP Steering Committee Officials	a) Amendment of paragraph 5.6.3 of the AFPP Programme Document, under conduct of Steering Committee meetings, replacing Co-Chairpersons with Chairperson and Vice-Chairperson is hereby adopted and the Secretariat requested to appropriately revise the AFPP Programme Document;	30 April 2015	Amended version of the AFPP Programme Document	AFPP Manager	Done in August 2015 A French version was developed by AFPP Manager in August 2015
			b) Kenya, represented by the Director General of Kenya CAA, is elected as the Chairperson of the AFPP Steering Committee for the three year duration of Phase 1 of the Programme (2014-2017); and c) Nigeria, represented by the Director General of Nigerian CAA, is elected as Vice-Chair of the AFPP Steering Committee for the three year duration of Phase 1 of the Programme (2014-2017).	30 November 2015	Letter to DGs	ICAO Regional Offices	On-going

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SC1/Dec03		Conduct of Steering Committee meetings	In addition to the provisions in Section 5.6.3 of the Programme Document on conduct of Steering Committee (SC) meeting, it is decided that:	60 days prior the SC date	Invitation Letter	Secretariat	Distributed on 2 September 2015
			a) Invitation letter for the convening the SC meetings be circulated by the Secretariat to members of the SC at least 60 days prior the date of the meeting; and				
			b) Working papers and related documents for the SC meetings be circulated not later than 14 days prior to the date of the meetings.	Not later than 14 days prior the SC date	SC documents	Secretariat	Done not in due time

Decision/ Recommendation Reference	Agenda Item	Title	Text	Deadline	Deliverable(s)	Responsibility	Status
SC1/Dec04	Agenda Item 4: Global PBN Update	Strategic Action Plan to accelerate PBN Implementation	<p>a) The SC having reviewed the current status of PBN implementation at the global and regional levels decided there is need for a strategy to address the low rate of progress in individual AFI States as well as on a regional basis;</p> <p>b) The AFPP is requested to develop, by 1st March 2015, a Strategic Action Plan with clear objectives and consistent with the AFPP Programme Document, for expeditious implementation of PBN to ensure that all African States implement PBN approach procedures by the end of 2016 in accordance with Assembly Resolution A37-11, and have the relevant activities of this plan reflected in the 2015 work Programme;</p>	1 st March 2015	Strategic Action Plan	AFPP Manager	<p>Draft version proposed in March 2015,</p> <p>Approved by Chair person in June 2015.</p> <p>Distributed to States, July 2015</p>

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			c) In the AFPP strategic plan, the AFPP should identify available or possible implementation support from industry partners and other stakeholders, and coordinate with such entities as necessary;	30 th Decemb er 2015	Work Programme And Invitation Letters to events	AFPP Manager	On-going
			d) The AFPP prepares an implementation framework with clear steps and tasks in order to assist States develop and implement appropriate PBN action plans; and	30 th Decemb er 2015	Work Programme And Invitation Letters to events	AFPP Manager	On-going
			e) The AFPP effectively applies the principles of Collaborative Decision Making with industry and other stakeholders.	31 st Decemb er 2015	Work Programme And Invitation Letters to events	AFPP Manager	On-going

Decision/ Recommendation Reference	Agenda Item	Title	Text	Deadline	Deliverable(s)	Responsibility	Status
SC1/Rec05	Agenda Item 5: Industry Perspective of PBN Implementation	Collaboration between States, Stakeholders and AFPP on PBN Implementation	a) States, stakeholders, ANSPs, Users, etc. be encouraged to work together for the achievement of the goal of PBN implementation;	1 June 2017		All stakeholders	On-going
			b) Industry partners and other stakeholders are urged to orient and align their support, activities and interventions on PBN implementation that are targeted at individual or groups of States, with the priorities and activities identified under the AFPP; and	1 June 2017		All stakeholders	On-going
			c) In order to support implementation, ICAO Headquarters finalize development of Guidance Material for operational personnel to achieve proficiency in performing PBN operations, noting that the guidance material is required by the region as a matter of urgency.	30 June 2015	Guidance Material	ICAO HQ	On-going

