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航空组织

Bureau Afrique Occidentale et Centrale / Western and Central African Office

T1/32 – 0226

28 March 2025

**Subject:** Eleventh Meeting of the Steering Committee of the African Flight Procedure Programme (AFPP)  
Lusaka, Zambia, 21 – 23 May 2025.

**Action Required:** Please confirm your participation preferably not later than 7 May 2025.

Sir/Madam,

I have the honour to invite your Administration/Organization to participate in the Eleventh Meeting of the Steering Committee of the African Flight Procedure Programme (AFPP), scheduled from 21 to 23 May 2025 at the Mulungushi International Conference Centre in Lusaka, Zambia.

The meeting aims to review the Programme performance, launch the Programme Phase IV, review the 2025 – 2026 work programme, approve the corresponding budget and examine any other issues that may be submitted by the Steering Committee members. The attendance of Directors General in addition to technical experts is therefore highly recommended.

The provisional agenda, the templates for the Working Papers (WPs) and Information Papers (IPs), the information bulletin and the list of recommended hotels are provided as attachments to this letter. WPs and IPs to be considered by the Steering Committee should be forwarded to the Secretariat by 7 May 2025 at [icaowacaf@icao.int](mailto:icaowacaf@icao.int), with copy to [ydiop@icao.int](mailto:ydiop@icao.int) and [adamiba@icao.int](mailto:adamiba@icao.int).

The meeting will be conducted in English and French languages with simultaneous interpretation and the documentation from the Secretariat will be issued in English. The documentation will be made available prior to the meeting at <https://www.icao.int/WACAF/African-FPP/Pages/AFPP-SC10.aspx>

Participants are kindly requested to register online **not later than 7 May 2025** at [https://icao.zoom.us/meeting/register/tJukduqhTgoE9NVZ\\_DgQ08WByRH5cdmw4jU](https://icao.zoom.us/meeting/register/tJukduqhTgoE9NVZ_DgQ08WByRH5cdmw4jU)

Please accept, Sir/Madam, the assurances of my highest consideration.

Nika Meheza Manzi  
For the Regional Director

**Attachments:**

- Attachment A : Provisional Agenda
- Attachment B : WP/IP Templates
- Attachment C : Information bulletin
- Attachment D : List of recommended hotels