



ICAO

International Civil Aviation Organization
African Flight Procedure Programme

**PANS-OPS Flight Procedure Design Initial Training Course
(18 March - 12 April 2024)**

INFORMATION BULLETIN

1. Venue of the meeting

1.1. The PANS-OPS Flight Procedure Design Initial Course will take place at the East African School of Aviation (EASA), in Nairobi, Kenya, from 18 March to 12 April 2024.

1.2. The course focal points are:

1.2.1. For ICAO WACAF Regional Office:

Ms Ramatoulaye Cissé

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1.2.2. For AFPP:

Mr. Alexandre DAMIBA

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Email : ADamiba@icao.int

Web page : <http://www.icao.int/WACAF/African-FPP/pages/default.aspx>

1.2.3. Focal point at Nairobi:

Vincent Kivaya

AIM Lecturer

Telephone : +254 722976807

Email : vkivaya@easa.ac.ke

2. Language

2.1. The course will be conducted in English.

3. Opening Session

3.1. The opening session of the course will take place on Monday 18 March 2024 at 09:00 hours, local time (06:00 hours UTC).

4. Documentation

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- 4.1. The training will be paperless and all related documentation will be posted at www.icao.int/WACAF/Pages/PANS-OPS.aspx and www.icao.int/wacaf/african-fpp. Participants are advised to bring their laptops.

5. Weather

- 5.1. The mean temperature in Nairobi is 17° in March and the weather could be subject to rain showers. The local time in Kenya is UTC+3.

6. Entry visas

- 6.1. Following the presidential directive that Kenya will be a visa free country from January 2024, a digital platform <http://www.etakenya.go.ke> has been developed to ensure that all travelers to Kenya are identified in advance through an Electronic Travel Authorization (eTA) system.
- 6.2. All travelers coming to Kenya shall henceforth be required to have a prior issued valid visa or an eTA before being allowed to enter the Republic of Kenya. Further, details on persons exempted from obtaining the eTA and those exempted from paying can be accessed via the link https://www.kcaa.or.ke/sites/default/files/publication/visa_free_regime_in_kenya.pdf.

7. Health

- 7.1. It is strongly recommended for participants to have travel insurance (including health) for the duration of their stay in Kenya. They should particularly ensure that their insurance is applicable in Kenya. Furthermore, they should carry evidence of current health/hospitalization insurance such as cards that may be produced to health institutions should the need arise. Participants are also encouraged to provide information during registration, on their next of kin who may be contacted on behalf of the participant should the need arise.
- 7.2. General Travel requirement as per Kenya Civil Aviation Authority notice issued with effect from 09 May 2023. The following measures shall apply to travelers departing and arriving into the country.
- 7.3. All travelers arriving into the country through any point of entry shall no longer be required to show proof of either COVID-19 vaccination or a pre-departure COVID-19 test.
- 7.4. Only travelers arriving at any port of entry into Kenya with flu-like symptoms will be required to fill the passenger locator form on the "jitenge" platform: https://ears.health.go.ke/airline_registration/. They will also be required to take a COVID-19 antigen test upon arrival at their own cost. Those who turn out positive for antigen test will be required to take a further COVID-19 PCR test at their own cost. Those with severe symptoms shall thereafter be allowed to isolate as per the prevailing isolation requirements for mild, moderate and severe disease.
- 7.5. Passengers traveling out of the country will be required to abide by the particular travel, health and COVID-19 related requirements of the transit and destination country.
- 7.6. Pre-departure RDT or PCR testing may be considered at the discretion of any of the airlines departing from or terminating in Kenya.

- 7.7. Presentation of a valid yellow fever certificate at the point of entry is required for persons who originate from or have travelled to States where yellow fever is described by the World Health Organization (WHO), as endemic, including the following States:

Angola, Benin, Burkina Faso, Burundi, Comoros, Central African Republic, Chad, Congo, DRC, Ivory Coast, Ethiopia, Gabon, Gambia, Ghana, Guinea Bissau, Guinea Equatorial, Liberia, Mali, Mauritania, Mozambique, Niger, Nigeria, Somalia, Congo, Rwanda, São Tomé and Príncipe, Senegal, Sierra Leone, Tanzania, Togo and Uganda.

- 7.8. Persons who fail to produce a valid yellow fever vaccination certificate may be required to take the vaccination at the point of entry against payment of US\$ 15 (subject to change by the appropriate authority). The officials may take other action in accordance with applicable regulations and procedures. For more information participants may wish to visit the World Health Organization (WHO) website <http://www.who.int/ith/> for information on Kenya.

8. Banks and Currency

- 8.1. The basic unit of currency is the Kenyan shilling (KSH.), which is divided into 100 cents. There are silver and bronze coins of 1, 5, 10, 20 and 40 shillings. Notes are issued in denominations of 50, 100, 200, 500 and 1000 shillings.
- 8.2. The Kenya shilling exchange rates are determined by the interbank trade which varies daily. Participants may wish to obtain current information from the internet.
- 8.3. Commercial banks and forex bureaus provide exchange facilities. Most banks are open between 9.00 AM to 4.00 PM from Monday to Friday and between 9:00 am to 12:00 noon on the first and last Saturday of the month. Some forex bureaus may be open outside these hours. Hotels also offer exchange facilities but at an extra fee and/or less favourable rates. On arrival at Jomo Kenyatta International Airport (JKIA), forex services are available within customs hall, from 7.00 AM to midnight.

9. Accommodation and transport

- 9.1. A list of recommended hotels is attached hereto, and participants are required to make their own reservation online or on phone to the hotel of their choice from the list of hotels.
- 9.2. EASA also offers hostel accommodation at the rate of USD 40 per night inclusive of meals.
- 9.3. Participants are informed that no transport service will be made available from the hotels to the course place.

10. Security

- 10.1. As in many large cities, crime is prevalent within Nairobi. It is advisable to check with the hotel reception regarding security within the surrounding areas. It is also advisable to use taxis or transport arranged by the hotel reception to visit shopping complexes, to go sightseeing or to travel for any other purpose.

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