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SC1/Rec06		Formalization of Products and Services	The provision of products and services to the AFPP be formalized and in this respect, it is requested that donations such as the provision of the Geo-Titan software and its associated middleware and accessories be formalized.	31 October 2015	Purchase Order	TCB France DGCA	Done P/O 22501596 12/10/2015
SC1/Dec07	Agenda Item 6: Report on the Implementation of 2014 AFPP Work Programme	Outstanding Tasks and commitments in 2014 Work Programme	The outstanding tasks and commitments in the 2014 AFPP work Programme that are on-going or were not implemented or completed be incorporated in the 2015 work Programme.	31 December 2014	2015 Work Programme	AFPP Manager	Incorporated in Work programme 2015
SC1/Rec08		Coordination of AFPP Training Activities	In order to encourage effective participation in the AFPP airspace design, flight and ground validation activities, such events should, within the framework of Collaborative Decision Making, be well coordinated with and promoted through stakeholders, industry and Users.	31 December 2015	Work Programme And Invitation Letters to events	AFPP Manager	Done
SC1/Rec09		Selection of AFPP Training Venues	The AFPP ensures, to the extent practically possible, that training activities are conducted in locations and venues in Africa and using where feasible, recognized training centres.	31 December 2015		AFPP Manager	EAMAC, Niger and EASA, Kenya, possible locations for training activities

Decision/ Recommendation Reference	Agenda Item	Title	Text	Deadline	Deliverable(s)	Responsibility	Status
SC1/Dec10	Agenda Item 7: Global PBN Products and Services	ICAO PBN Products and Services	<p>a) the AFPP applies a costing schedule as per the ICAO PBN products and services plan;</p> <p>b) the AFPP aligns the content of its courses/workshops with the ICAO PBN products and services plan; and</p> <p>c) Until such time that the ICAO PBN products and services plan comes into effect, and as a transition, the AFPP coordinates the costing and content of its services with the ICAO PBN Programme office.</p>			<p>AFPP Manager</p> <p>AFPP Manager</p> <p>AFPP Manager</p>	<p>a) Financial proposals aligned</p> <p>b) Courses/workshops content aligned</p> <p>c) Coordination done</p>

Decision/ Recommendation Reference	Agenda Item	Title	Text	Deadline	Deliverable(s)	Respo nsibili ty	Status
SC1/Dec11	Agenda Item 8: Proposed 2015 AFPP Flight Procedure Design pricing table	AFPP Products and services	a) The AFPP will engage in assisting States with procedure design services for conventional and PBN procedures as per Programme Document para 2.2.3h. However the procedure design services will not include RNP AR;				Done (Cameroon, Cote d'Ivoire, Zimbabwe, Sierra Leone, Mali)
			b) the sub elements of the AFPP services should be made available to States;				Done
			c) The AFPP should provide clarification to States that procedure design service is not a turnkey project or part of a larger airspace design project to be carried out by the State; and				Done
			d) The AFPP takes into account, and applies the new global policy on PBN products and services once available and effective. In the interim the consultancy fee for such activities will be USD 400.00 per day.				Done

a) Done

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SC1/Dec12	Agenda Item 9: Proposed 2015 AFPP Work Programme	Implementation of Outstanding 2014 Activities and Commitments	a) Outstanding 2014 activities brought forward to 2015 should be followed up for implementation by the AFPP; and	31 December 2015	2015 work Programme	AFPP Manager	On-going
			b) States and partners that have made commitments in support of the AFPP, which are still outstanding, should honour these commitments as soon as possible, for implementation in 2015.	31 December 2015	Effective support	States and partners	On-going (Cameroon, Kenya, Togo, South Africa, AIRBUS, AFCAC and ASECNA)
SC1/Dec13	Agenda Item 10: Review of 2015 Budget	Annual Contributions	The annual individual contribution of an AFPP Active Participating State, for 2015, will be Ten Thousand US Dollars (US \$ 10,000)	31 December 2015	Invoice	AFPP Manager, TCB and ICAO Regional Offices	Done
SC1/Rec14		Payment of Member Contributions	The steering committee strongly urges active participating States to pay their contribution for 2015 as soon as possible, and requests the AFPP to send reminders to this effect.	31 March 2015	Reminders for the payment of the annual contribution	AFPP Manager, TCB and ICAO Regional Offices	October 2015: 11 / 24 APS

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SC1/Rec15	Agenda Item 11: Any other business	AFI Air Navigation Performance Indicators and Targets	The AFPP should: <ul style="list-style-type: none"> a) take note of ANS Performance Indicators adopted by the 14th AFI Plan Steering Committee Meeting for the Region and ensure that relevant inputs are provided to APIRG in support of the development of the associated ANS targets; and 				Done
			<ul style="list-style-type: none"> b) Follow up on the reporting and monitoring requirements for the PBN related performance indicators and targets 	31 October 2015	Inputs to APIRG	AFPP Manager and ICAO Regional Offices	WP to APIRG
SC1/Rec16	Agenda Item 12: Venue and date for next SC meeting	Venue and date for the next SC meeting.	<ul style="list-style-type: none"> a) Cape Verde representative offered to host the next AFPP SC; and b) For the second SC meeting to be conducted in September or October 2015. 	31 March 2015	Host venue confirmation	Hosting State (Cape Verde)	SC/2 Meeting in Cape Verde, 21 October 2015