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国际民用  
航空组织

T1/32 -0800

07 October 2015

**Subject: Invitation to the ICAO Performance Based Navigation Operations Approval Course**  
(African Flight Procedure Programme / AFPP)  
Lomé, Togo, 23-27 November 2015

**Action Required: To reply to confirm participation not later than 13 November 2015**

Sir/Madam,

I have the honour to inform you that an ICAO course on the Performance Based Navigation (PBN) Operations Approval will be conducted for the benefit of the African States, at the Hotel Sancta Maria in Lomé, Togo, from 23 to 27 November 2015 to which your Administration/Organization/Operator is kindly invited.

The 5-day course which is being organised within the framework of African Flight Procedure Programme (AFPP) activities is based on ICAO Doc 9613 and 9997, and aims to support States in developing their operational approval capability for approving PBN operations and assist air operators in the use of PBN flight procedures in obtaining PBN operational approvals. The purpose of the course will provide experienced flight inspectors, flight operations regulators and air operators' personnel with a comprehensive understanding of the requirements for PBN operational approval. Participants will receive a certificate of attendance at the completion of the course.

The course is open to qualified and experienced personnel, from national regulatory authorities in charge of airworthiness and flight operations such as in-flight inspectors and flight operations regulators, and from air operators involved in PBN flight operations. Civil Aviation Authorities are kindly requested to invite their local carriers to participate.

Due to a limitation to 30 participants for the course, registration is limited to one expert in each domain; for regulatory authorities as airworthiness and flight operations and for air operators as flight operations staff.

The course will be conducted in English and French and the documentation, which will be issued only in English, is being prepared based on the attached agenda (see **Annex A**) and will be posted on the AFPP website (<http://www.icao.int/WACAF/African-FPP/Pages/default.aspx>) and the ICAO websites (<http://www.icao.int/wacaf>, <http://www.icao.int/esaf>) as soon as it is available.

As part of the course material, the relevant manuals (PBN Manual and Ops Approval Manual) will be provided. Participants are also encouraged to bring along suitable computer equipment and accessories such as laptops and flash drives to the workshop to enable them to participate effectively.

They are also requested to bring their Operational Manuals (AFM, FCOM, MEL ...) in electronic format or hard copy if they do not have electronic format.

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You are requested to confirm the participation of your Administration/Organization as soon as possible but in any case **not later than 13 November 2015**, providing the names and functions of your nominated participant(s). Please complete and return the registration form (**Annex B**) to the following e-mail addresses [icaowacaf@icao.int](mailto:icaowacaf@icao.int) or [icaoesaf@icao.int](mailto:icaoesaf@icao.int) with a copy to [FLegrand@icao.int](mailto:FLegrand@icao.int).

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The information bulletin and a list of suggested hotels in Lomé are attached to this letter.

Please accept, Sir/Madam, the assurances of my highest consideration.

  
Mam Sait Jallow  
Regional Director

for

**Attachments:**

- Annex A: Draft agenda
- Annex B: Registration form
- Annex C: Information Bulletin
- Annex D: Hotel list