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Bureau Afrique Occidentale et Centrale / Western and Central African Office

T1/32 – 0306

18 August 2020

**Subject: Virtual Meeting of the African Flight Procedure Programme (AFPP) Steering Committee, 3<sup>rd</sup> September 2020.**

**Action Required:** Please confirm your participation preferably not later than 26 August 2020

Sir/Madam,

I have the honour to invite your Administration/Organization to participate to the virtual meeting of the African Flight Procedure Programme (AFPP) Steering Committee (SC), scheduled for 3<sup>rd</sup> September 2020.

The objective of the meeting is to review activities conducted by AFPP in 2019 and 2020, approve the 2020 and 2021 work programme as well as the budget, and examine any other issues that may be submitted by the Steering Committee members.

In this regard, to fully take advantage of the meeting's deliberations, the attendance of Directors General in addition to technical Experts would be highly recommended.

Working Papers (WPs) and Information Papers (IPs) to be considered, by the Steering Committee should be forwarded to the SC Secretariat not later than 28 August 2020 to the following e-mail addresses: [icaoesaf@icao.int](mailto:icaoesaf@icao.int) or [icaowacaf@icao.int](mailto:icaowacaf@icao.int), with a copy to [AMane@icao.int](mailto:AMane@icao.int) and [Adamiba@icao.int](mailto:Adamiba@icao.int).

The meeting will be conducted in English and French languages with simultaneous interpretation and documentation developed by the Secretariat will be issued in English. The documentation will be made available prior to the meeting at <http://www.icao.int/WACAF/African-FPP/Pages/default.aspx>.

Participants are kindly requested to register online not later than 26 August 2020 at the following link: <https://icao.zoom.us/join/register/tJYsf-ioqTspH9fzxk0ObCyia81Eo73GKLWC>

Kindly note that the credentials for the meeting will be provided in due course. The draft agenda, the information bulletin for the meeting and the WP/IP template are provided in attachments to this letter.

Please accept, Sir/Madam, the assurances of my highest consideration.

**For / Prosper Zo'o Minto'o**  
Regional Director

**Attachments:**

Attachment A : Provisional agenda;  
Attachment B : Information bulletin;  
Attachment C : WP/IP template